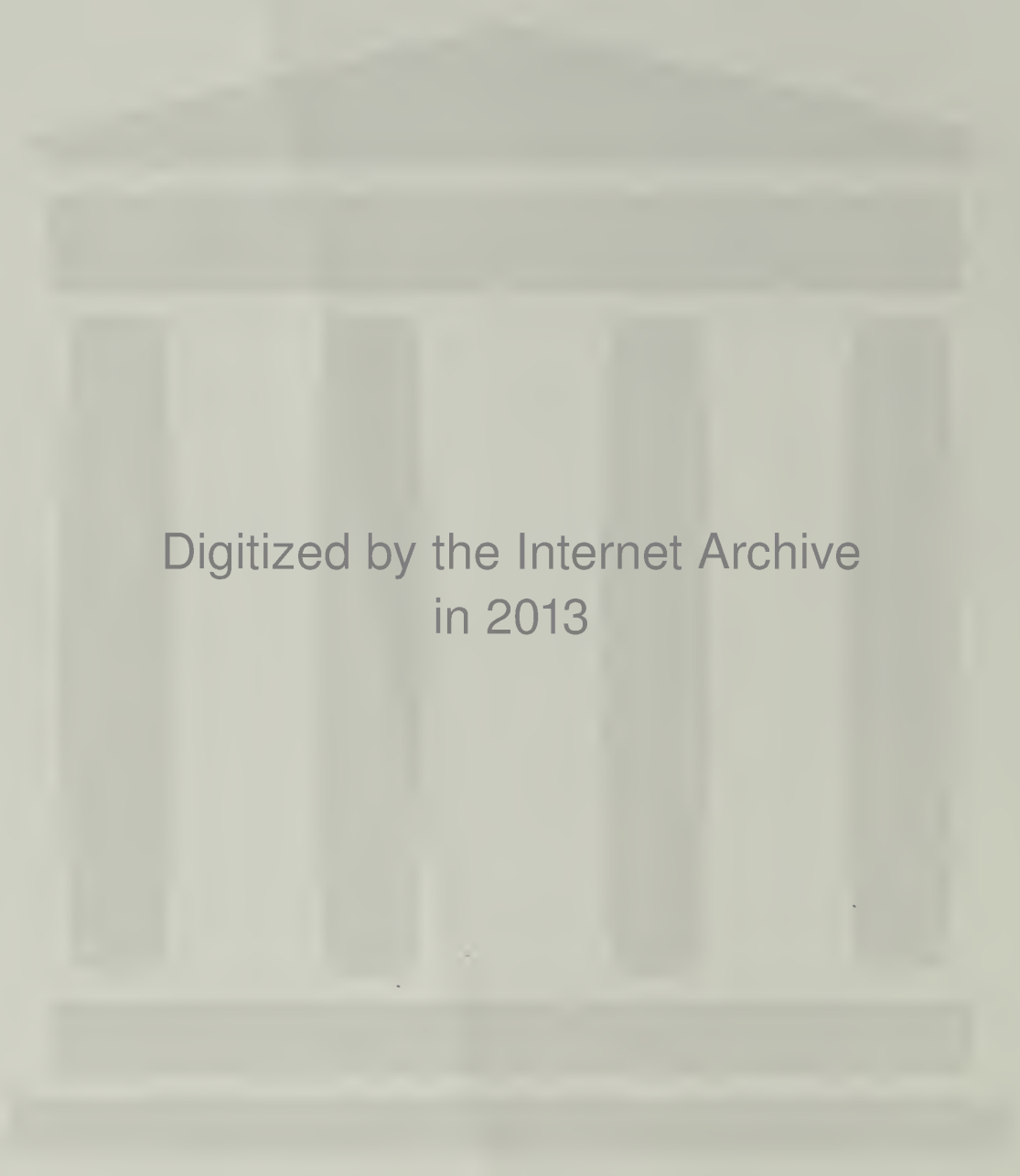


2002
ANNUAL REPORT

TOWN OF ANDOVER
MASSACHUSETTS

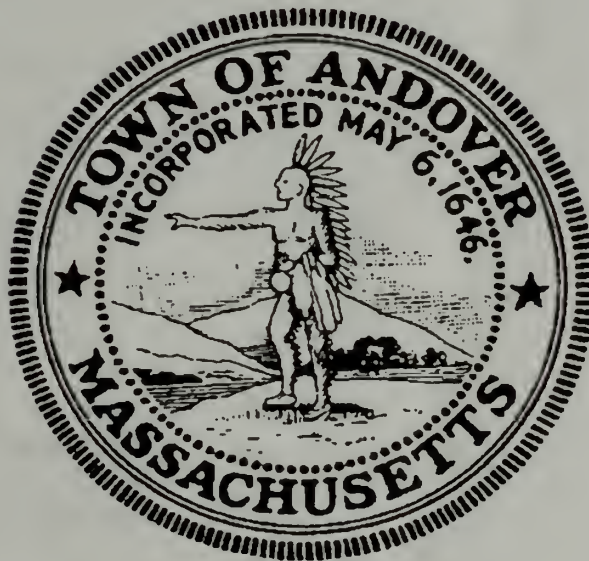


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TOWN OF ANDOVER

2002 ANNUAL REPORT



PREPARED BY THE TOWN MANAGER
PURSUANT TO THE PROVISIONS OF CHAPTER 40,
SECTION 49 OF THE GENERAL LAWS OF THE
COMMONWEALTH OF MASSACHUSETTS AND
ARTICLE II, SECTION 4 OF THE GENERAL BY-LAWS OF
THE TOWN OF ANDOVER

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TOWN OF ANDOVER

BOARD OF SELECTMEN

2002



2002 Board of Selectmen, left to right: Brain P. Major; Mary K. Lyman; Ted E. Teichert; John P. Hess; and Chairman, Raymond E. Hender.

*The Town of Andover, more than a place to live, is a way of life.
Its legacy of democracy shall be preserved. Each citizen should experience the treasures
of nature, history, individual respect, neighborhood, and learning. As resources and energy
allow, each of these gifts from the past will be enriched in the present for those yet to be.*

Vision Statement of the Board of Selectmen



TOWN OF ANDOVER

Town Offices
36 Bartlet Street
Andover, MA 01810
(978) 623-8200
www.town.andover.ma.us

Fellow Townspeople:

As Andover, the United States, and the rest of the world advanced further into the 21st Century we realized that the change of millennium portended a profound change in our world and in our community. World events, which occupy our daily lives and command a significant presence on and in the broadcast and print media, continue to affect our Town. We have been shaken by acts of terrorism, the national and worldwide economic downturn caused businesses to scale back or close local facilities, and many of our fellow citizens have felt the devastation of downsizing. A series of personal income tax cuts at the State level and three years of falling stock prices pushed the Commonwealth of Massachusetts into a budget crisis. The crisis at the State level translates into reduced state aid to communities, and creates a challenge for local government. In spite of pressures and challenges beyond our control, this wonderful Town continues to function and to provide an exemplary school system for our students, and an attractive, well-maintained, and safe community for its citizens.

In the past year our major construction projects have moved forward – with completion on one, and progress on the others. The High Plain Elementary and Wood Hill Middle Schools opened in September – on schedule! These beautiful and functional buildings are the first new schools in Andover in more than twenty years. The new schools, along with the previously built facilities, will provide our elementary and middle school students with the space they need for many more years. The sewer system work in the downtown area and the South Main Street and West Andover sections is on schedule. But the new Public Safety Center stands out as the exception. Harsh weather conditions in the first winter of construction, and subsequent labor and material shortages prolonged the construction schedule. The first phase is complete and occupied by the Police Department. The Fire Department relocated to temporary quarters on Spring Grove Road to allow for the razing of the old Center and the construction of the new Central Fire Station. The projected completion date is about one year beyond the original target date.

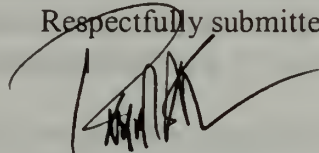
A major step toward developing a long-term “vision” of Andover and providing a basis for updating our twenty-year-old Master Plan was accomplished with the formation of the Vision 21 Committee. A diverse group of Andover citizens were nominated by the Strategic Planning Task Force and appointed by the Town Manager. In December, the Committee began the task of soliciting citizen input for the visioning process.

Support for Andover's youth and senior citizens continues to be demonstrated by the activities of the Andover Youth Foundation and the Senior Center Site Study Task Force. The Youth Foundation is in the process of raising private funds for the construction of a new Youth Center on a Town-owned site in West Andover. The Senior Center Site Study Task Force engaged the services of an architect to assist them in conducting an extensive survey of site alternatives and to develop preliminary plans for a new Senior Center. Their efforts have produced a site recommendation and the planning process is proceeding.

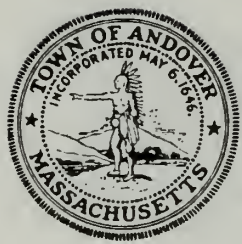
As the national, state, and local governments continue to suffer from the effects of a "soft" economy and the current geo-political environment, Andover must continue to demonstrate that we are a community of citizens who can work together to define the problems and implement the solutions to see us through to better times. The weeks preceding the Annual Town Meeting can be filled with tensions and high emotions. Members of the School Committee, the Finance Committee, the Board of Selectmen, and Town and School officials meet regularly as the Strategic Planning Task Force to promote cooperation in problem solving and short-term and long-term planning.

On behalf of the Board of Selectmen, I encourage you to exercise the unique opportunity afforded by Town Meeting to participate in the governing process. Study the Warrant and Finance Committee Report, attend meetings, ask questions, and go to Town Meeting and vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Raymond E. Hender', is written over the text 'Respectfully submitted,'.

Raymond E. Hender
Chairman
Andover Board of Selectmen



TOWN OF ANDOVER

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To the Honorable Board of Selectmen and Citizens of the Town of Andover:

The year 2002 presented us with a variety of fiscal and economic challenges as well as the opportunities to celebrate the strengths of our community. From the continued poor condition of our state and national economies, to the preoccupation on physical security, to a nation preparing for war, there was certainly no loss of things to worry about. The good news is that the fabric of our community remained as strong as ever. The Memorial Day Parade and Observances provided an occasion to display our patriotism. Families enjoyed a wonderful 4th of July celebration at The Park. The popular annual pancake breakfast and concert had record attendance. These traditions help us reconfirm that Andover is a great place to live and raise a family, and that our strong spirit of community is alive and well.

Voters at the 2002 Annual Town Election re-elected Mary K. Lyman to the Board of Selectmen. Christopher G. Smith was elected to the School Committee. He filled the vacancy left by Eric J. Nadworny who chose not to run for re-election.

Attendance at the 2002 Annual Town Meeting hit an all time record high of over 2,100 voters! The Town Meeting was conducted over four days in late April and took up a warrant of 63 articles. Town Meeting appropriated a \$105 million annual operating budget for Fiscal Year 2003. Some of the significant actions of note were: \$1.8 million for asbestos removal at the West Elementary School; \$975k for improvements at the Water Treatment Plant; and a number of important Zoning Bylaw amendments. Two articles in particular were passionately supported and debated but ultimately were voted down. They were the acceptance of the "Community Preservation Act" and a proposal to re-zone a portion of a 22.5 acre parcel of land abutting the Tewksbury line from Single Family Residence to Industrial in exchange for some new playing fields.

Town Meeting also voted 1,366 in favor and 692 opposed to present a \$1.13 million Proposition 2½ Override referendum question at a Special Town Election for the purpose of funding additional school expenses. At the Special Town Election on June 11th the voters spoke and the override question failed in all nine precincts by a margin of 4,937 to 2,881.

Two new Andover public schools were completed in 2002 and opened their doors to students at the start of the school year on September 5th. The High Plain Elementary and Wood Hill Middle Schools consist of 48,580 and 75,895 square feet of space respectively, and share a kitchen, auditorium and mechanical room. The School Building Committee, chaired by Mark B. Johnson, deserves much credit for opening the schools on time and within budget. The official ribbon cutting and opening of the new schools was held on December 8th.

The new Public Safety Center is over 50% complete. The Police Department moved into their part of the complex in August. The Fire Department vacated Central Station and has been dispersed to temporary quarters around Town. The old Central Station was demolished in August and the new Central Fire facility is scheduled to be completed in the Fall of 2003.

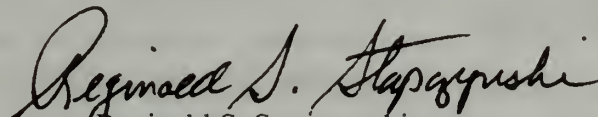
On a more solemn note – Several memorial events were held here in Andover on September 11th to commemorate the first anniversary of a terrible day that changed our world forever. It was good to see the people of Andover come together to remember and honor the thousands of innocent people and brave public servants who lost their lives on that fateful day. As the war on terrorism is waged on many fronts across the globe, let us continue to have the strength to stand together as a nation and the wisdom to promote peace and freedom for all.

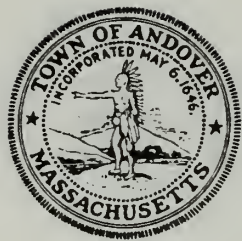
At the General State Election in November, Senator Susan C. Tucker and Representative Barry R. Finegold were both re-elected for another term. Andover resident Barbara L'Italien was also elected to the new House of Representatives, 18th Essex District seat consisting of Andover precincts 1, 7, and 8, and a number of precincts in Boxford, Georgetown, Haverhill, Methuen, and North Andover.

The Town Government Review Committee completed its two-year review of the Town's charter and form of government. They reaffirmed our long-standing Selectmen-Town Manager-Open Town Meeting form of government. They also offered a series of recommendations to improve the way the Town organization conducts business.

Continued good government in Andover requires your active participation. Please plan to vote at the Annual Town Election on March 25th and attend Town Meeting starting on April 28th.

Respectfully submitted,


Reginald S. Stapczynski
Town Manager



TOWN OF ANDOVER

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www.town.andover.ma.us

MEMORANDUM

TO: Board of Selectmen
FROM: Reginald S. Stapczynski, Town Manager
SUBJ: 2002 Highlights/Accomplishments
DATE: December 31, 2002

Reginald S. Stapczynski

TOWN MANAGER/BOARD OF SELECTMEN

- At the Annual Town Election, Mary K. Lyman was re-elected to the Board.
- During the Summer, Student Intern Orlando Pacheco, from the University of New Hampshire, went to work for the Town of Amesbury as the Mayoral Aide. He was replaced by Nicholas DiRosario also from the University of New Hampshire.
- The Legislature re-drafted the State House of Representative districts and created a new 18th Essex District made up of numerous towns including Andover's precincts 1, 7 and 8. Barbara A. L'Italien, an Andover resident, was elected to the House of Representatives for this new district.

FINANCE & BUDGET

- Successfully collected \$1,000,000 in back taxes and interest for the property at 16 Haverhill Street and returned \$93,000 in unclaimed checks back to the Town's account.
- Borrowed funds for two loans: \$17,600,000 short-term for six months at 1.18% and \$12,000,000 long-term for twenty years at 3.99%.
- Maintained the Town's Aaa Bond rating.
- Completed the tri-annual Town-wide property re-evaluation program.
- Expanded information available to the public on the Town's web site.

ACCOUNTING/RETIREMENT

- After the settlement of union contracts, the Department processed the new pay plans and retroactive payments for hundreds of employees.

- The staff was active in the on-going implementation of GASB 34 including the Town-wide valuation.
- The Retirement Board purchased a comprehensive software package to fully automate all aspects of retirement accounting and membership records.

MEMORIAL HALL LIBRARY

- Became the first library in New England to offer audiobooks on MP3 devices. Check it out at <http://www.mhl.org/collections/eaudio/>.
- After opening the new Young Adult area for middle and high school age students last year, the Library opened the Teen-Z room which is being used each day and evening. In addition, the Young Adult Department offers 6 laptop computers for the students use.
- Music for Tots - The Library's Hall became a meeting place for young mothers and babies for the very popular Music for Tots music and movement program for children from birth through 36 months.
- The 24/7 Reference Service that allows patrons to chat with a "live" librarian continued to see increased usage. The service won a Certificate of Achievement in Innovation from the Massachusetts Municipal Association.

POLICE DEPARTMENT

- Procured \$150,600 in State and Federal grants. The grants supplement the Community Policing initiatives and allow the Department to maintain other informative and educational programs for the community such as the New Horizon Collaborative which was expanded last year to serve the youths living at both Memorial Circle and Brookside Estates. A State equipment grant has allowed the Department to purchase much needed weapons and protective gear further enhancing the ability to respond to any threat or crisis.
- Continues to see a large increase in the number of drug and alcohol violations. The Department seized approximately 1,400 bags of heroin, more than a pound of marijuana, more than 175 grams of cocaine and approximately 100 miscellaneous pills which combined for a street value of more than \$25,000.
- Patrolman Robin Cataldo was chosen as the Lawrence Exchange Club's Andover Policeman-of-the- Year. Officer Cataldo was chosen for her outstanding service to the community and, especially, the residents and youth of Memorial Circle.

FIRE DEPARTMENT

- Again this year, Andover experienced a very good fire safety year. There was no loss of life due to fire, and civilian injuries were kept to a minimum. As in the past, a very aggressive Fire Prevention Program is the main factor contributing to this success.

- During the Summer, following the completion of the new Police Station at the Public Safety Center, the Department successfully relocated the Central Fire Station to a building in Spring Grove Cemetery. The administrative offices were temporarily located in the new Police Department. The Central Fire Station was demolished and the construction of the new Fire Station began on its current site.
- Administrative Deputy Chief James R. Lynch was awarded the Andover Firefighter of the Year award by the Lawrence Exchange Club. Deputy Chief Lynch was given this award for his overall 30-year dedication and commitment to not only the Andover Fire Department but to the Town of Andover as well. Lieutenant Armand Guilmette and Firefighters Philip Boulanger and Daniel Guillet also received special commendation from the Exchange Club for their involvement in the Merrimack River ice rescue on December 14, 2002.
- A major accomplishment has been the upgrade from Class 4 to Class 3 by the Insurance Service Organization (ISO). The direct result is a savings in property insurance for businesses and industries.

COMMUNITY DEVELOPMENT & PLANNING

PLANNING DIVISION

Planning Board

- Secured a \$25,000 grant from the State through Executive Order 418 to complete a Community Development Plan (Housing, Economic Development, Open Space and Transportation). The research, data, and recommendations will be used to update the corresponding sections in the 1992 Master Plan.

Main Street Committee

- The Committee submitted the 75% plans to the Massachusetts Highway Department in August.
- Key streetscape selections (lights, benches, tree species, curbing, etc.) were determined in October.

Vision 21 Committee

- The Committee secured a \$5,000 grant from the state for the visioning process.
- The Committee held its first of three public input sessions in December.

HEALTH DIVISION

- Instituted Meningococcal Meningitis Immunization Program for High School Seniors/College Freshmen.

- Assisted with the development of the Town's Sewer Connection Permit protocol for the South Andover/West Andover sewer expansion project.
- Expanded the Healthy Communities Tobacco Awareness Program from six to nine communities.
- Implemented the new State Regulations for Summer Camps and licensed sixteen camps.

BUILDING DIVISION

- Joint inspections (building, electrical, plumbing and fire prevention inspectors) enabled the opening of the new High Plain Elementary and Wood Hill Middle Schools on time for the 2002-2003 school year.
- Joint inspections enabled the life safety aspects of the new Public Safety Center to be completed allowing the occupancy of the first phase (Police Department) of the Public Safety Center project in August.
- There were three Comprehensive Permits (Avalon Bay, Ballardvale Crossing and Coachman's Ridge) issued by the Zoning Board of Appeals which will result in 263 additional apartment units to be built in Andover in the near future.

CONSERVATION DIVISION

- Regulations were adopted pursuant to the Andover Wetland Protection By-Law and project submission guidelines were adopted to streamline and improve the review process. Similarly, the Commission adopted an expedited review procedure for simpler projects that would otherwise be subject to administrative delays.
- Rules for the use of Conservation Land (184 parcels, comprising approximately 1,800 acres) were revised for the first time since their adoption in 1978.
- Existing trail paths were cleared and new trails were created on a number of Conservation land parcels together with improved parking and access points.
- A new canoe launch was opened at the Pole Hill Conservation area providing a further access point to the Shawsheen River.

TOWN CLERK

- Completed the first stage of the Town Offices' vault inventory.
- Became a passport agent for the U. S. Department of State, processed 1361 applications and generated \$25,700 in new revenue.

- Successfully managed and completed four elections including the Special Override Election in June.

COMMUNITY SERVICES DIVISION

- A new recreational services software package was fully implemented. Information is stored in a database for ease of entry and retrieval; tracking, participant updates, employee/tax receipt purposes and on-going registration, etc.
- Partnered with a national company to provide online courses to residents. Hundreds of educational opportunities for computer and non-computer courses are available via email or online.
- Community Services celebrated their 30-year birthday in the Fall.
- Three Eagle Scout projects at Recreation Park and Pomp's Pond helped to beautify the trails and walkways.

ELDER SERVICES DIVISION

- The Senior Center and the School Department are engaged in a collaborative effort which provides for one-on-one senior mentors for students in grades 1 and 2 at the Bancroft School. A formal orientation and training program was introduced during this second year of operation.
- "Answering The Call", a one-hour film, was produced by the Senior Center Cable TV crew. Nine WWII veteran men and women were interviewed and related their war experiences. The film premiered at the Collins Center on November 3rd with over 500 townspeople in attendance.

YOUTH SERVICES

- Created quality programs in four areas: recreation, social, support and education for over 7,000 participants.
- Collaborated with Friends of Andover Girls Hockey to raise the necessary funds to field the first ever AHS Girls Varsity Hockey Team.
- Repeated the success of previous Summer programs with the highest numbers ever. The AYS Summer Program maintained a diverse offering of clinics, trips, and activities for young people in middle school and high school. All trips were filled to capacity and feedback was resoundingly positive. The AYS Summer Program is unique in its program content, participation, operating staff, and overwhelming success.

PLANT AND FACILITIES DEPARTMENT

- New High Plain Elementary School and Wood Hill Middle School opened on September 5th with construction 97% complete.
- Phase I of the new Public Safety Center was occupied in August and construction of Phase II is underway. The Fire Department was temporarily re-located to Spring Grove Cemetery, Ballardvale Fire Station and West Andover Fire Station.
- West Elementary School projects completed: Phase I asbestos remediation, new electrical distribution and switchgear system and various mechanical upgrades.
- School Energy Conservation projects were completed and partially funded by Massachusetts Electric Energy Program for a total annual savings of \$37,436.
- The expansion program at the Spring Grove Cemetery created over 2,000 new gravesites.
- The Town was awarded the designation of "Tree City" for the third consecutive year and received a growth award from the National Arbor Day Foundation.
- Two new Superintendents were hired to fill vacancies: Ralph Knight – Mechanical/Electrical Division and Randy Pickersgill – Parks, Grounds, Forestry and Cemetery.

DEPARTMENT OF PUBLIC WORKS

Engineering Division

- Existing sidewalks were reconstructed on Walnut Avenue and School Street (Central Street to South Main Street) measuring 5,650 feet at a cost of \$321,880. New sidewalks were constructed on Chestnut Street from Upland Road to Highland Road; Forest Hill Drive; Cross Street from Forest Hill Drive to High Plain Road and High Plain Road from Pendant Court to High Meadow Lane totaling 10,050 feet at a cost of \$728,772. Survey work was also performed for future sidewalk construction on Salem Street from Prospect Street to Route 125.
- Construction on the new traffic signals at the Dascomb and Lovejoy Road intersection was started this year and is scheduled for completion in the Spring of 2003.
- Work was completed to estimate, quantify and prepare documents for the reconstruction and resurfacing of fourteen Town roads, fully or partially, totaling 6.8 miles in length.
- The design, installation or repair of 448 feet of storm drains and underdrains totaling \$28,168 was performed at seven various streets.

Highway Division

- The Winter of 2001-02 produced 23.5 inches of snow to fight.

- Paved Lowell Street, Beacon Street, Frye Circle, Tessier Drive, Burnham Road, Dufton Road, North Street, Chandler Road and Gavin Circle.
- Installed over 10,000 linear feet of bituminous curbing at various locations, and built or re-built 30 handicap sidewalk ramps throughout the Town.

Water Treatment Division

- Processed 2.377 billion gallons of water meeting or exceeding all federal and state regulations.
- Received the First Place Award for the 2002 Water Quality Report for excellence in communication under the Safe Drinking Water Act.

Water and Sewer Division

- The exterior of the steel tanks at Prospect Hill and Wood Hill were painted cleaned, disinfected and inspections were performed to the interior of both tanks.
- Hand-held meter reading computers are now in use by the meter readers.

Sewer Projects

- The sewer construction was completed on the following projects: 1) the first of four contracts in the Ballardvale area, 2) the entire Cross Street and Forest Hill Drive area and 3) the Shawsheen River Interceptor sewer. Sewer construction was started in the Rogers Brook area.

Solid Waste Division

- The Town expanded its curbside collection of leaves from 6 weeks to 12 weeks to maintain our Department-Approved Recycling Program (DARP) status.
- Expanded the Curbside Recycling Program to include plastics #3 thru #7.
- Established the Town's ability to earn a "paper credit" when the price for the mixed residential paper regionally is above \$30.00/ton. The savings in the second half of 2002 was over \$17,000.
- The Town sold waste deliveries over the GAT to the Town of Lexington which generated a savings of \$99,500.

FINANCE & BUDGET DEPARTMENT

The mission of the Finance Department is to build and reinforce confidence in Town financial management by managing and planning all financial functions in an efficient, cost effective and responsive manner, and, through a collaboration of team efforts, provide departments and the public with the necessary information to assure accuracy, accountability and justification.

FINANCE ADMINISTRATION

The Town Manager's Recommended Fiscal Year 2003 Budget was released on February 1, 2002. During the months of February, March, and April meetings were held with the Board of Selectmen, Finance Committee, School Committee and department heads to review the budget and warrant article requests and prepare recommendations for the Annual Town Meeting.

In April, the Finance Committee Report was mailed to over 11,300 households. The Annual Town Meeting began on April 22, 2002 and the Fiscal Year 2003 operating budget (Article 4) was adopted in the amount of \$105,179,730. This budget was an increase of 8.3% from the fiscal year 2002 operating budget of \$97,138,599.

Some of the major accomplishments for 2002 are as follows:

- Provided staff support to the Strategic Planning Task Force.
- Prepared the Town Manager's Recommended FY-2003 Budget.
- Prepared the Five-Year Capital Improvement Plan for FY-2004 – FY-2008.
- Provided staff support to the Finance Committee.
- Produced the 2002 Finance Committee Report
- Provided staff support to the Andover Cable Advisory Committee.
- Worked with staff, financial advisor and Moody's Investors Service to maintain Andover's Aaa bond rating.

ASSESSORS

The Board of Assessors is responsible for the valuing of real estate and personal property accounts and motor vehicle excise taxes in the Town as well as defending all appeals of these taxes. The three-member Board is also responsible for the awarding of nearly 350 property tax exemptions on an annual basis. Major exemption groups include senior citizens, disabled veterans, widows and widowers and individuals classified as blind.

The Assessors must conduct revaluations of all property on a triennial (every three years)

basis. They are completing a revaluation for Fiscal Year 2003. The next required revaluation will be conducted for Fiscal Year 2006 but, if needed, interim adjustments may be made for Fiscal Year 2004. The Board is responsible for meeting all Massachusetts Department of Revenue guidelines for property valuations, reporting of valuations and tax billing.

The Assessor's Division gathers vast amounts of property and ownership related information that is available to the general public. Exterior digital photos are now recorded on most property and the total valuations are available on the Town's web site. More than 1,000 requests for public records and information are received and processed on an annual basis.

CENTRAL PURCHASING

In 2002 the Central Purchasing Division processed approximately 1,635 purchase orders and 2,256 Requests for Payment for the Town and 3,967 purchase orders for the School Department. During the year there were approximately 40 bids and 9 Requests for Proposals that were advertised and officially opened. The continued utilization of the State bid contracts available to cities and towns has provided numerous benefits to the taxpayers of Andover.

Throughout 2002 Andover initiated and coordinated a number of Cooperative Bids as well as participated in a number of these bids with other communities. Under Massachusetts General Laws, two or more political subdivisions may jointly purchase goods or services through the bidding process. Some of the items purchased were: xerographic paper for copy machines, road salt, water treatment chemicals, fuel oils, vehicle fuels, HVAC services, plumbing services, electrical services, elevator services, office supplies, equipment and furniture, and school athletic and student voluntary insurance.

Some of the major Requests for Proposals and bids solicited in 2002 were:

- Installation of concrete floors in basement crawl spaces – Phase 2 - Doherty Middle School
- Air Handling Unit Direct Digital Controls Upgrade – Doherty Middle School
- Sewerage Works Improvements – Contact No. 2 Ballardvale Road Area
- Electric Service Renovation and Power Distribution Upgrade – West Elementary School
- Re-roofing Project at the Water Department building on Lewis Street
- Gymnasium hardwood floor replacement project – Bancroft School
- Unit Ventilator Direct Digital Controls Upgrade – Doherty Middle School
- School furniture and equipment for the new Elementary and Middle Schools at Cross Street and High Plain Road
- One new 2002 or current model year Static Compactor for DPW
- Collection and transportation of refuse for Town
- Sidewalk Reconstruction – School Street and Walnut Avenue
- Heating System Upgrade Phase I – Shawsheen School
- Custodial Supplies
- Design and Construction Administration Services for West Elementary School Asbestos Abatement and Remodeling Project
- Asbestos Abatement and Remodeling Work Part I work at the West Elementary School
- Library HVAC Upgrade at the West Middle School

- Granular Activated Carbon Change Out Odor Control System for the Water Treatment Plant
- Miscellaneous Road Materials and Concrete Pipe
- Cooperative Bid for Highway Rock Salt, Solar Salt and Liquid Calcium Chloride 32%
- Transportation Improvement Project – Dascomb Road/Lovejoy Road/Acorn Drive
- School Equipment - Phase II for the new Elementary and Middle Schools at Cross Street and High Plain Road
- Five new 2003 or current model Law Enforcement Vehicles
- Sidewalk Construction – Forest Hill Drive, Cross Street and High Plain Road
- Maintenance and Service of DYNAC SCADA System at the Water Department
- Data Verification Program for Assessor's Office
- Storm Water Management Program for the Town
- Senior Center Site Evaluation, Development Planning and Schematic Design Services
- Real property acquisition for Conservation/Passive Recreation
- Consulting and Bid Evaluation for Town Insurance
- Lease of space on Public Safety Center Monopole
- Billing Service for Emergency Ambulance Service for Andover Fire Department

The Office of Central Purchasing is also responsible for administering the contract compliance of Andover's Affirmative Action Plan as well as coordinating the property and casualty insurance and risk management for all Town and School Departments. The Human Resources Department, however, handles the health and personal insurance for both the Town and School Departments. The Central Purchasing Office processed approximately 54 casualty and property claims over the year and was able to recover \$48,403.29 for the Town.

COLLECTOR/TREASURER

The Collector/Treasurer's Division is responsible for the collection, investment and disbursement of all Town monies. Some of the highlights for 2002 are as follows:

- Collected one million dollars in taxes and interest on the foreclosed property located at 16 Haverhill Street.
- Successfully processed over 50,000 real estate and personal property bills and payments as well as 31,000 excise tax bills and payments.
- Borrowed \$22,600,000 for 6 months at an interest rate of 1.4419%; \$17,600,000 for 6 months at an interest rate of 1.188%; and \$12,000,000 for 20 years at an interest rate of 3.998%.

Dollars for Scholars is a national non-profit organization. The Andover chapter was formed in 1997 with the acceptance of Article 27 at the 1997 Annual Town Meeting. During the year, several fundraising events were held and donations were received from many Andover residents that resulted in the awarding of 39 scholarships to deserving Andover students pursuing further education in the amount of \$40,700.

Balance:	January 1, 2002	\$141,558
	Income, Donations, Gifts	428,022
	Expenses, Scholarships	<u>41,377</u>
Balance:	December 31, 2002	\$528,203

INFORMATION SYSTEMS

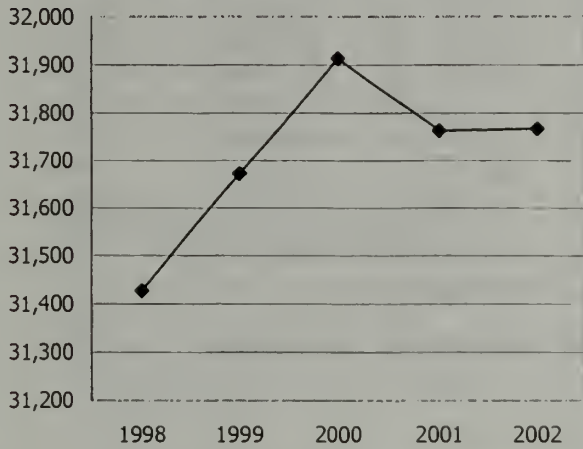
The Information Systems Division is responsible for maintaining and improving the utilization of computerized data in municipal operations including financial records, word processing/spreadsheet/database files, electronic transmission and other varied electronic files. Major functions of this division are: network administration, financial application support and reporting, user support for office integration software, and hardware/software/operating system maintenance and upgrades. The Information Systems Division supports all users of the network and strives to meet the many diversified needs of town government administration. Maintaining the integrity and improving the accessibility of all data on the network are priorities, especially since most users rely on network resources for daily operations

Highlights for 2002 include:

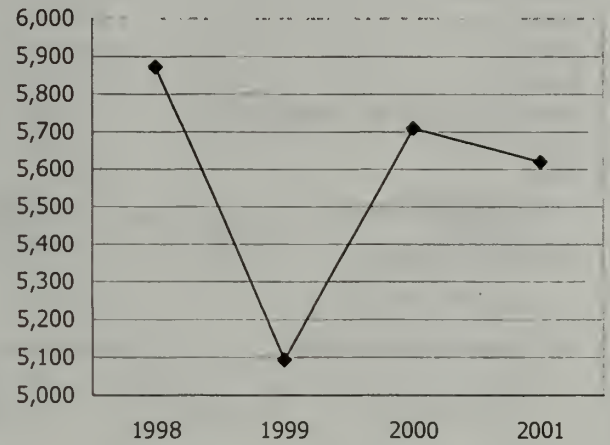
- Programmed procedures within the utility billing software to electronically accept and process water meter readings; assisted Water Department in implementing hand held meter reader system.
- Performed data conversion for the implementation of new Retirement System software.
- Upgraded the hardware/software of approximately one-quarter of the computer desktops used on the network, now using Windows 2000/XP operating system which dramatically increases security and management features.
- Completed the upgrade of network servers from NT to Windows2000 which increases the security of the network. Also upgraded the Exchange software on the e-mail server for increased reliability and remote access features.
- Upgraded DSL service to provide faster internet access and email transmission, and to support future internal web publishing of information such as GIS data.

FINANCE STATISTICS

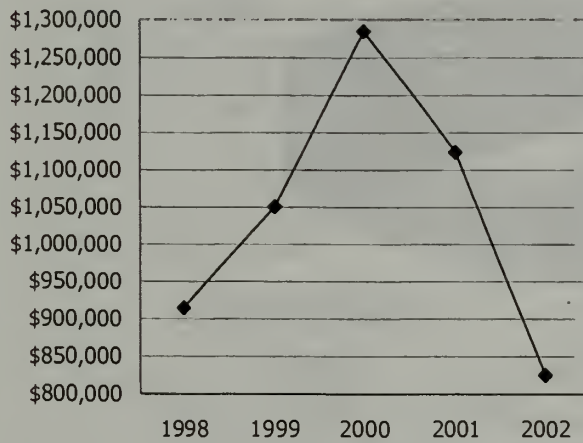
Motor Vehicle Bills



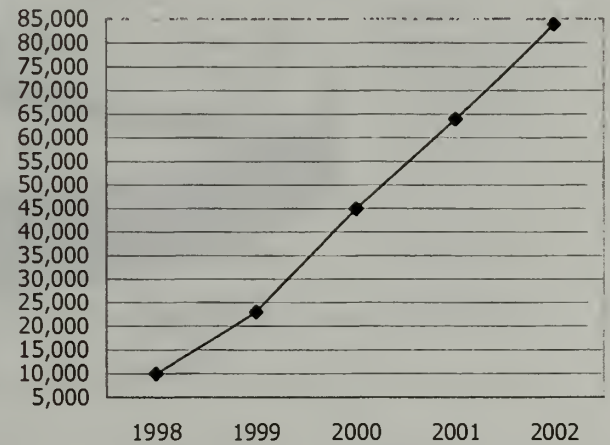
Purchase Orders



Investment Income



Town Web Site Hits (Mthly. Avg.)

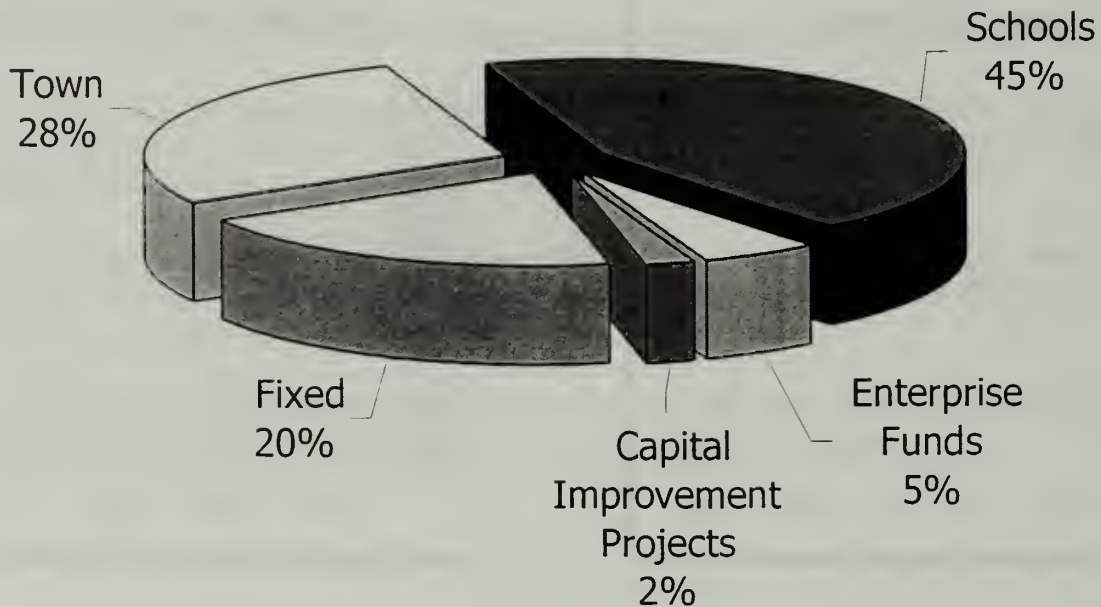


TOWN MEETING APPROVED OPERATING BUDGET - ARTICLE 4

	BUDGET FY2001	BUDGET FY2002	BUDGET FY2003	\$ Increase FY2002 to FY2003	% Increase FY2002 to FY2003
General Government	\$5,358,130	\$5,612,926	\$5,642,188	\$29,262	0.5%
Plant and Facilities	\$3,563,129	\$3,661,316	\$3,875,269	\$213,953	5.8%
Capital Improvements Projects	\$2,565,000	\$1,955,000	\$2,337,000	\$382,000	19.5%
Public Safety	\$10,260,811	\$10,425,623	\$10,699,715	\$274,092	2.6%
Public Works	\$5,392,123	\$5,520,137	\$5,495,242	-\$24,895	-0.5%
Water	\$3,262,169	\$3,116,203	\$3,435,350	\$319,147	10.2%
Sewer	\$1,836,675	\$1,708,741	\$1,921,852	\$213,111	12.5%
School	\$39,063,885	\$42,554,797	\$46,819,506	\$4,264,709	10.0%
Greater Lawrence Technical HS	\$159,847	\$73,882	\$77,297	\$3,415	4.6%
Library	\$2,238,611	\$2,345,141	\$2,362,364	\$17,223	0.7%
Fixed	\$18,267,115	\$19,314,833	\$21,120,947	\$1,806,114	9.4%
Compensation/Reserve	\$210,000	\$850,000	\$1,393,000	\$543,000	63.9%
OPERATING BUDGET	\$92,177,495	\$97,138,599	\$105,179,730	\$8,041,131	8.3%
<i>Dedicated Revenues</i>	<i>-\$2,082,604</i>	<i>-\$1,642,750</i>	<i>-\$2,253,991</i>		
NET OPERATING BUDGET	\$90,094,891	\$95,495,849	\$102,925,739	\$7,429,890	7.8%

ARTICLE 4 - FY2003

\$105,179,730



TAX RATE RECAP

	<u>FINAL FY2001</u>	<u>FINAL FY2002</u>	<u>FINAL FY2003</u>
EXPENDITURES			
Appropriations & Articles	\$94,792,161	100,219,511	108,183,206
Other Local Expenditures:			
Tax Title Purposes	0	1,000	1,000
Final Court Judgements	0	0	0
Overlay/ Other Deficits	140,580	436,845	157
Other amounts		419,397	0
Revenue Offsets/Cherry Sheet	<u>71,033</u>	<u>168,226</u>	<u>63,944</u>
Total Local Expenditures	211,613	1,025,468	65,101
State and County Charges	1,045,448	1,112,644	1,418,491
Overlay Reserve for Abatements	<u>1,000,840</u>	<u>980,884</u>	<u>958,499</u>
TOTAL EXPENDITURES	\$97,050,062	\$103,338,507	\$110,625,297
EST. RECEIPTS & OTHER REVENUE			
Estimated Receipts from State:			
Cherry Sheet Estimated Receipts	10,671,332	11,626,528	11,110,423
Cherry Sheet Estimated Charges	<u>10,107</u>	<u>0</u>	<u>315</u>
Total from State	10,681,439	11,626,528	11,110,738
Estimated Local Receipts:			
Local Estimated Receipts	7,409,850	7,803,000	7,907,000
Offset Receipts	1,335,375	1,393,010	1,421,200
Enterprise Funds	9,534,424	9,579,747	10,568,992
Revolving Funds (53e 1/2)	<u>0</u>	<u>0</u>	<u>0</u>
Total Local Receipts	18,279,649	18,775,757	19,897,192
Free Cash and Other Revenue:			
Free Cash - Articles	1,760,319	2,555,912	2,623,476
Other Available Funds	<u>347,229</u>	<u>249,740</u>	<u>862,791</u>
Total Other Appropriations	2,107,548	2,805,652	3,486,267
Free Cash - Operating Budget	1,050,000	300,000	300,000
Total Estimated Receipts	32,118,636	33,507,937	34,794,197
Total Property Taxes	<u>64,931,426</u>	<u>69,830,570</u>	<u>75,831,100</u>
TOTAL REVENUES	\$97,050,062	103,338,507	110,625,297

VALUATIONS AND TAX RATES

	<u>FINAL FY2001</u>	<u>FINAL FY2002</u>	<u>FINAL FY2003</u>
TOTAL VALUATION (IN THOUSANDS)	\$3,972,909	\$4,496,094	\$5,913,652
RESIDENTIAL TAX RATE	14.92	14.13	11.63
COMM, IND, PER PROP TAX RATE	20.59	19.57	16.54
EQUALIZED TAX RATE	16.34	15.53	12.82

TOWN CLERK

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the community and the State by providing innovative, efficient, quality services.

During 2002, the Town Clerk's Office managed the Town's Annual Election, a Special Town Election, the State Primary and Election and the Annual Town Meeting. In preparation, continuous training was given to election officials and on-going improvements to overall procedures were made. This was also the first full year that the Office accepted passport applications for the U. S. Department of State which proved to be an excellent source of revenue for the Town.

DEPARTMENT STATISTICS:

Census

In January 2002, the Town Census was mailed to 11,260 households. The Town's population at the completion of the census was 30,695.

Elections/Voter Registration

Elections in 2002 provided the following results:

<u>Election</u>	<u>Date</u>	<u>No. of Voters</u>	<u>% of Voters</u>
Town Election	March 26, 2002	1,718	9%
Special Town Election (Prop. 2½ Override)	June 11, 2002	7,819	41%
State Primary	September 17, 2002	6,129	33%
State Election	November 5, 2002	13,738	73%

There were 1,603 new voter registrations filed in 2002. The year ended with 19,237 registered voters in nine precincts as follows:

Precinct 1: 2,098	Precinct 4: 1,924	Precinct 7: 2,182
Precinct 2: 2,065	Precinct 5: 2,124	Precinct 8: 2,332
Precinct 3: 2,178	Precinct 6: 2,128	Precinct 9: 2,206

Records/Licenses

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Births Recorded:	330	316	312
Marriages Recorded:	187	142	162
Deaths Recorded:	277	234	281
Dog Licenses Sold:	2321	2238	2260
Fishing & Hunting Licenses Sold:	379	424	416
Business Certificates Filed:	115	113	130
Uniform Commercial Code Filings:	734	438	---
Passport Applications	---	62*	1361

* Beginning November 2001

FEES COLLECTED:

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Marriage Licenses:	2,855.00	2,145.00	2,415.00
Certified Copies:	11,311.50	10,579.00	11,542.00
Uniform Commercial Code Filings:	9,269.40	4,376.00	5,195.60 [^]
Miscellaneous License Income:	13,850.00	13,195.00	11,195.00
Liquor Licenses Income:	98,105.00	104,750.00	96,845.00
Business Certificate Filings:	2,880.00	2,795.00	3,220.00
Miscellaneous Income:	4,597.30	2,036.35	4,251.50
Passport Fees:	---	930.00	25,695.00 ^{^^}
Dog Licenses:	17,045.00	17,928.00	18,137.00
Non-Criminal Violations:	605.00	1,240.00	1,525.00
Copies of Public Records:	367.40	400.65	273.40
Fishing & Hunting Licenses:	<u>10,343.55</u> *	<u>9,456.45</u> **	<u>9,303.25</u> ***

TOTAL MONIES COLLECTED: \$171,229.15 \$171,081.45 \$189,597.75

[^] As of July 1, 2002, all UCC filings are filed and processed by the Secretary of State's Office. Cities and towns will receive a decreasing percentage of these funds over a period of five years.

^{^^} November, 2001, became an acceptance agent on behalf of the Dept. of State for new passport applications.

* \$10,170.75 to the State Div. of Fisheries & Wildlife - \$172.80 retained by the Town.

** \$9,299.75 to the State Div. of Fisheries & Wildlife - \$156.70 retained by the Town.

*** \$9,148.00 to the State Div. of Fisheries & Wildlife - \$155.25 retained by the Town.

COMMUNITY DEVELOPMENT & PLANNING

BUILDING DIVISION

The mission of the Building Division is to ensure the health, safety and welfare of the Town's residents and visitors, as well as to protect the value of the historic district and historic structures in the Town through the enforcement of State and local laws, by-laws and regulations.

The Building Division is charged with the enforcement of the Commonwealth of Massachusetts State Building Code, 780 CMR; The Architectural Access Board Regulations, 521 CMR; The Andover Zoning By-Law, Article VIII of the General By-Laws, Article 33 of the General Bylaws (Demolition of Historically Significant Buildings and Structures), Article XII of the General By-Laws (Ballardvale Historic District) and Article 37 of the General By-Laws (Chimneys), and all other applicable laws and regulations. The Building Division reviews all plans and specifications submitted for the issuance of building permits, issues the permits and performs all required inspections, after which certificates of occupancy are issued. The Building Division responds to all customer inquiries, complaints and emergencies and issues enforcement orders when they are indicated. The Building Division assists other Divisions of the Department of Community Development and Planning as well as the Andover Fire Prevention Office as needed, and attends various committee, commission and interdepartmental meetings when necessary.

BUILDING DIVISION STATISTICS

PERMIT TYPE	1999	2000	2001	2002
New Dwellings	55	58	30	36
Additions/Alterations to Single Family Dwellings	715	719	732	827
New Multi-Family Dwellings	4	3	2	2
Additions/Alterations to Multi-Family Dwellings	21	43	10	2
New Commercial & Industrial Buildings	11	6	1	4
Additions/Alterations to Commercial and Industrial Buildings	128	130	96	133
Schools/Public Buildings	36	10	8	7
Swimming Pools	26	35	30	34
Signs, Chimneys, Woodburning Stoves, Raze Permits	191	173	81	55
Certificates of Inspection	21	34	29	30
Total Fees Collected	\$760,895	\$935,464	\$586,770	\$724,856
Total Estimated Value	\$101,562,600	\$164,816,278	\$131,266,053	\$108,871,821

ELECTRICAL

The purpose of the Massachusetts Electrical Code is safeguarding the general public and property from the hazards arising from the use of electricity. The Electrical Inspector is responsible for reviewing and granting permits and scheduling inspections on a daily basis for residential, commercial and industrial jobs, assisting the Police and Fire Departments in the investigation of accidents and fires. Electrical work includes, but is not limited to, wiring for lighting, power, fire alarms, security alarms, telephone and other similar devices, installation of equipment for emergency power, generators, transformers, switch gear equipment, panel boards and similar equipment. The Electrical Inspector also reviews violations of the Electrical Code and inspects the corrective work for protection of the users and cooperates with the various electric companies that service the area.

	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
Electrical Permits	1,238	1,279	1,171	1,030
Fees Collected	\$109,699	\$120,502	\$66,927	\$56,730

PLUMBING AND GAS FITTING

All plumbing and gas fitting installations are controlled through enforcement of the Commonwealth of Massachusetts State Uniform Plumbing and Gas Code, formulated by the Board of State Examiners of Plumbers and Gas Fitters under Massachusetts General Laws, Chapter 142.

The Plumbing and Gas Inspector issues permits for the installation of gas piping, plumbing and sewer installations and repairs. Inspections are conducted as necessary to ensure compliance with State Codes. Complaints and violations are also investigated and corrected or reported to the proper authorities.

	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
Plumbing Permits	786	905	814	856
Plumbing Fees Collected	\$41,648	\$47,029	\$34,260	\$34,038
Gas Permits	508	747	671	695
Gas Fees Collected	\$13,334	\$17,876	\$15,183	\$15,689
Seals			3	2
Seal Fees Collected			\$30	\$285

CONSERVATION DIVISION

The mission of the Conservation Commission is to protect Andover's natural resources and to act as trustees in perpetuity of the Town's conservation land.

The Conservation Commission administers the Massachusetts Wetlands Protection Act and the Andover Wetland Protection Bylaw. Additionally, the Commission acquires and manages land for conservation, passive recreation and watershed protection purposes. Approximately 1,768 acres of land are under the control and custody of the Commission.

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Conservation Commission Meetings	20	23	22
Public Hearings & Public Meetings	219	310	240
Abbreviated Notices of Resource Area Delineation	3	2	1
Orders of Conditions Issued	27	29	19
Amended Orders of Conditions Issued	8	15	3
Certificates of Compliance Issued	21	17	5
Determinations of Applicability Issued	118	102	66
Notification of Satisfactory Completion of Work	28	28	20
Findings of Significance Issued	45	37	22
Enforcement Orders Issued	4	5	7
Emergency Certifications	4	8	15
Acres of Conservation Land Acquired	21	18	0
Conservation Restrictions Established	0	0	0
Wetland Filing Fees Collected	\$4,179	\$11,126.25	\$6,464.84
Expenditures from Conservation Fund	\$40,000	\$9,794	0

HEALTH DIVISION

The mission of the Andover Board of Health is to promote and protect the public health including the physical, mental, emotional and social wellness of all the people.

The Health Division encompasses all phases of health administration, including planning, evaluation, budgeting, enforcement, inspection and pseudo adjudicatory proceedings. The Sanitarians supervise the inspection and public health education programs in matters dealing with State Sanitary Code and the State Environmental Code. The Public Health Nurse is primarily responsible for all medical clinical administrative matters. The Director of Public Health assumes primary responsibility for coordination among the various boards in permit granting and proper land use, specifically in the area of environmental protection issues (i.e. septic system design, wetland pollution, water quality protection). The Director designs programs and implements policies as proposed by the Andover Board of Health to meet the health needs of the community. The Board of Health consists of three volunteer members appointed by the Town Manager for staggered three-year terms.

ACTIVITY REPORT

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Board of Health Meetings	12	12	12
Plan Reviews	147	159	175
Restaurant Inspections	224	142	85
Environmental/Sanitary Code Inspections		175	210
Complaints & Investigations	185	494	224
Administrative Hearings	7	4	3
Court Actions	5	2	1
Fees Collected	\$80,110	\$96,052	\$84,145

CLINIC REPORT

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Outreach Clinics	21	19	21
Attendance	215	211	314
Senior Center Clinics	51	50	51
Office Visits	132	238	240
Home Visits	12	37	20
Recreational Camps for Children-clinical inspection		10	30
Influenza Immunization	1163*	1450	1200
Attendance	831	715	758
Pneumonia Immunization	76	59	30

*Due to vaccine shortage and delay in distribution

Cholesterol Screening Clinics	9	9	5*
Attendance	98	82	57

* New machine purchased with Grant from the Andover Home for Aged People

	<u>2000*</u>	<u>2001*</u>	<u>2002*</u>
Mantoux Tuberculin testing Attendance	86	25	8
Positive Reactor Follow Up	6	9	13
T.B. Clinic Case History, Appointments & Follow Up	22	14	19
* Due to revised DPH guidelines on testing			

HEPATITIS B IMMUNIZATION CLINICS – HEPATITIS B VACCINE

	<u>2000</u>	<u>2001</u>	<u>2002*</u>
Doherty Middle School	185	114	35
West Middle School	127	63	23
Andover High School	57	13	7
TOTAL	369	190	65
* Hepatitis B Program Completed			

MENINGOCOCCAL VACCINE IMMUNIZATION CLINICS

	<u>2002</u>
Andover High School	70
Summer Clinics	25
TOTAL	95

NON-COMMUNICABLE REPORTABLE DISEASES

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Other Mycobacterium	0	1*	0
*A typical Mycobacteria Abcessus			

COMMUNICABLE DISEASES

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Animal Bites	33	9	22
Chicken Pox	5	4	22
Campylobacter	5	5	7
Cyclospora	0	0	0
E.coli 0157.H7	1	1	7
Giardia	1	2	4
Hepatitis A	2	1	0
Hepatitis B	8	5	7
Hepatitis C	9	2	9
Lyme Disease	5	5	14
Pertussis	2	1	1
Measles (Rubeola)	0	0	0
Meningitis (Bacterial)	0	1	1
Meningitis (Viral)	0	1	2
Salmonella	8	5	6
Shigella	0	1	0
Strep Pneumonia	0	0	2
Tuberculosis	0	1	0
Legionella	0	0	1
Yersinia Enterocolitica	0	0	2
Malaria			

HEALTHY COMMUNITIES TOBACCO CONTROL PROGRAM

Under the authority of the Andover Board of Health and funded by the Massachusetts Tobacco Control Program, the Healthy Communities Tobacco Program enforces the Town's local laws that prohibit the sale of tobacco products to minors. Healthy Communities (which also serves the communities of Dracut, Middleton, Methuen, North Andover, North Reading, Reading, Stoneham and Topsfield) is also charged with enforcing the Town of Andover's ban on smoking in restaurants and certain other enclosed public places.

The Need For A Tobacco Control Program

Tobacco is the leading cause of preventable death in Massachusetts, accounting for close to 9,300 deaths annually. The cost of tobacco is also financially devastating. Health care costs of caring for people with smoking related illnesses surpass \$2.7 billion per year.

Smoking Rates

Approximately 900,000 adults smoke in Massachusetts. The adult smoking rate fell from 22.6% to 18.1% from 1993 to 2001. This translates into an estimated reduction of 219,000 smokers.

Smoking by Pregnant Women

Smoking by pregnant women in Massachusetts declined from 17% in 1993 to 10% in 2000. Massachusetts leads all states in the decline of women who smoke during pregnancy.

Youth Smoking

From the year 1995 to 2001, youth smoking declined from 36% to 26% in Massachusetts, while falling more slowly in the country. A second study in 2002 documents a continued decline in youth smoking to 20.7%.

Illegal Sales To Minors

Andover has long taken the lead in establishing strict local laws that prohibit the sale of tobacco to minors. The Town of Andover's bylaws provide for \$100, \$200 and \$300 fines for first, second and third violations of those laws respectively. Also, the Board of Health has exercised its power to suspend retailers' permits to sell tobacco for repeated violations.

Despite recent strides to curb illegal sales to youth under the age of 18, the problem of sales to minors still exists. Establishments that sell tobacco products are inspected by Healthy

Communities using compliance checks, in which youth, under the supervision of a tobacco control official, attempt to buy tobacco products. Overall in Massachusetts, illegal sales to minors have fallen from a sales rate of 39% in 1994 to just 10% in 2001.

However, there are some troubling developments. While statewide statistics are unavailable for the year 2002, local numbers show that the rate at which sales are made to minors may be on the rise. In Andover, during fiscal year 2002 (spanning from July 1, 2001 to June 30, 2002), 17% of all compliance checks on establishments resulted in an illegal tobacco sale to a minor. This is up from the 9% sales rate in fiscal year 2001. Also, recent data on compliance checks during the first half of fiscal year 2003 shows that in three communities served by Healthy Communities', sales rates were at least 40%. A prevalent explanation for why these sales rates may be on the increase is the perception that recent budget cuts for tobacco control programs have resulted in the elimination of enforcement.

Despite funding cutbacks, Healthy Communities Tobacco Control Program views enforcement of its tobacco youth access laws as its number one priority. The rationale for this prioritization is fact that the vast majority those adults who currently smoke started smoking as minors. Healthy Communities knows that preventing youth access to tobacco goes a long way toward meeting its goal to achieve a smoke-free generation.

Call Us If You Suspect Violations Of Tobacco Control Laws

Healthy Communities, along with the Andover Board of Health, urges all residents to call the program at 978-749-8999 to report any violations of local laws prohibiting tobacco sales to minors. Residents are also invited to report any problems with secondhand tobacco in enclosed public places.

PLANNING DIVISION

The mission of the Planning Division is to ensure the orderly growth and development of the Town through sound planning practices and through the implementation of the recommendations of the Master Plan.

Throughout 2002 the Planning Division continued its efforts toward downtown improvements and work on major transportation system projects. Working with the Main Street Committee, the Division helped bring the \$2.5 million Main Street plan to 75% completion. Work continued on critical transportation projects such as the River Road Bridge (finally finished by the end of the year), Dascomb Road corridor improvements near the Tewksbury line and new traffic signals at Lovejoy Road; the Burt Road extension project, and a new full-access interchange on I-93 in Lowell Junction. Staff also participated in numerous advisory committee meetings throughout the year on the I-93 Corridor Study in Andover and Methuen.

The Division staff continued to work with the GIS Coordinator on the development of a sophisticated Geographic Information System (GIS) which will provide the Town with a significantly enhanced record keeping and retrieval system for our land use and infrastructure data.

The year 2002 saw a re-emergence of comprehensive permit applications for affordable housing developments. Four applications were filed during the year resulting in increased professional assistance to the Zoning Board of Appeals and Housing Partnership Committee. Four additional projects were waiting to be filed. Staff worked closely with the Housing Partnership Committee in developing two new housing by-laws and a new Historic Preservation by-law. The Division was successful in obtaining EO418 Housing Certification from the State. The Division worked closely with the Vision 21 Committee and secured \$30,000 in funding to help create a Vision Statement for the Town as well as an update of several sections of the 1992 Master Plan.

Development activities in the Town's industrial areas which had experienced increases in the two previous years leveled off in 2002, however, still continued at a steady pace. Single-family residential development slowed during the year although there was an increase in proposals for new multi-family development.

	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
Planning Board Meetings	22	26	24	20
Public Hearings Held	96	57	60	55
Definitive Subdivision Plans	10	8	9	4
Preliminary Subdivision Plans	7	6	8	2
ANR Plans	235	26	25	17
Site Plan Reviews	1	6	9	15
Special Permits issued	28	14	16	10
Lot Releases and Clearance	80	57	30	36
Certificates Issued				
Warrant Articles Reported	37	41	11	24
Street Acceptances	2	9	6	6
Subdivision Guarantees	\$263,053	\$189,000	\$166,405	\$203,600
Revenues Generated	\$135,768	\$70,276	\$60,237	\$24,150

ZONING BOARD OF APPEALS

The Andover Zoning Board of Appeals is authorized to function under the General Laws of the Commonwealth of Massachusetts, Chapter 40A, applicable sections of Chapter 40B and the Town Zoning Bylaw. The Board meets on the first Thursday of each month in Memorial Hall at the Memorial Library, Elm Square. The Board of Selectmen appoints five regular members and four associate members. The public hearings by the Board are the result of petitions in the following areas:

- A variance from the requirements of the Zoning Bylaw;
- A special permit under the Zoning Bylaw;
- A person aggrieved by the decision of the Inspector of Buildings or other Administrative official; or
- Permission to construct low or moderate-income housing within the Town (Comprehensive Permit).

Prior to the hearings, applications are reviewed and pertinent plans and sketches are requested, legal advertisements are published and abutters are notified as required by law. The Chairman in conformity with the Board of Appeals Rules and Regulations conducts public hearings. Following the hearings, Board members, when deemed necessary, view each property in question and hold a deliberation meeting thereafter. Based on the evidence presented at the hearing and the applicable laws, a decision is rendered, signed and filed with the Town Clerk and the Registry of Deeds.

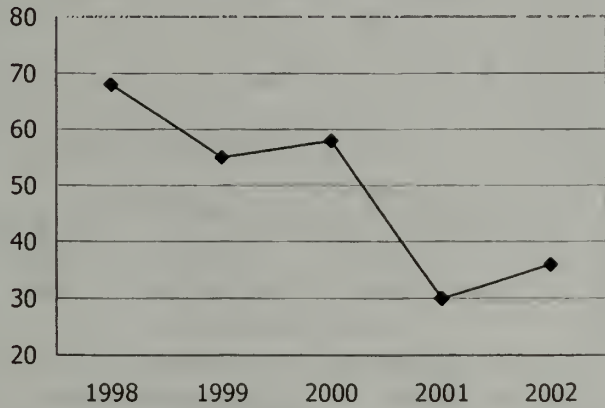
	1999	2000	2001	2002
Number of Regular Meetings	12	13	35	22
Deliberation Meetings	14	15	23	27
Petitions Filed	115/122*	106/119*	71	97**
Petitions Granted	92	99	50	67
Petitions Denied	17	10	11	13
Petitions Withdrawn/Dismissed or Continued	13	10	25	18 (8 cont.)
Fees Collected	\$12,832	\$21,286	\$24,919	\$29,830**

* Some petitions contained requests for both variances and special permits.

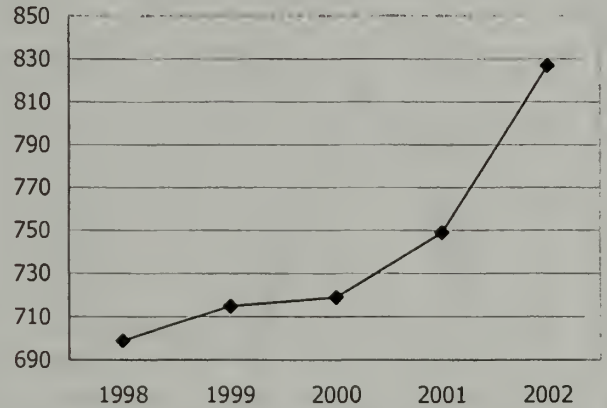
** 75 petitions were filed and heard in 2002. 12 were filed in 2001 and heard in Jan. 2002. The fees collected for these were not included in the total. 10 were filed in 2002 and heard in Jan. 2003. These fees were included in the total.

BUILDING STATISTICS

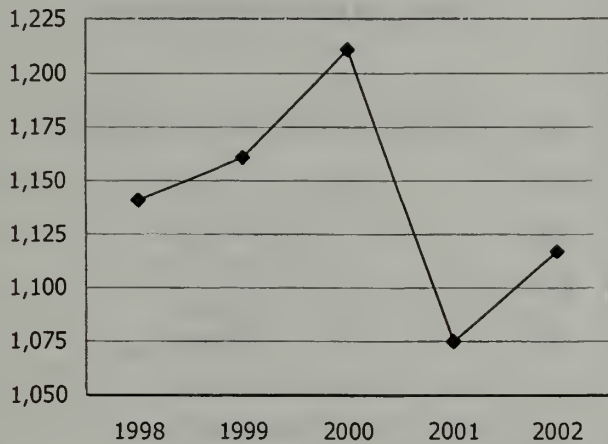
**SINGLE FAMILY
NEW DWELLINGS**



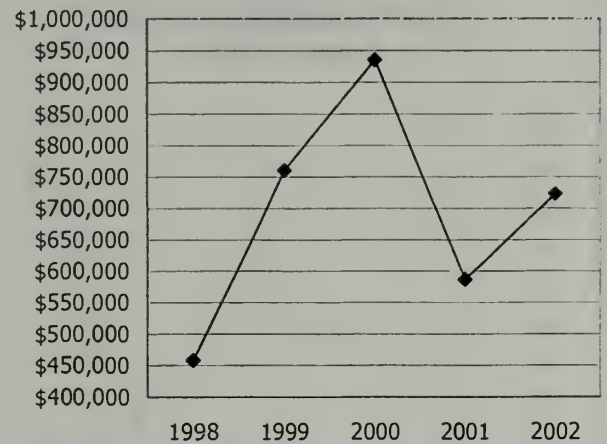
**SINGLE FAMILY
ADDITIONS & ALTERATIONS**



BUILDING PERMITS

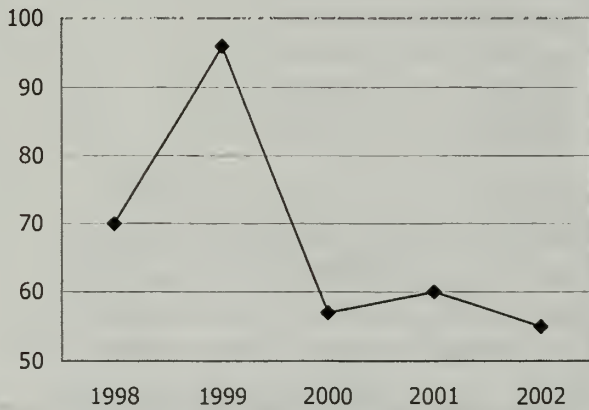


PERMIT FEES

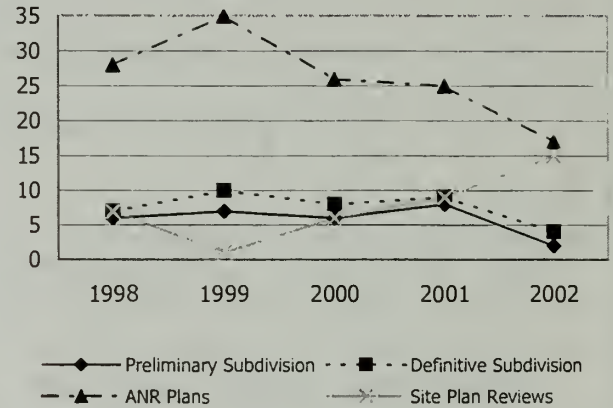


PUBLIC HEALTH AND PLANNING STATISTICS

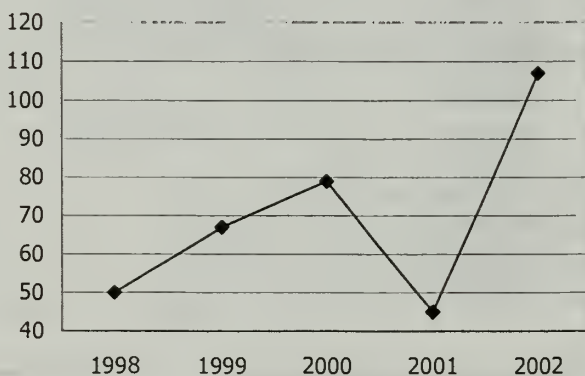
**PLANNING BOARD
PUBLIC HEARINGS**



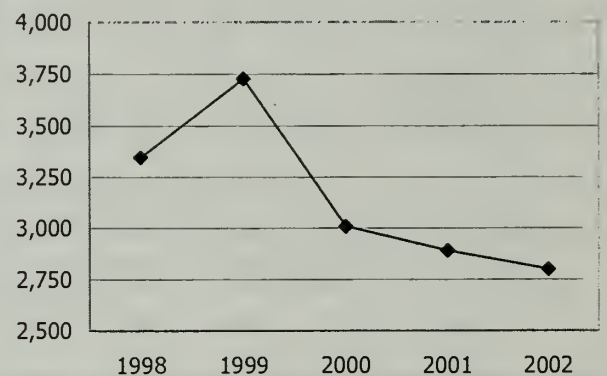
**PLANNING DIVISION
PLAN REVIEWS**



**PUBLIC HEALTH
COMMUNICABLE DISEASE
SURVEILLANCE**



**PUBLIC HEALTH
TOTAL CLINIC ATTENDANCE**



FIRE DEPARTMENT

The mission of the Andover Fire Department is to protect the lives and property of the citizens of Andover as well as the people who work in and visit our Community.

To achieve its mission, the Department strives to prevent loss to property from fire or fire related activities through inspections, training, and maintaining its fire alarm system; loss of life through prompt professional delivery of emergency medical services using both fire and ambulance vehicles. The Department provides programs to increase fire safety awareness among area citizens annually in all schools and whenever requested by private organizations, industries and businesses.

	<u>2000</u>	<u>2001</u>	<u>2002</u>
<u>TOTAL INCIDENTS:</u>	9130	9791	9807
Fires	420	420	552
Rescues	21	39	95
Miscellaneous Alarms	528	450	554
Accidental Alarms	180	106	171
Mutual Aid (Fire Calls)	20	47	14
False Alarms	50	207	163
Ambulance Calls	2770	2753	3038
Ambulance Mutual Aid Calls	61	53	40
Fire Prevention Activities	2343	2224	2030
Service Calls	2265	2958	2597
Motor Vehicle Accidents	283	321	403
Training	144	177	126
Co-Activation	45	36	24
<u>PERMITS/LICENSES ISSUED:</u>	1925	1990	1667
Smoke Detectors	725	602	679
Report Copies	72	85	64
Blasting Permits	7	16	76
Cutting/Welding Permits	15	13	21
Dumpster Permits	58	80	100
Fireworks Display Permits	1	1	1
Gunpowder Storage Permits	0	1	0
Liquid Gas Storage Permits	57	63	71
Flammable Liquid Storage Permits	6	5	6
Miscellaneous Permits	2	2	3
Open Air Burning Permits	571	612	237*
Oil Burner Install Permits	112	138	104
Commercial Fire Alarm Systems	28	69	35
Special Suppression System Permits	6	10	10

	<u>2000</u>	<u>2001</u>	<u>2002</u>
<u>PERMITS/LICENSES ISSUED (Cont.):</u>			
Sprinkler Install Permits	62	73	45
Underground Tank Re-certification	0	9	10
Underground Tank Removals	57	67	49
Underground Tank Install Permits	9	0	0
Master Fire Alarm Boxes	137	144	156

FEES COLLECTED:

Ambulance Fees:	\$533,572	\$626,211	\$564,757
Permits/Licenses:	\$ 33,655	\$ 30,145	\$ 28,004*
Fire Alarm Box Fees	\$ 20,550	\$ 21,300	\$ 30,050

* Open Air Burning permits were suspended due to dry weather.

<u>PERSONNEL:</u>	72.8	72.8	74
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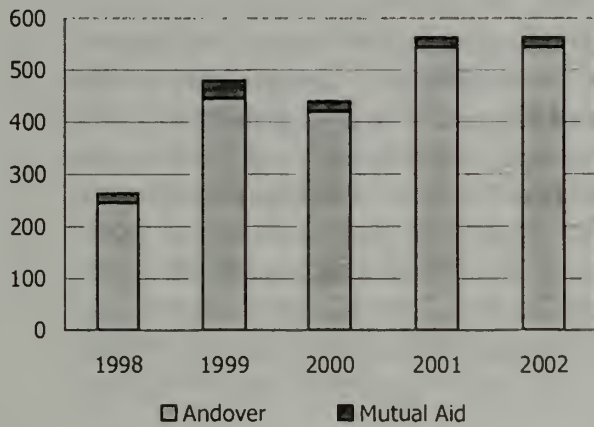
FACILITIES:

APPARATUS/EQUIPMENT

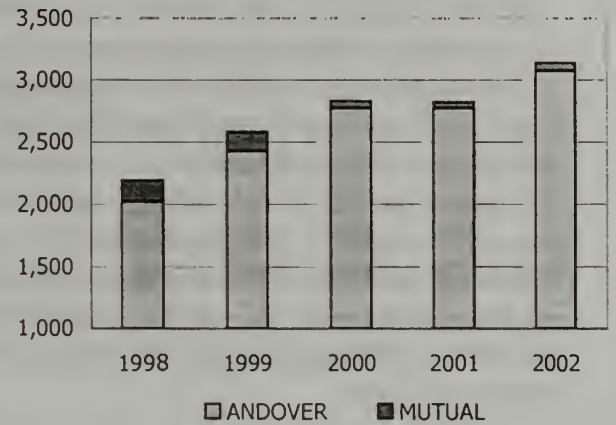
Fire Administration, 32 North Main Street	1 Sedan
Fire Prevention Office, Town Offices	2 Sedans
Central Station (Temporarily located at Spring Grove Cemetery)	2 Ambulances (1 Reserve) 1 Ladder Truck (In Storage) 2 Pumpers (1 In Storage) 2 Boats 1 Brush Truck
West Station, Greenwood & Chandler Roads	1 Pumper 1 Fire Alarm Truck 1 Ladder Tower 1 Brush Truck 1 Boat 1 Lighting Unit
Ballardvale Station, Clark Road & Andover Street	1 Pumper 1 Boat 1 Command Vehicle

FIRE STATISTICS

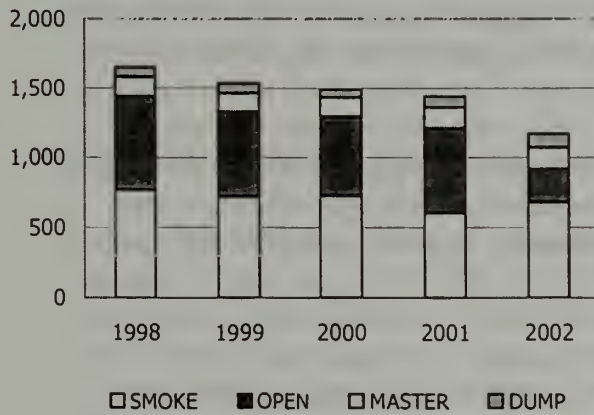
FIRE CALLS



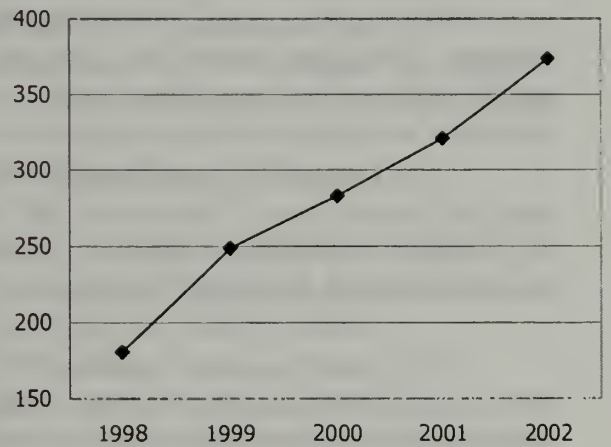
AMBULANCE TRANSPORTS



PERMITS & LICENSES ISSUED



MOTOR VEHICLE ACCIDENTS



POLICE DEPARTMENT

The mission of the Andover Police Department is to protect our future and the quality of life in Andover. We are empowered to protect life and property, but, with the changing times of increasing social programs, our agency has become more service-oriented to the community. To continue our mission, we all maintain an open door policy to the community, working with their suggestions, needs and thoughts so that we may preserve the way of life that we all enjoy in Andover.

The Andover Police Department is committed to providing the highest level of public safety and service to the citizens and business people within the community. The members of the Department are empowered to enforce the laws of the Commonwealth of Massachusetts and the Bylaws of the Town of Andover, to ensure that the peace and tranquility of our neighborhoods are maintained and that crime and the fear of crime are reduced. The Department emphasizes integrity, honesty, impartiality and professionalism from its members creating an environment that values differences and fosters fairness and flexibility in our mission. The Department encourages citizen input and interaction that will assist in developing sound partnerships between the community and the Police. Working together will protect our future and enhance the quality of life for everyone within the Town.

OPERATIONS DIVISION

The Department handled 32,050 incidents in 2002. There were 449 arrests, 1 murder, 6 rapes, 422 larcenies and 51 burglaries.

The Town experienced a 13% decrease in larceny during the year, however, stolen motor vehicles and bicycles both saw an increase, 26% and 41%, respectively. Vandalism in 2002 decreased 21% from the previous year.

The Department issued 6482 motor vehicle citations during the year which is down 20% from the previous year. There were 1307 motor vehicle accidents handled by the Department - a 12% increase from the previous year. There was a 500% increase in motor vehicle fatalities, largely due to an increase in highway fatalities.

The Police Department continued to work closely with other Town departments, agencies and the community throughout the year. The Sub-Stations, located in Brookside Estates and on Grandview Terrace, continued to allow the Department to form a partnership with the residents of Brookside Estates, the Andover Housing Authority and the Youth Services Department through the Youth Horizon Grant Program.

The Department also participated in numerous events including the Christmas and Memorial Day Parades, the Fourth of July celebrations, Safety Saturday, Bazaar Days, the Feaster Five Road Race on Thanksgiving Day as well as numerous other road races held during the year.

RECORDS DIVISION

The Records Division provides support services to the entire Police Department. This service enables information to flow efficiently throughout the Department as well as to the entire community.

The Police Department received more than \$150,500 in new grant money during 2002. These grants allow the Department to serve the community by providing funding for personnel and other resources. A \$15,000 grant for the DARE program allowed the Department to assign a specially-trained officer to the schools to teach students about the dangers of drugs and alcohol. This program will be discontinued for FY-2004 due to funding cuts. Equipment grants allowed the Department to provide car safety seats and bicycle helmets to those who would otherwise not be able to afford such safety items. Equipment for a fingerprint workstation, additional defibrillators, specialized weapons and protective gear were also purchased with the help of grant money.

The Court Section processed a total of 449 arrests. This included tracking all Police Department cases from inception to disposition and coordinating officers' appearances in court. In addition, this section assists in tracking District Court cases for other Town Departments such as the Health Division, Building Division, etc.

DETECTIVE DIVISION

The Detective Division is responsible for the follow up of investigations conducted by the agency. The Detective Division also oversees the Substance Abuse Unit. This Unit was created in response to the community's request for the Police Department to take a more active role in combating drugs and alcohol in the Town. In addition, two officers were trained in technical services such as fingerprint identification techniques and crime scene processing and four officers were trained in rape investigation. The Division also has one investigator assigned as a Juvenile Officer. He works closely with the schools and courts in processing Juvenile cases.

The Detective Division continued to be actively involved in follow-up investigations throughout the year. The Division was instrumental in solving and identifying the perpetrators of numerous serious crimes as well as following the cases through the judicial system.

The Detective Division followed up and investigated one murder, 51 burglaries, six rapes and 422 larcenies. The Police Department experienced a large increase in the number of reported rapes and sexual assaults during the year.

The Division also investigates incidents on the Internet. They recognize this new aspect of Internet crime as a major problem to our community and caution all parents and residents of the Town to be vigilant in combating this increasing problem.

ANIMAL CONTROL

The Animal Control Officer answered 941 calls for service in 2002. He responded to 326 dog complaints and impounded 76 dogs and 6 cats. He also removed 220 deceased animals. In addition to these removed animals, there were 33 deer struck and killed by motor vehicles in Town.

EMERGENCY MANAGEMENT

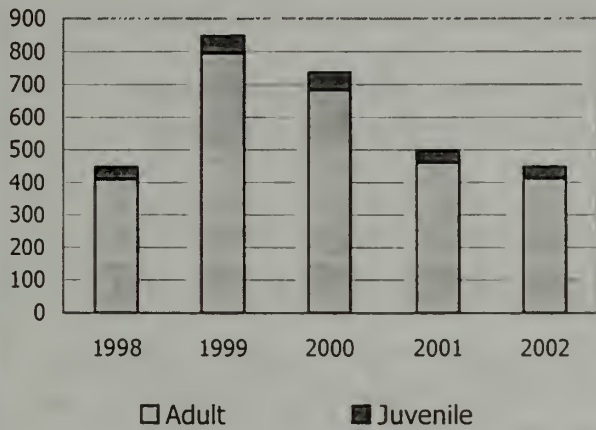
The Emergency Management Division is directed by the Chief of Police and serves as the local link to the Federal and State Emergency Management Agencies (FEMA/MEMA). It includes a network of HAM radio operators that are on standby should the need arise for auxiliary radio services.

The Chief of Police is also the Town's Liaison with the regional Local Emergency Planning Committee (LEPC) and is responsible for coordinating the Town's response to any hazardous materials incident.

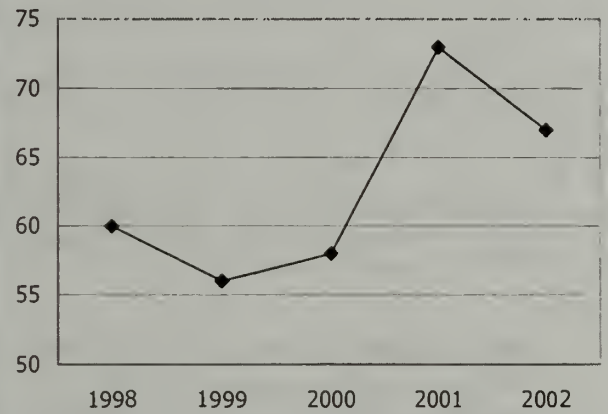
The Auxiliary Police assisted the regular officers of the Police Department many times throughout the year. They are particularly active during the holidays and on Halloween. They are a very dedicated group of volunteers and the Town is fortunate to have their services as a resource.

POLICE STATISTICS

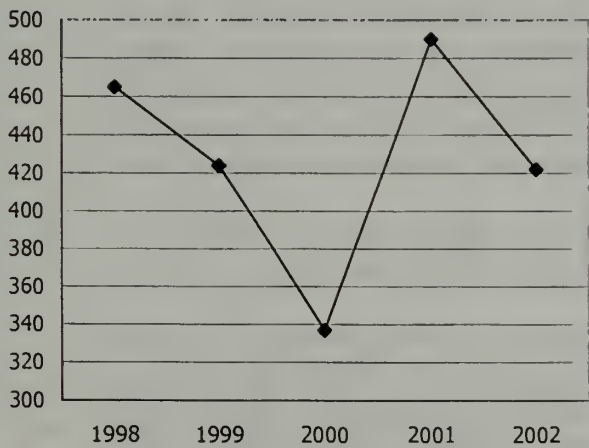
ARRESTS



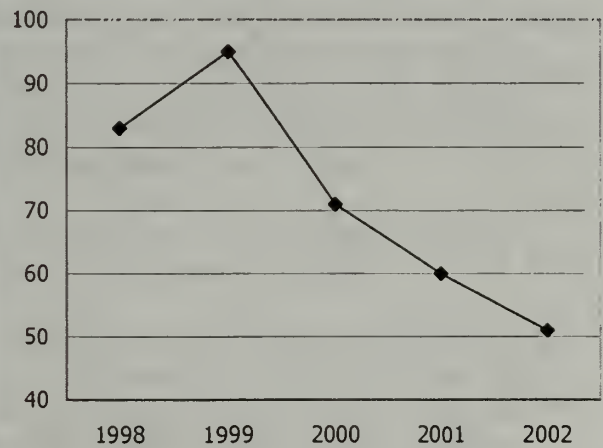
ASSAULTS



LARCENY

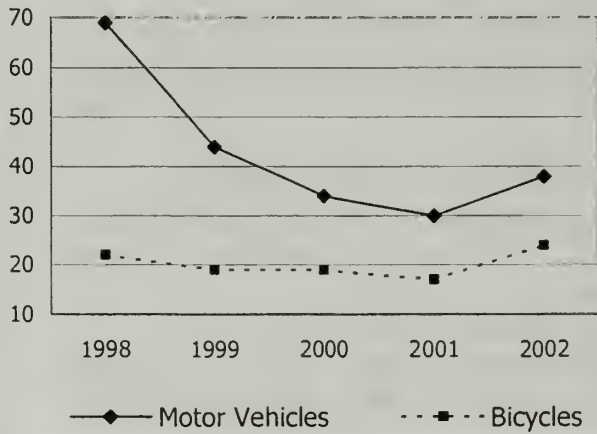


BREAKING & ENTERING

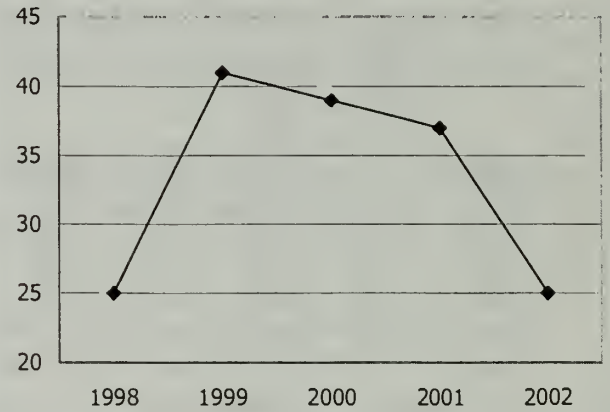


POLICE STATISTICS

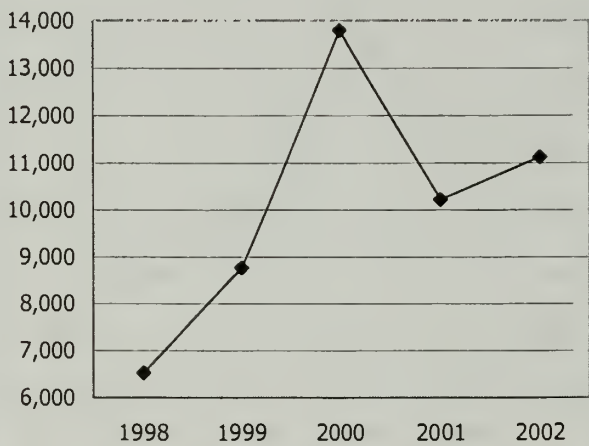
STOLEN VEHICLES & BICYCLES



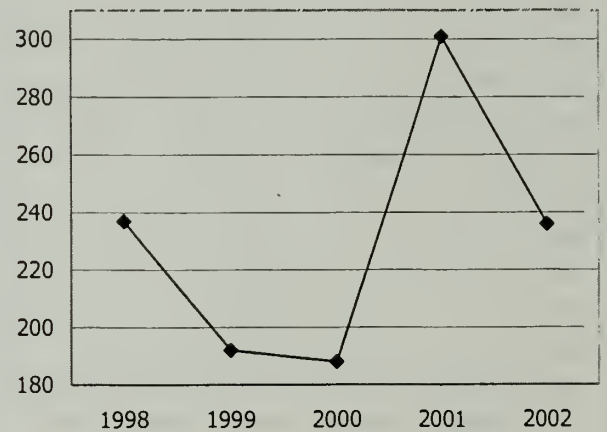
DOMESTIC ABUSE



PARKING VIOLATIONS



VANDALISM



MEMORIAL HALL LIBRARY

The mission of the Memorial Hall Library is to make available a broad range of library materials, to provide up-to-date and accurate information, to offer services and programs desired by the community of Andover, to act as the most convenient point of access for the needed materials and information, to actively seek to make community members and organizations aware of library resources and services, and to utilize technology and the Internet to the fullest possible extent in carrying out this mission.

The Library is pleased to report the following achievements in 2002:

- Became the first library in New England to offer audiobooks on MP3 devices. Check it out at <http://www.mhl.org/collections/eaudio/>.
- Became the first public library in Massachusetts to implement the Pharos signup system to automate PC signups to insure that our public computers are shared equitably. See <http://www.mhl.org/info/faqs/pharosfaqs.htm>.
- After opening the new Young Adult area for middle and high school age students, the Library wired the tables in what is now called the Teen-Z Room for data and power and the room is full of kids each day and evening. In addition, the Young Adult Department offers six laptop computers with network cables for students to use in the Young Adult Room.
- Added more than 900 new books on technology to its collection.
- Music for Tots - The Library's Hall became a meeting place for young mothers, babies and strollers during the Music for Tots music and movement program for birth through thirty-six months. This program was wildly popular due to the appeal of the presenter and the fact that we have not offered any programs for this age group before. Four sessions were held in March and then another four in November. The Friends of Memorial Hall Library sponsored these programs and because of their popularity they will be offered again in 2003.
- The Children's Library began an evening book discussion group for older readers ages 8 to 11. The readings focused on books and activities related to overcoming obstacles.
- The 24/7 Reference Service that allows patrons to chat with a "live" librarian continued to see increased usage. The service won a Certificate of Achievement in Innovation from the Massachusetts Municipal Association for the program. Also, two of the Reference Librarians were invited to speak on digital reference at the American Library Association Conference in Atlanta and the Virtual Reference Desk Conference in Chicago.
- The number of electronic databases with remote access increases. Check them out at www.mhl.org.

“Libraries will get you through times with no money better than money will get you through times with no libraries” is a saying that has been said through other hard times and it is just as true today. The important role that the library plays in people’s lives as a provider of materials, information and services becomes even more pronounced during times of economic downturn. Even though State budget cuts forced Memorial Hall Library to cut both staff and materials in September 2002, use of the Library continued to increase. Overall circulation of library materials was at an all time high in 2002 with 531,790 items being checked out. Another 45,764 people came to the Library just to use the computers. The Library’s web page was hit more than 2 ½ million times over the past year by people searching for information.

In addition to being used for the resources it offers, Memorial Hall Library continued to operate at the center of the community as a source of culture and connectedness. Whether it was through the very full series of Friends-sponsored programs of music, literature and culture or through the Library’s active role in this year’s visit by a group of visitors from Andover, England, the Library continued to operate, as it has for the last 130 years, at the heart and center of Andover.

Andover’s love for their Library is shown through the many ways they offer their time and support. The dedication of the volunteers who contribute their time, effort and money made the Library a better place in 2002. Those volunteers include the Library Trustees, the Friends of Memorial Hall Library, the Senior Volunteers and students who are completing their community service requirements. Thank you to everyone who helped to make this year a success!

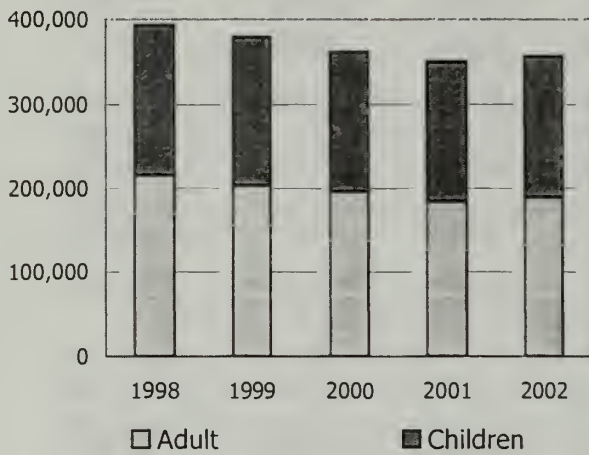
MEMORIAL HALL LIBRARY 2002 STATISTICS

<u>CIRCULATION:</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
Adult Books & Periodicals	202,719	195,726	183,624	188,855
Children' s Books & Periodicals	<u>176,577</u>	<u>165,920</u>	<u>166,667</u>	<u>168,003</u>
Total Books & Periodicals	379,296	361,646	350,291	356,858
Adult Non-Print	106,052	118,701	127,478	134,412
Children' s Non-Print	<u>31,273</u>	<u>34,913</u>	<u>36,258</u>	<u>40,520</u>
Total Non-Print	137,325	153,614	163,836	174,932
Total Items Circulated	516,621	515,260	514,127	531,790
Searches Retrieved On-line	31,181	36,629	37,920	36,204
Total Items Provided	547,802	551,889	552,047	567,994
 <u>OTHER STATISTICS:</u>				
Reference Questions	67,783	60,000	54,860	53,992
PC & Internet Sessions	19,368	30,000	38,749	45,764
Programs	546	382	284	342
Program Attendance	20,078	13,616	9,060	14,941
Meeting Room Use	475	620	397	400
Reserves Placed	9,912	10,022	11,890	14,107
Interlibrary Loan Requests Received	29,604	29,576	32,143	37,895
Interlibrary Loan Requests Filled	19,303	18,788	15,840	21,009
Volunteer Hours	2,523	4,996	4,714	13,229
Visitors to Library	359,000*	386,000*	411,600*	388,921*

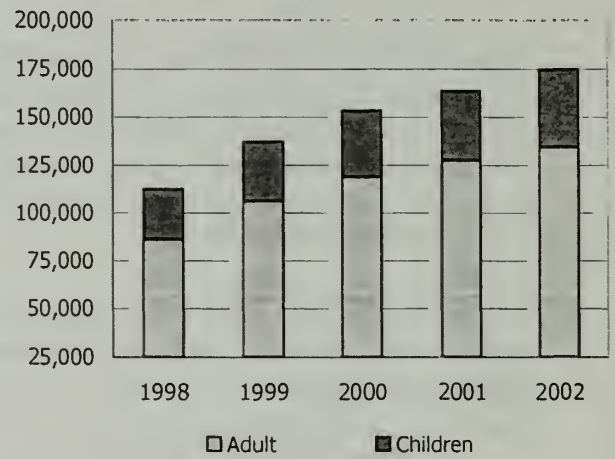
* Based on sample counts during the year

LIBRARY STATISTICS

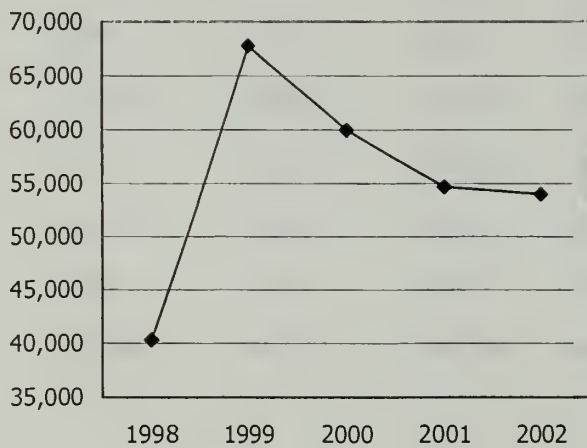
BOOKS & PERIODICALS



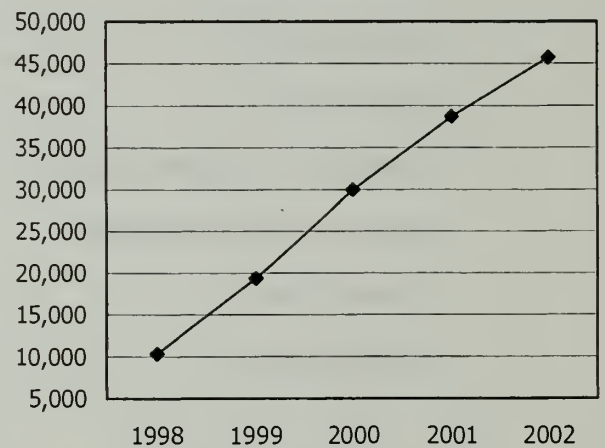
NON-PRINT CIRCULATION



REFERENCE QUESTIONS



PC & INTERNET USE



PLANT & FACILITIES DEPARTMENT

The mission of the Plant and Facilities Department is to provide responsive and cost effective maintenance services to all Town and School buildings, parks and grounds, vehicle maintenance, cemetery, forestry and other areas within their responsibility.

The Plant and Facilities Department provides scheduled and non-routine maintenance services to all Town and School buildings (over 1.3 million sq. ft), parks and grounds, cemetery, forestry and vehicle operations. Additionally, the Department is responsible for the following:

- Implementation of all major buildings and grounds capital projects including new building construction projects, landscape and field projects and driveway and parking areas.
- Town and School building and field rental functions and the Town House (Old Town Hall).
- Managing the Town's fuel depot.
- Spring Grove Cemetery operations.
- Compliance with environmental, health and safety regulations.
- Custodial services to all Town buildings.
- Traffic Lights.
- Trash pickup at all Town and School buildings.
- Town-owned street lighting.
- Town switchboard operations.
- Bald Hill leaf composting facility.

ADMINISTRATION

The Plant and Facilities Department is managed by a Director who is supported by four Superintendents, an Administrative Assistant, Construction Project Manager (temporary employee), Work Control Center Coordinator, Accounts Payable Clerk, Budget Analyst, part-time Telephone Operator/Receptionists and a diverse group of skilled and semi-skilled maintenance trades persons, vehicle mechanics, grounds and tree workers and custodians.

ADMINISTRATION ACCOMPLISHMENTS

Major Capital Projects:

- New Elementary/Middle School – The new schools opened on September 5, 2002 with the exception of the Auditorium which was completed by year-end. Punch list and close out documents are in process. Meetings are in progress with the general contractor to try and resolve Town and general contractor claims and to close out the project.
- Public Safety Center - Construction contract signed September 2000. Phase I construction (Police Station) completed and occupied in August 2002 (punch list ongoing). Phase II (Fire Station) started in September 2002. Progress on the site work is behind schedule and further delays by the general contractor are anticipated. The Town's estimated completion date is May, 2004 vs. the contract completion date of September/October 2002.
- West Elementary School Asbestos Remediation/Renovation – Phase I (Cafeteria area)

completed. Design work and bid package for Phase II & III complete. Construction planned for the Summers of 2003 & 2004.

BUILDING MAINTENANCE AND MECHANICAL/ELECTRICAL DIVISIONS

The Building Maintenance and Mechanical/Electrical Divisions are supervised by two superintendents and provide all maintenance services including electrical, mechanical, plumbing, carpentry, painting and security to all Town and School buildings, which total in excess of 1.3 million square feet. The two superintendents also function as Project Managers on a variety of Town and School capital improvement projects. Additionally, they provide custodial services to Town buildings, mail delivery to all buildings, maintain traffic signals and Town-owned street light poles.

During 2002 these two divisions completed 3,791 work orders.

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Town	1,400	1,407	1,285
School	<u>3,016</u>	<u>2,756</u>	<u>2,506</u>
Total	4,416	4,163	3,791*

* Does not include 345 work orders that were used to track Town and School capital projects including support to the new schools and the Public Safety Center project.

BUILDING MAINTENANCE DIVISION ACCOMPLISHMENTS

- On-going Town yard repairs, new roof forestry/sewer buildings.
- New playground equipment Penguin Park.
- Numerous handicap-related projects (door hardware, new entrance doors etc.).
- Remodeled the women's bathroom at the Town offices and the men's bathroom at the High School.
- New floor tile and asbestos tile remediation in seven classrooms at the Doherty Middle School.
- New carpeting at the West Elementary School auditorium & main offices and the Hart Room at the West Middle School.
- Replaced a large section of main sewer line at the West Middle School.
- Extensive support was given to the High Plain Elementary School and Wood Hill Middle School project (lock systems installed etc.).
- New gym floor was installed, roof repairs were made and tower bridge Bancroft School was rebuilt.
- New roof was installed at the Sanborn School modular units (covered by warranty).
- Eight windows were replaced at the Shawsheen School. The Town House windows were recaulked/repainted.
- Extensive support was given at the new Police Station (lock systems installed etc).
- Replaced bathroom partitions (15 stalls in four bathrooms) at the West Middle School.
- Eliminated interior structural columns at the Red Spring Road building to improve

utilization.

- Painting projects were completed at the School and Town buildings.
- Secured the 16 Haverhill Street building (repairs, lock sets etc.)

MECHANICAL/ELECTRICAL DIVISION ACCOMPLISHMENTS

- Completed concrete cap and sealing in all basement earthen areas at the Doherty Middle School.
- Energy management.
- Energy management controls installed in all building air handlers and univents plus give new A/C units were installed in the main office area at the Doherty Middle School.
- Doherty Middle School – installed energy efficient lighting in the cafeteria and gym areas, installed new motion sensors in all classrooms which were subsidized by the Mass. Electric Energy Program.
- Replaced the building roof top exhaust fans at the West Elementary School and Doherty Middle School.
- West Elementary School boiler room systems were upgraded – boiler fee unit, new efficient domestic hot water system, new air compressor and boiler make-up air unit.
- Installed four new unit ventilators in the West Elementary School cafeteria.
- Installed new HVAC system in the West Middle School Media Center plus eight new PTAX air conditioning units in the Media Center rooms and a new energy efficient lighting system in the Media Center that was subsidized by Mass Electric.
- Installed new energy management system/controls at the Town House.
- Replaced two main boiler sections at the West Middle School.
- Completed asbestos remediation projects at the Doherty Middle School, Shawsheen School and West Elementary School and school asbestos inspections.
- A new fire alarm system was installed in the School Administration areas. Updated fire alarm system was completed at the West Elementary School.
- Shawsheen School – completed the first phase of converting the old steam heating system to a modern hot water system (new pumps, heat exchanger and main piping). Rebuilt and reactivated the building, make up air system.
- Installed a sink in the Shawsheen School's kindergarten classroom.
- Provided extensive support to the start up of the new elementary and middle schools and Police Station.

PARKS AND GROUNDS, CEMETERY & FORESTRY DIVISIONS

The three Parks and Grounds Divisions (Parks and Grounds, Cemetery and Forestry) are independent and interdependent. They operate under the supervision of one superintendent, share some equipment and work together on special projects. The three divisions perform many tasks seemingly unrelated to their principal horticultural maintenance duties such as providing support to parades and other holiday events, litter control, trash removal, recycling, flagpole maintenance, fence/gate/backstop repairs, drainage connections, snow removal and moving heavy items such as the whiskey barrels used as planters in the downtown area and building and repairing park benches and tables. During 2002 these divisions completed 130 work orders (92 - Town and 38 - Schools) totaling \$752,784.00 (labor and materials).

PARKS DIVISION

This division maintains over 2.75 million square feet of ballfields and 1.4 million square feet of lawn areas. Ballfields and lawns are located on all School grounds and other Town property such as Recreation Park, Ballardvale Playground, Upper and Lower Shawsheen, the Bowling Green, parks, playgrounds and designated islands, triangles and other parcels throughout the Town. Ballfields are prepared (groomed and lined) for all secondary school athletic events. Turf maintenance consists of mowing, aerating, watering, over-seeding, liming fertilizing and weed and insects control. Pesticide operations are conducted by trained and licensed personnel using approved pesticides and application methods. This division also maintains small trees, shrubs and shrub beds on Town property and is responsible for snow removal at all Town buildings.

PARKS & GROUNDS ACCOMPLISHMENTS

- Installation of underground irrigation systems at the High School upper plateau, Doherty Middle School and West Middle School fields.
- Rebuilt the Deyermund soccer field.
- Overseeding and aeration of several athletic fields.
- Extensive support was given to the new High Plain Elementary School and Wood Hill Middle School site.
- Built retaining wall/materials storage area adjacent to Buxton Court Parks building.

CEMETERY DIVISION

Spring Grove Cemetery on Abbot Street is owned and operated by the Town of Andover. The cemetery contains approximately sixty acres and is approximately 75% developed. During 2002, there were 62 burials and 62 grave sites sold. Total revenue received was \$80,190. Cemetery operations and maintenance includes burials, mowing, trimming, turf care, pruning of shrubs and small trees, leaf pickup, town wide snow removal, and other tasks including grounds maintenance in Recreation Park and special projects at other Town facilities.

CEMETERY ACCOMPLISHMENTS

- Cemetery expansion program created over 2,000 new grave sites.
- Cemetery operations were compressed back temporarily into the old building to accommodate the move of the Central Fire Department operations during Phase II of the construction of new Fire Station.
- Completed the paving of sections of Cemetery roadways.
- Assumed the care of the historic Jenkins Cemetery. An Eagle Scout project performed many of the improvements.
- Installed new signage.

FORESTRY DIVISION

The Forestry Division is responsible for the maintenance of all Town-owned trees. The majority of their time is spent pruning trees, clearing storm damage, flat clearing areas of

undesirable vegetation and removing obstructions at intersections and curves for improved visibility. The Forestry Division also mows roadsides throughout the Town and maintains the Bald Hill compost site.

FORESTRY ACCOMPLISHMENTS

- Received the designation of “Tree City USA” for the third consecutive year and a growth award from the National Arbor Day Foundation.
- Produced 2,500 yards of screened compost at Bald Hill for use by the Town and its residents.
- Responded to 141 requests for tree work by Town residents.
- Planted 34 new street trees.
- 3,000 cubic yards of tree debris and stumps were collected and ground up at the old land fill.
- Managed the installation of holiday lighting on Main Street and at the Town Offices.

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance Division is supervised by a Superintendent who also is responsible for purchasing and materials management for all Plant and Facilities maintenance divisions. This division provides maintenance to all Town vehicles and major pieces of equipment including Fire apparatus, Police cruisers, DPW trucks and heavy equipment, Plant and Facilities trucks and heavy equipment, other support vehicles, Town/School emergency generators and coordinates the purchasing for all new vehicles.

VEHICLE MAINTENANCE ACCOMPLISHMENTS

- Provided preventive maintenance and general repairs to 145 Town vehicles and major pieces of equipment, 17 School and Town buildings’ emergency generators and 36 smaller pieces of equipment. 1,170 work orders were completed.
- Provided administrative support to Town departments for vehicle purchases.
- Supported snow removal operations, maintaining, installation and removal of DPW sander units.
- Maintained and repaired all Town Fire apparatus as well as assisting with federally-mandated inspections of the Fire Department’s ladder trucks’ hydraulic and pump systems.

The vehicle and equipment fuel consumption for all Town departments during 2002 is as follows:

GALLONS

	<u>FY2000</u>	<u>FY2001</u>	<u>FY2002</u>
Gasoline	81,250	91,968	91,278
Diesel	<u>36,134</u>	<u>51,829</u>	<u>36,137</u>
Total	117,384	143,797	127,415

MUNICIPAL BUILDINGS DIVISION

The Municipal Buildings Division is responsible for scheduling and renting School facilities during the evening, weekends and holidays as well as scheduling and renting School and Town athletic fields, Recreation Park and the Town House function facility on Main Street.

One of the division's major accomplishments of the past year was the assistance with the Town Manager's newly formed Athletic Fields Working Group. The collaboration of the Town Manager, members of the Plant and Facilities Department and representatives of the Town's sports leagues has resulted in an on-going partnership that has increased and improved the communication between the sports groups that utilize the Town's fields and the divisions that schedule and maintain the fields. On-going objectives include creating and implementing strategies to improve the condition of existing fields as well as the creation of new fields.

Schools

The total number of school rentals and uses during 2002 was 9,312 - a 53 % increase over the 2001 numbers. Overall, gymnasium spaces continue to comprise the majority of the rental and scheduling contracts. Cafeteria and auditorium contracts account for the second and third greatest number of uses.

The largest increases were seen in the number of after-school programs run by the School Department at the elementary level, the number of private youth sports programs and Town-run DCS and AYS programs. Figures below do not include the rentals or uses of the Andover High School athletic fields, gymnasium, Field House or Collins Center as they are all scheduled through the School Administration Offices.

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Total Number of Scheduled Rentals/Uses	5,570	6,083	9,312
Community Services & Youth Services	43 %	37 %	36 %
Private Rentals: Youth Leagues/Scouting Groups	36 %	40 %	41 %
School & PTO-Sponsored Events	21 %	23 %	23 %

Fields

School and Town playing fields continued to be rented to capacity in 2002 due to the growing number of participants in local youth and sports leagues and the growth of additional Andover High School and Youth Services boys and girls Lacrosse teams.

The number of scheduled field rentals and uses in 2002 remained relatively unchanged compared to 2001. Youth sports organizations such as the Andover Soccer Association and Andover Little League continue to schedule the majority of field spaces with scheduling for Town-sponsored recreation programs, Andover Junior Football, Andover Girls Softball League and the Andover adult sports leagues making up the remainder of the scheduled uses. Due to the

great demand for practice and game space by local youth leagues, less than one percent of the total number of rentals was to private groups or business organizations.

The expansion of High School, DCS and AYS programs continues to draw more participants each year many of whom play more than one outdoor sport each season. This has added to the existing scheduling constraints on Town and School fields that are booked to maximum capacity Monday through Saturday each week during each sport season.

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Total Number of Scheduled Rentals/Uses	2,906	3,695	3,648
Youth Leagues	75 %	72 %	70 %
DCS/Youth Services & AHS Athletics	21 %	24 %	26 %
Adult Leagues/Private Rentals	4 %	4 %	4 %

Recreation Park

Recreation Park is available for private rentals on weekends from April to October. During the Spring, Summer and early Fall weekdays the Park's softball field and tennis courts are scheduled for DCS tennis classes, recreational programs as well as a co-ed softball league. The total number of scheduled uses in 2002 was 307 which is just seven more uses than in 2001. The vast majority of the private rentals were to local residents and non-profit organizations.

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Total Number of Scheduled Rentals/Uses	298	300	307
DCS	175	160	184
Youth Leagues	58	75	75
Private Rentals	65	65	48

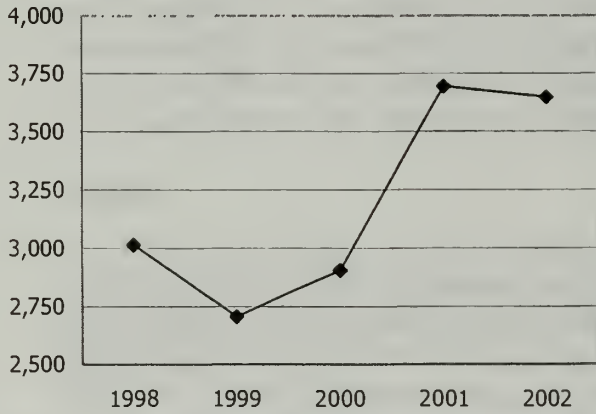
Old Town Hall

The function hall at the Andover Town House has been available to municipal/school groups, residents and non-residents for special events since February 1990. The total number of uses/rentals in 2002 was 190 which was a 70 % increase over the 2001 numbers. This was due to the large increase of the Town's Senior Center and DCS programs held at the Town House during weekdays.

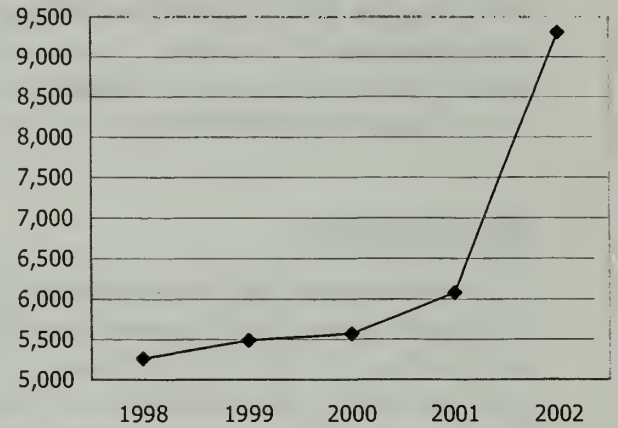
	<u>2000</u>	<u>2001</u>	<u>2002</u>
Municipal/School events	108	54	122
Residents	48	54	64
Non-Residents	14	4	4

PLANT AND FACILITIES STATISTICS

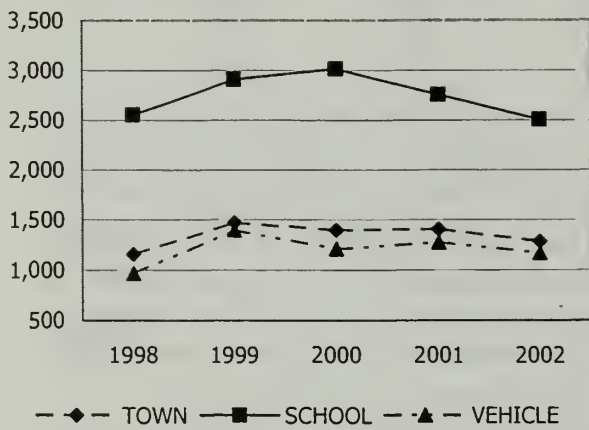
FIELD RENTALS



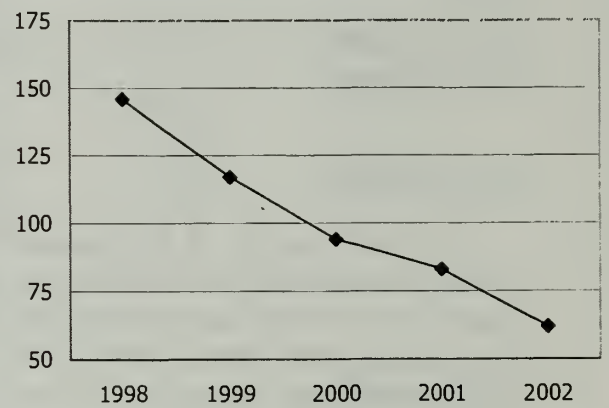
SCHOOL BUILDING USE PERMITS



WORK ORDERS



GRAVE SITES



DEPARTMENT OF PUBLIC WORKS

The mission of the Department of Public Works is to continuously improve our quality of life by providing the finest potable water, state-of-the-art disposal of our wastes (liquid and solid) and provide safe travel on our road network.

ENGINEERING

The Engineering Division prepared construction plans, cost estimates, specifications and bids, performed field layouts, inspections and construction supervision on projects such as: sidewalk reconstruction on Walnut Street and School Street; construction of new sidewalks on Chestnut Street (Upland Road to Highland Road), Forest Hill Drive (River Road to Cross Street), Cross Street (Forest Hill Drive to High Plain Road) and High Plain Road (Pendant Court to High Meadow Lane); the completion of road construction and repairs of sewers and storm drains on Smithshire Estates Extension and drainage construction at seven various locations. The division also performed field surveys and designs to prepare for upcoming construction projects such as: sidewalk construction on Salem Street from Prospect Road to Rte. 125 and water main construction on Lewis Street, Buxton Court and Brady Loop.

The Engineering staff also assisted and coordinated with consultants, contractors and residents during the design and construction of the sewer extensions for the Contracts No. 1 & 2 of the South Main Street/Ballardvale Road Areas, Rogers Brook Area and the Forest Hills Drive/Cross Street Area. Various duties performed included utility markouts, inspections and resolving complaints. Staff members also assisted and coordinated with consultants on the design of other projects such as the Main Street Corridor Improvements; repairs to the Andover Street Bridge; and Traffic Signals at Dascomb Road/Lovejoy Road. Work was also initiated with the Town's consultant in developing a Stormwater Management Program to meet requirements of the new EPA Phase II Stormwater Regulations.

Work was also performed to coordinate the development of the Town's GIS system with the contractor; install software, review preliminary and final data, checkplots and database design and updating of the parcel maps for the Town Assessor and printed the necessary copies for other Town Departments.

Planning and estimating for the resurfacing of fourteen Town streets was prepared this year while assistance was given to the Highway Division during the actual work performed on thirteen of these streets.

Preliminary and Definitive Subdivision Plans and Site Plans were reviewed for the Planning Board; checked for design conformance, traffic safety, layout and adequacy of proposed roads and utilities. All roads and utilities in new subdivisions and site developments such as Jordyn Lane, Black Horse Lane, Cassimere Street and numerous other sites were inspected and tested to insure compliance with Town construction standards. Performance Bond amounts were also calculated as requested by the Planning Board.

Street opening permits for the installation and repair of various underground utilities by Bay State Gas Company, Verizon, Mass Electric, AT&T Broadband and other private contractors were issued through this division and the necessary utility markouts and inspections were carried out; notably including sidewalk reconstruction on Haverhill Street by Bay State Gas contractors.

The Engineering Division also provided and maintained records of various utilities, street excavations, residential and industrial site development, street layouts and road maintenance.

	1998	1999	2000	2001	2002
Storm Drain Design & Construction (ft.)	3,870	1,180	2,378	2,283	448
Sewer Main Design & Construction (ft.)	2,490	1,900	1,660	37,600	50
Sidewalk Design & Construction (ft.)	3,970	8,500	6,140	8,623	15,700
Water Main Design & Construction (ft.)	1,950	775	0	4,188	0
Guardrail Replaced/installed (ft.)	19,200	0	0	0	0
Streets Resurfaced (miles)	16.3	10.7	5.4	4.3	6.8
Street Opening Permits Issued & Inspected	198	183	175	145	148
Sewer Connections reviewed for Board of Health	47	50	48	25	35
Assessors Maps updated	59	49	30	45	48
Subdivision/Site Plans reviewed (# plans/# lots)	26/146	17/51	16/62	18/68	16/53
Performance Bonds figured for Planning Board	8	14	9	6	9
Subdivision Construction Inspections/Tests:					
Water mains (ft.)	17,121	18,314	13,200	9,105	5,734
Sewer mains (ft.)	6,000	4,314	2,619	3,920	2,787
Drain lines (ft.)	10,547	6,315	2,890	4,480	2,729
Sidewalks (ft.)	4,370	5,103	3,854	1,580	5,388
Roads Paved: Binder coarse (ft.)	7,112	2,069	5,380	2,800	1,586
Top coarse (ft.)	6,587	5,974	4,280	3,150	8,432
Streets Reviewed for Town Acceptance	14	9	12	7	6

HIGHWAY

The Highway Division is responsible for road maintenance, including rebuilding and resurfacing of approximately 200 miles of existing roads. During the fall, spring and summer month, two sweepers are continuously kept busy cleaning winter sand off all streets and cleaning road construction areas. Both sweepers start work at 5:00 A.M. to take advantage of low traffic

and parking conditions. The Highway Division is responsible for the maintenance of the Town's sidewalk infrastructure. The Division also assists the Engineering Division in inspecting new roads prior to acceptance as public ways. The Division is responsible for the cleaning and maintenance of all storm water systems including catch basin and pipe cleaning as well as maintenance of water courses impaired by beaver dams. The Highway Division is the lead agency responsible for snow and ice removal and flood control measures; other Town divisions assist in these operations.

	1998	1999	2000	2001	2002
Number of streets resurfaced	52	56	23		30
Total number of miles of road resurfaced	16.3	10.7	5.4	4.3	6.8
Total number of feet of curbs constructed	6,075	12,115	22,104	23,500	14,282
Catch basins cleaned	957	936	586	397	231
Storm drains cleaned	17	9	0		3
Catch basins repaired	31	30	41	24	51
Storm drains repaired	3	1	4	5	0

SOLID WASTE

Andover, being a member of the North East Solid Waste Committee (NESWC), has its refuse transported and processed at the Regional Waste-to-Energy Plant in North Andover, where the refuse is incinerated to generate electricity. The Solid Waste Division oversees the mandatory curbside recycling program for newspapers/magazines, junk mail, office paper, telephone books, paperboard, steel/tin metal containers, glass, #1 through #7 plastics and aluminum containers. The Town also maintains a leaf and grass clippings compost site on High Plain Road near Bald Hill. The Town screens and grinds the material annually with the compost being available to Town residents. The Town has expanded the curbside recycling program to include the aluminum materials, #1 through #7 plastics and corrugated containers (cardboard).

	1998	1999	2000	2001	2002
Tons of residential refuse collected	11,753	11,888	12,764	13,142	13,280
Tons of mixed residential paper	2,213	2,137	2,668	2,479	2,540
Tons of corrugated containers	0	0	0	275	340
Tons of glass recycled	431	423	455	488	532
Tons of steel/tin containers recycled	7	7	8	37	31
Tons of #1 & #2 plastics	39	47	52	37	31
Tons of aluminum materials	5	4	12	37	32
Tons of leaves & grass clipping composted	2,200	2,200	2,200	3,000	3,000

WATER

The Water Distribution Division is responsible for the operation and maintenance of 190 miles of water mains ranging from 6" to 24" in size; 2,600 fire hydrants and 10,400 water service accounts.

The Water Treatment Plant processed 2.338 billion gallons (average 6.4 MGD) to produce 2.118 billion gallons of finish water delivered to the distribution system. Forty-four percent (44%) of the water was for residential use, seventeen percent (17%) for commercial and twelve percent (12%) was classified as industrial use. Additionally, 1.720 billion gallons was diverted from the Merrimack River to Haggett's Pond through the Fish Brook Pump Station.

During the four compliance periods in 2002 volatile organic compounds, synthetic organic compounds, trihalomethanes, haloacetic acids, inorganic compounds, and secondary contaminants were monitored. The water system was in compliance with all parameters. There were no violations with the Total Coliform Rule and monitoring for Giardia, Cryptosporidium, and enteric viruses suggests 99.9% removal of these organisms.

Scheduled maintenance was completed on treatment plant equipment, including; ozone, low service, high service pumps, backwash, chemical feed, and chemical storage units. Over 300,000 pounds of spent and virgin activated carbon was removed/replaced in filter process units. Carbon media in the odor-control system at the Shawsheen Station was replaced. Morningside Drive, Woburn Street and Snowberry Road waste collection systems were placed on-line. Fish Brook at the Merrimack River was on-line for 220 days, diverting 1.720 billion gallons to Haggetts Pond.

	1998	1999	2000	2001	2002
Hydrants Repaired	36	36	45	87	117
Hydrants Replaced	0	4	1	7	14
Hydrants Inspected & Serviced			211	383	278
Hydrants Flushed	1	2	106	235	183
Water Main Breaks Repaired	19	16	9	23	35
House Service Leaks Repaired	18	6	14	17	11
House Services Renewed	3	13	13	21	35
Water Main Service Repaired	4	11	9	16	12
New Water Meter Accounts/Installations	134	116	116	98	52
Old Water Meters Replaced	121	132	197	379	286
Water Meters bench checked	5	7	1	17	12
Water Shut Offs/Turn On	188	178	177	209	194
Gate Boxes Adjusted	46	28	36	51	48
Gallons of water treated (in millions)	2,075	2,452	2,102	2,377	2,388
Average daily gallons pumped (in million gal.)	5.004	6.51	5.76	6.51	6.54
Maximum day (in million gallons)	13.949	13.430	11.053	12.976	14.505

SEWER

The Sewer Division is responsible for the operation and maintenance of the wastewater pumping stations on Dale Street in Ballardvale, Bridle Path, Osgood Street, Shawsheen Village, and the entire system of sanitary sewers. The sewerage system includes 87 miles of sanitary sewers along with five (5) new pumping stations and 5,680 connections with an additional 24

miles of mainline sewer and 1,600 connections scheduled to come on line over the next three years. The raw sewage discharge from the Shawsheen Village Pumping Station is transported by means of a force main through the City of Lawrence to the Greater Lawrence Sanitary District's Regional Treatment Plant in North Andover for disposal.

	1998	1999	2000	2001	2002
Sewer Main Blocks Cleared	47	28	46	67	53
Sewer Main Rodded – Regular Maintenance	8	3	3	44	39
Sewer Mains Repaired/Replaced	2	1	3	7	3
Sewer Services Cleared	13	3	7	N/A	N/A

GREATER LAWRENCE SANITARY DISTRICT

The Greater Lawrence Sanitary District (GLSD) wastewater treatment facility continued to provide service to residential, commercial and industrial users in 2002. Since it began operation in April 1977, the facility has treated 290 billion gallons of wastewater that was previously discharged, untreated, into the Merrimack River.

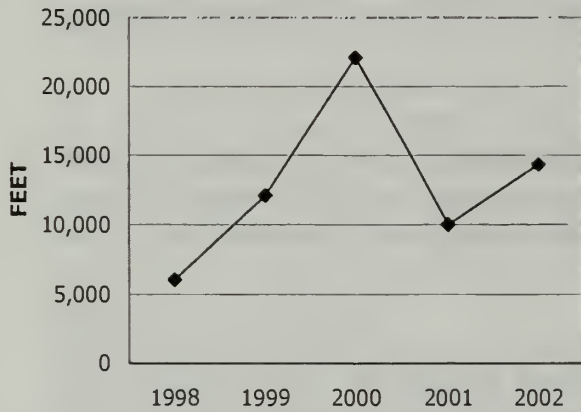
Disposal of sewage sludge, the by-product of treatment, is the GLSD's largest single expense. It was trucked to Maine, Canada, and Connecticut for disposal. The GLSD recently completed construction of a sewage digester that reduces the volume of sludge by nearly 50% while producing Methane gas for heating and creating a more environmentally friendly product. The sludge to fertilizer plant construction has been completed and has implemented a safe economic alternative to landfilling of raw sludge. The GLSD expects to save \$1 million per year in sludge disposal costs and the savings will be shared by member communities by lower operating cost assessments.

There are currently 48 people staffing the plant. The operation is continuous 24 hours per day and 365 days per year. The District Commission meets monthly to address policy matters.

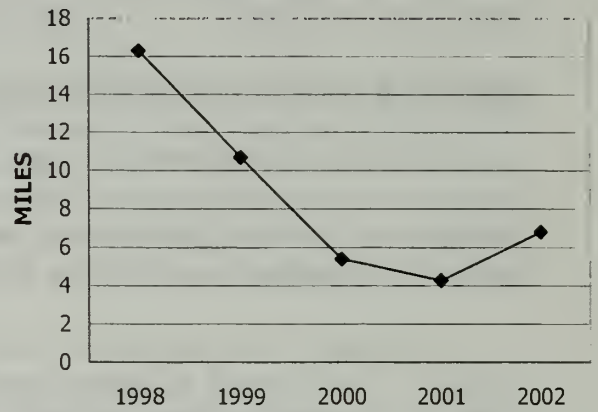
	1998	1999	2000	2001	2002
Andover's daily average flow to the Sanitary District (in millions of gallons)	4.322	3,500	3,959	3,734	3,484
Sanitary District (in millions of gallons)	32,849	26,478	30,245	27,665	27,399

PUBLIC WORKS STATISTICS

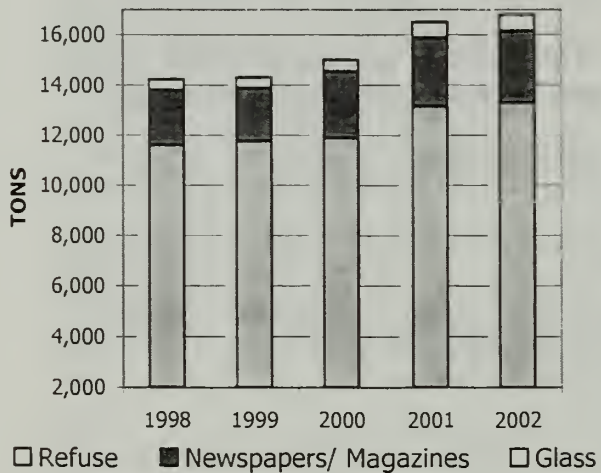
STREET BERM CONSTRUCTION



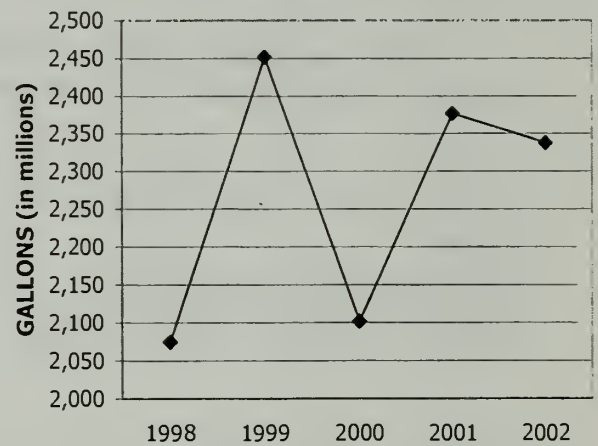
STREET RESURFACING



SOLID WASTE & RECYCLING COLLECTION



WATER TREATED



COMMUNITY SERVICES

The Division of Community Services provides the residents of Andover a myriad of social, educational, cultural and recreational opportunities embracing diversity and accessibility for all. Community Services strives to rate the pulse of the community and incorporate ideas into valued programs for its citizens now and in the future.

The Division of Community Services (DCS) offers year-round recreational, enrichment and cultural programs for residents of all ages. Through the mutual mission of educating its residents, the Andover School Department and Community Services have an agreement to open the public schools to community use through DCS. The Division celebrated its thirtieth birthday in 2002 with continued offerings of community-wide programs. After school programs are held system-wide, while the majority of the evening adult education programs are housed at Andover High School. In addition to the public schools, programs are held at Recreation Park, Pumps Pond, The Park, Senior Center, Greater Lawrence Regional Technical High School and other in-town facilities. Community Services transfuses residents' ideas into valued programs. Through the Division's vigorous efforts, services to the Town's residents are continuously improved.. Healthy enrollment is attributed to a repertoire of community-based instructors, streamlined registration including FAX, VISA/MasterCard, overnight mailbox, cable TV promotion and telephone registration.

Family-oriented activities have been popular such as the Summer Pre-school Park events, nature walks and the Father/Daughter and Town Hall dances. The North East Regional, Massachusetts and Park Association Recreation Departments borrowed the Division's Father/Daughter dance idea and have each expressed their delight over the success of using the Andover model in their communities. Many of the DCS popular classes encourage family participation such as volleyball, yoga, ballroom dancing, sign language, tot and parent programs, crafts, CPR and skating nights.

DCS instructors come from all segments of the community. Professionals, specialists, hobby enthusiasts, homemakers, student interns and retired individuals comprise the teaching and leadership staff. This varied instructor base provides the ability to offer diverse programs. The majority of the instructional staff resides within the Town, however, in several instances DCS is able to bring in quality programs from outside the region (science, enrichment and sports). This year DCS offered 82 new programs for children and adults. Over 150 classes were offered each tri-semester with recent enrollments totaling 5,176 individuals. Sports clinics, all-new speed clinic, soccer, tennis, fencing and mini mites soccer continue to be the most popular youth programs. The Gingerbread House Workshop diversified into a Halloween-themed night that was very popular. In addition to these classes, DCS offers school vacation programs, after school skiing, trips, playgrounds, special events and a public swimming program at Pumps Pond.

Improvements to the Pumps Pond waterfront continue each year. A paddleboat was added to the fleet of sailboats for family rentals. Several Eagle Scout projects included construction of a wooden bridge along a trail in the pond area and handrails and trail improvements throughout the park. The staircase near the shelter at Recreation Park was completely renovated by an Eagle Scout.

During the Summer months, DCS serves well over 15,000 people. Approximately 1,700 children a day participated in programs during the month of July. The Fourth of July Pancake Breakfast and Horribles Parade attracted over 5,000 people. Three thousand patriotic citizens ate breakfast while a host of others cheered their neighbors, participated in games and activities and enjoyed the concert and entertainers. The Summer Concerts in The Park attracted over 300 persons each week for the family musical programs.

The Andona Society provided \$1,700 in scholarships to low-income residents to participate in Summer programs. DCS also awarded \$4,000 alternative service projects to residents in need of assistance in order to attend DCS-sponsored activities.

Networking with the community, DCS continues to develop programs in cooperation with local businesses and Town departments. The Division uses local resources to compliment its full-time staff. Eight Tax Voucher volunteers work with staff assisting with registration, general office duties and after-school and evening programming. In addition, numerous students perform community service hours for school, religious education or the Alternative Sentencing Program. Collaboration with the Andover Village Improvement Society (A.V.I.S.) has been very successful. Weekend walks on AVIS and conservation lands were given by local wardens free of charge.

DCS assists the community by encouraging healthy lifestyles including offering a variety of fitness programs, courses on wellness and through programs such as Alliance for the Mentally Ill (NAMI). A workshop and National Awareness Day for students carrying backpacks was a success due to the participation of Doherty Middle School students on their way to school. A DCS staff member is the Town's designated representative to the United Way during their yearly pledge efforts. This year, the Town received a bronze award for their contributions. Mittens are collected each December at numerous locations around the Town including the public schools, Library and Senior Center. Thousands of mittens are donated to the Lazarus House in Lawrence through this giving program. DCS also assists residents who are unable to pay tuition, participates in an alternative service program in lieu of payment, provides assistance with Town-wide functions for PTO fundraising and social organizations. DCS worked closely with the organizers preparing for the visit of several guests from Andover, England and provided them with a series of local trips to showcase the New England coastline and Fall foliage.

As technology improves, DCS keeps pace with the computer age. On-line courses are offered monthly through a new service with www.ed2go.com/dcs. This fairly new way for adults to learn is perfect for business use while at work or for learning at home. Participants can update their skills, discover a new talent or chart a career path at their own pace. More than 200 courses are offered each month. The beauty of the on-line course is that the class will run no matter how many are enrolled.

The revolving account continues to assist the Division in its ability to sponsor a variety of activities and trips. School vacation programs, Children's Studio for the Arts and Summer Theatre Ensemble, violin lessons, John Smith Soccer, Big Apple Circus, Blue Man Group, a Boston Harbor Island cruise and a Radio City Music Hall trip to New York are examples of programs that were funded through this account.

PROGRAM STATISTICS

FALL PARTICIPATION

Fall Classes	Youth ages 2 – 18	1,228
	Adults	689
Harvest Moon Ball and Holly Ball		319
Special Events/Trips		<u>235</u>
TOTAL Fall Participation		2,471

WINTER PARTICIPATION

Winter Classes:	Youth ages 2 – 18	1,240
	Adults	774
Ski Program: Bradford Ski	grades 3 – 8	260
Nashoba Ski	grades 6 – 8	50
Youth Vacation Basketball		374
Adult Basketball		80
Father/Daughter Dance		397
Special Events/Trips		<u>85</u>
TOTAL Winter Participation		3,245

SUMMER PARTICIPATION

Summer Classes:	Youth ages 2 – 18	1,023
	Adults	222
Special School-Age Children's Programs:		
All-Day Discovery	grades K-5	1,400
Summer Theatre	grades 2 – 10	205
John Smith Soccer	grades K-5	636
Club for All	grades 5 – 9	50
Drop-in Playground	grades K-5	250
Drop-in Field Trips	grades K-5	1,500
Special Pre-School Age Children's Programs:		
Shee-Hee	ages 3-4	146
Park Events	ages 1-6	700
Pomps Pond:		
Stickers		200
Daily Attendance		30+/cars
Average number of people per day		200/day
Concerts:		
The Park	all ages	2,450
Pomps Pond	all ages	350
Special Events:		
Fourth of July	all ages	5,000
Trips	all ages	192
Co-Ed Adult Softball League	adults	<u>600</u>
TOTAL Summer Participation		25,924
TOTAL YEAR-LONG PARTICIPATION		31,640+

DIVISION OF ELDER SERVICES

The mission of the Division of Elder Services is to identify, develop, implement and advocate for programs and services designed to enhance the quality of life and independence of elders in the community, and to provide a focal point (Senior Center) in the community where these programs and services can be easily accessed by elders and their families.

The Division of Elder Services extends sincere appreciation to all staff, volunteers, students, Town officials, businesses and other members of the community who support the vision and mission of the Senior Center.

THE GROWING COMMUNITY OF ELDERS AND THE GROWING NEED FOR SERVICES

The elder population continues to increase nationally and locally. Andover will have nearly 10,000 people over age 60 within the next 10 years, about one-third of the total population. This single statistic is of primary importance in the Town's Visioning process: will we be ready? As more residents seek assistance, either for themselves or for their aging family members, the division will continue to create and provide specialized programs and services in fulfillment of its mission, as laid out by the Council on Aging, following the charge of the Town Meeting of March 12, 1966:

- Identify the total needs of the community's elderly population;
- Educate the community and enlist support and participation of all citizens about these needs;
- Design, promote or implement services to fill these needs, or coordinate existing services in the community;
- Promote and support any other programs which are designed to assist elderly in the community; and
- Enlist and develop capable volunteers and professional leadership for the purposes stated in this Article (35).

To accomplish these goals, programs are designed to promote good health, nutrition, access to services and community life, financial and personal independence and combat isolation. We continue to develop creative Intergenerational programs serving both elders and young people from pre-school to college age. Our Health, Wellness & Nutrition programs continue to provide a wide variety of opportunities to maintain, enhance and improve health. Continuing goals and objectives focus on improving social services, educational and recreational programs, intergenerational opportunities, building the volunteer corps, and various administrative improvements.

ECONOMIC CONSTRAINTS

In the face of decreases in outside support, particularly state and federal grants, we struggle to keep core services in place and the need grows dramatically. Coordination with other agencies and advocacy on the state and federal level, grant writing and outside fundraising become increasingly important. Fess will take on a more significant role in the budget as well.

INCREASES IN NEED

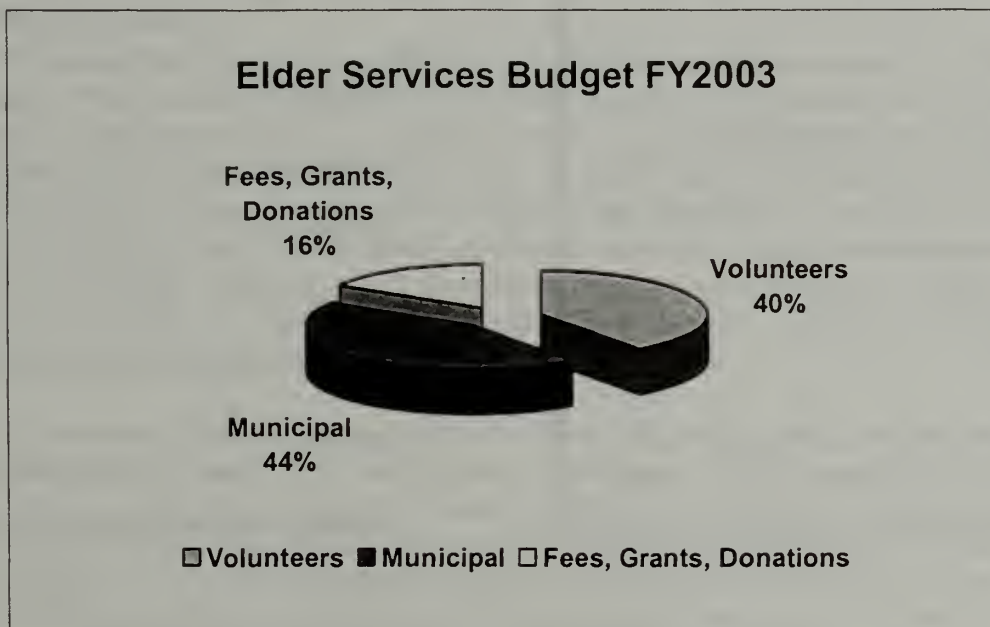
Increases in requests for services, especially for the homebound, are a key forecaster of difficult economic times. For example, over the past year we have seen significant increases in the number of Meals on Wheels, requests for Friendly Visitors, and Medical Transportation trips. We expect this trend to continue as the negative affects of the economy influence this population first, and often, most severely.

SPACE

As we continue to identify needs, create programs and deliver services we also continue to be bound by the constraints of insufficient and inappropriate space. Nearly Five thousand (5,000) blocks of time were scheduled in over seventeen (17) different sites throughout the community, resulting in time consuming scheduling and control issues.

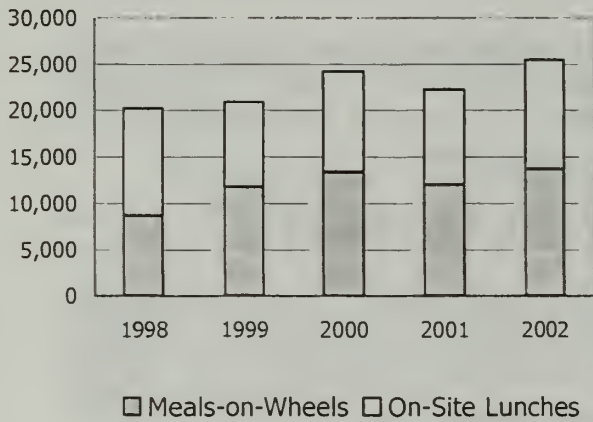
THE COUNCIL ON AGING AND THE SENIOR CENTER TASK FORCE

The demographics and the financial future of the town require a fiscally responsible solution to the services and space issues identified. The Senior Center Task Force is working diligently to solve this dilemma and will report to the Town Meeting its progress. The Council on Aging is currently in the process of analyzing its recent Needs Assessment Survey and will make a full report to the Board of Selectmen in the Spring of 2003.

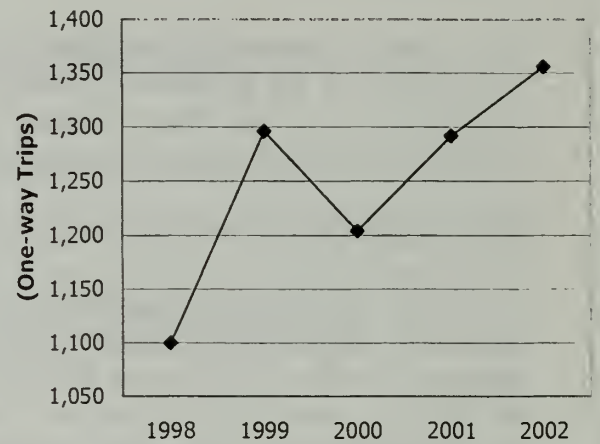


ELDER SERVICES STATISTICS

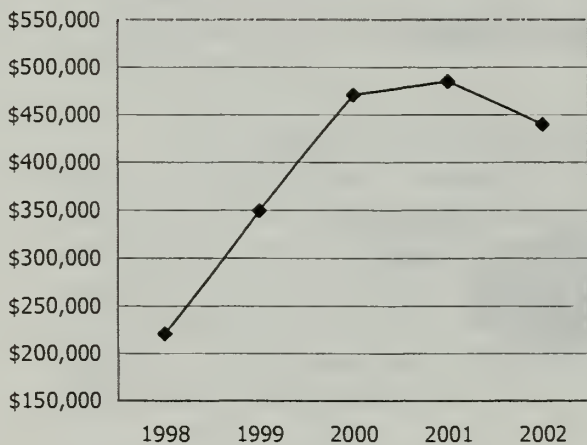
MEALS SERVED



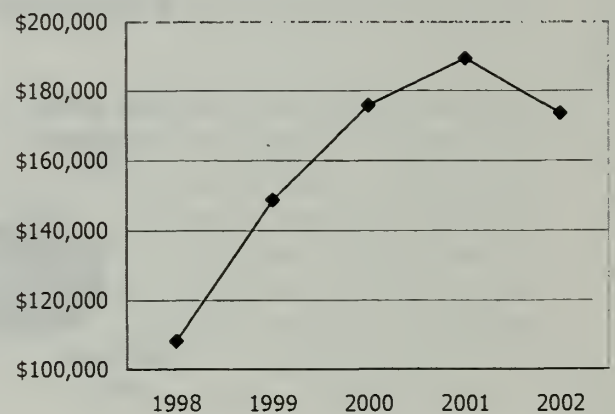
MEDICAL TRANSPORTATION



VALUE OF VOLUNTEER SERVICE



TAX VOUCHER PROGRAM VALUE TO TOWN



ANDOVER YOUTH SERVICES

The AYS aims to provide young people useful experiences to promote healthy growth and development. It is our goal to build a network of affordable, accessible, safe, and challenging youth programs that appeal and respond to the diverse interests of young adolescents and their families.

Andover Youth Services (AYS) was established to address the need for an increase in recreational, educational, social and support programs for the middle school and high school populations within the community. AYS supplies the youth of Andover with programs, services, and activities throughout the year. The AYS provides a direct link that connects youth to their community. Andover's young people face many challenges and it is our mission to develop and maintain a program that has the ability to be flexible and encourages all youth to use their creativity and spontaneity in positive ways.

The support piece of the AYS has continued to flourish with an increase in the community service program, our after-school adventure-based program, drop-in and flexible office hours, court-related services, volunteer and intern opportunities, hospital visits, referrals, college and employment, recommendations, fundraising for youth programs, crisis intervention, outreach, 24-hour emergency response, parent support and education, discussion groups and specialized in-school groups.

AYS events provide a community venue for young people to expose their creative talents. The 4th annual 'Keep It Wild' Fashion Show, 4th annual Homegrown Film Festival, Shakespeare in the Park and numerous concerts and dances attracted thousands of youth and presented unique entertainment opportunities for the Town of Andover.

It is essential to connect with other people, groups and systems already working with young people. The Andover Youth Services remained dedicated to establishing a community-wide network of supportive services for young people. AYS worked directly with the following organizations, creating and implementing policy, action items, fundraising and advocacy for youth. Each of the following groups concentrates on developing programs, services, and outreach to those young people who are not connected positively to the community of Andover: Andover Youth Council, Andover Youth Foundation, Inc., Friends of Andover Youth, Andover Community Advocates for Resources, Education, and Support (CARES), Gender Equity Committee, and AMC Youth Opportunities Program (YOP).

AYS receives ideas and concepts directly from the young people themselves and then takes these ideas and empowers the youth to make them happen. By interacting alongside young people, whether it is handing out flyers or creating plans for a new youth center, the programs the Youth Services creates and implements are immediate reflections of what the youth want and need. By staying true to our philosophy, the AYS will continue to provide a diverse range of activities, events, groups, and programs for all young people of Andover in the new millennium.

PROGRAMS

- ***The Andover Youth Services Summer Program – Ramble On – May to August***

The Summer of 2002 was another great adventure at the Andover Youth Services. Through a series of fun and challenging activities, the young people who participated received a chance to express themselves and share their experiences in a positive, supporting environment. Over a thousand young people joined the AYS summer program and had best time of their lives. The essence of the summer program was within the eight weeks of our summer experience entitled, ***Ramble On***. The program offered a wide variety of trips, adventures and services that attracted the interest of middle school students. The program encouraged young people to participate and experience activities that were new, diverse and challenging. The outdoor adventures offered (for example: rock climbing, backpacking, and kayaking) provide opportunities to teach about the value of natural resources in an exciting and fun manner.

- ***Ultimate Frisbee –Year-round***

Young people indicated that they wanted Ultimate Frisbee and the AYS provided week-long clinics taught by high school mentors and experienced coaches. Based upon the success of the High School Ultimate Frisbee teams, middle school boys and girls learned the multiple throws, offense and defense strategies and other skills in this fast-paced sport.

- ***Field Hockey -Summer - Fall***

The AYS ran a clinic that brought high school students into a mentoring role by providing instruction on stick-handling, passing and other elements of the game.

- ***Street Hockey, Basketball, Open Gym - Summer***

In the AYS tradition of taking new ideas and generating them into programs, a Street Hockey program, Open Gym and AYS High School Summer Basketball League became instant successes. The Street Hockey program gave a group of middle school students the opportunity to gather and play pick up games in the Summer evenings. Open Gym provided a similar pick up atmosphere for high school basketball players. The AYS Summer Basketball League was designed and developed by a high school senior, Patrick Sullivan, and brought over a hundred players and spectators down to the AHS Field House for bi-weekly games and a season-ending tournament. The programs will continue next Summer and some beyond the Summer months due to their success.

- ***Lacrosse – Year-round***

Since 1997, the AYS has continued to expand the Lacrosse program in Andover. The youth league experienced overwhelming increase in enrollment and additional youth teams were added for both girls and boys. The AYS implemented several Summer Lacrosse programs due to the overwhelming demand for year-round Lacrosse programs. The Youth Services produced successful beginners programs for youths ages 8-10 and pick up leagues for middle school boys and girls who wanted to improve upon their skills or learn the sport for the first time. In addition to expansion on the youth level, AYS

funded and implemented a Girls Lacrosse team into the High School in the Spring of 2002. Lacrosse has been a year-round effort offering clinics, introductory sessions and pick up sessions. We continue to support this growing program by sustaining year-round fundraising efforts, recruiting coaches and volunteers.

- ***Andover Snowboard Club – December to April***

The Andover Snowboard Club is a group of skiers and riders who share the love for the snow and travel to Sugarbush, Mt. Snow, Loon, Sunday River, Stratton for the US Open and more for some stellar outdoor recreation. The ASC ventures north monthly and also collaborates with the Phillips Academy Snowboard Club.

- ***Afterschool Programs – September to June***

Flag Football, Field Hockey, Learn to Snowboard, Street Hockey, Rock Climbing, Spring Open Gym, Ultimate Frisbee, Rugby, Middle School Intramurals, Track program, Volleyball program, Outing Club, Bowling Club, etc.

- ***Vacation Day Programs - Varies***

Developed a variety of program opportunities during holidays and vacation days for middle school and high school students.

SUPPORT SERVICES – Year-Round

- Community Service - The willingness of young people to serve their community was demonstrated thoroughly over the course of the community service days. The young people enthusiastically helped community trails by dragging huge logs and boards to build a bog bridge, clearing brush and dead trees to create a new trail, and hacking through brush to reclaim an overgrown trail. On another service day we helped out at the Franciscan Center, clearing brush and restoring a peace garden. The energy of the youth was focused in a manner that verified that young people can make a visible difference in their community.
- Venture Out Program - offers a variety of challenging activities for young men and women. We create a powerful group by forming trust and building strong friendships/ relationships. The young people are challenged mentally, physically, and socially. By participating in this group, the youth will develop vital self-confidence that will carry into every aspect of their lives and community.
- Drop-in and flexible office hours.
- Court-related services.
- Volunteer and intern opportunities.
- Hospital visits.
- Referrals.
- Employment network.
- College and Employment Recommendations.
- Fundraising for Youth Programs.
- Crisis Intervention.
- Outreach.

- 24-Hour Emergency Response.
- Parent Support and Education.
- Discussion groups.
- Specialized In-School Groups.
- Transportation.

EVENTS

- ***Keep It Wild Fashion Show – December to June***

The 4th Annual 'Keep It Wild' Fashion Show provided 20 designers and over 50 models a venue to expose their creative talents. Student designers sewed outfits and recruited models who would showcase their work. The magnitude of the show required that the AHS Field House be transformed into an atmosphere of style and fashion with pulsing music and a 100-foot runway. Five hundred people turned out to this unique June event.

- ***Other Events***

Shakespeare in the Park
 Larry Robinson Road Race
 Comedy Night with Lenny Clarke
 Making Connections
 Parent-to-Parent Groups in AYS Office
 Check it Out – Police Forum
 Service Club Annual Event

- ***Concerts/Shows – Year-Round***

The AYS collaborates with a variety of young people who are interested in putting on concerts, dances, and special shows. Each show has its own particulars and on average we produce one to two shows per month. Examples in 2002: Piebald Concert, GSA Techno Dance Party, several OTH shows, Night of Hypnotic Delight, etc

ANDOVER COMMUNITY SKATE PARK – May to December

- The Andover Community Skate Park is a positive and safe environment open to all ages and abilities that promotes and encourages individual expression and learning. The Park provides a positive atmosphere centered around respect for others and, most importantly, fun.
- The Andover Community Skate Park continued to play an influential role at the AYS. Aside from normal hours of operation, many young people had the opportunity to participate in skateboarding lessons and clinics. High school mentors instructed youth on the various skateboarding tricks and ramp riding techniques. The ACSP hosted two professional skateboard demonstrations over the Summer months bringing in more than 400 spectators for each demo. Skateboard competitions allowed local youth to showcase their honed skills and win some prizes at the same time. The Andover Community Skate Park remains an extremely positive asset to the community.

NETWORKING AND ADVOCACY – Year-round

It is essential to connect with other people, groups and systems already working with young people. The Andover Youth Services is dedicated to establishing a community-wide network of supportive services for young people. AYS worked directly with the following organizations, creating and implementing policy, action items, fundraising, and advocacy for youth. Each of the following groups concentrates on developing programs, services, and outreach to those young people who are not connected positively to the community of Andover.

- ***Andover Youth Council***

The AYS operates directly with the Andover Youth Council. This council is comprised of thirteen high school students, and three adult members chosen from the community at large. The mission of the Youth Council is to advocate for all youth, to bring more services pertaining to issues relevant to their lives. The goal is to empower young people in the community by getting them involved with community organizations, schools, town government, in order to create opportunities for youth. This council has become an official part of the Town structure and their office is located in the Town Offices next to the Youth Services Office.

- ***Andover Youth Foundation, Inc.***

A non-profit corporation organized to undertake the construction of a youth center for the youth of Andover.

- ***Friends of Andover Youth***

Friends of Andover Youth is an organization of adults dedicated to connecting youth to one another and to the community. Working with and as advocates for the Andover Youth Council and Andover Youth Services, they support events, activities, and programs that promote growth, self-discovery, self-confidence, and community spirit in young people. To achieve this mission, Friends of Andover Youth raise funds, write grants, and lobby politically for improved community youth services.

- ***Andover Community Advocates for Resources, Education, and Support (CARES)***

Andover CARES is dedicated to supporting life affirming choices, fostering resiliency, and increasing a sense of belonging in the community of Andover.

- ***Gender Equity Committee***

The Andover Public Schools Gender Initiative committee works with our schools to create a fuller educational experience for both boys and girls through the whole child awareness: respecting assertiveness and sensitivity, nurturing and strength in children of both sexes. The main work addresses gender bias in the school system and supports efforts that challenge gender limitations in the Schools and the Town.

- ***AMC Youth Opportunities Program (YOP)***

The Appalachian Mountain Club Youth Opportunities Program helps youth workers and youth-serving agencies offer educational and recreational outdoor opportunities for their youth. The AMC encourages the involvement of all people in its mission and activities

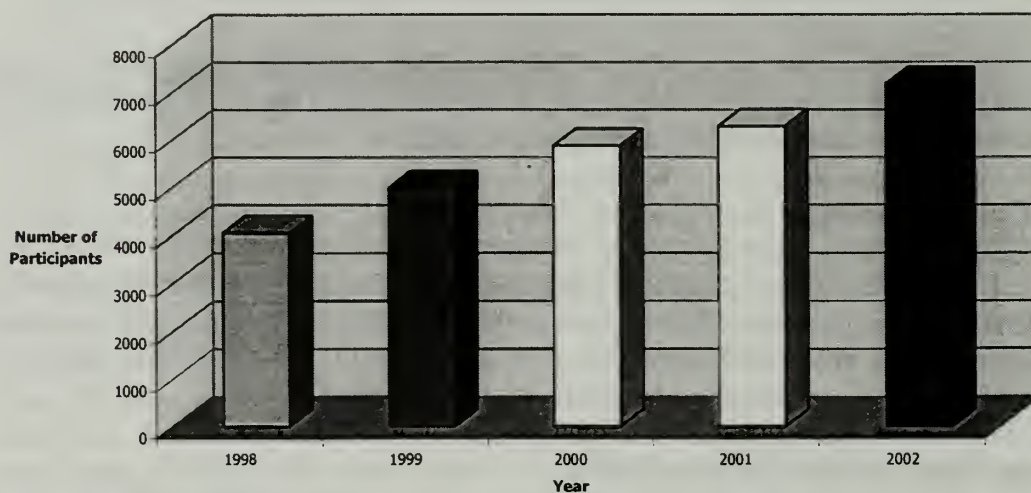
and their goal is to be a community that is comfortable, inviting, and accessible for people of any age, gender, race, religion, ethnicity, ability, sexual orientation or socioeconomic status.

AYS PROGRAM BREAKDOWN WITH 50+ PARTICIPANTS

PROGRAM	2001	2002
Summer Program	1400	1570
Lacrosse	400	450
Keep it Wild	500	500
Ultimate Frisbee	120	150
Snowboard Club	200	250
School Vacation Programs	200	250
After School Programs	600	700
Andover Community Skate Park	1160	1400
Drop in / Support	200	200
Concerts/Shows	1500	1800
TOTALS	6280	7270

- 60% Middle School participants
- 40% High School participants
- Approximately half are repeat participants (3,635)

AYS Program Participants 1998-2002



VETERANS SERVICES

The mission of the Veterans Services Office is to do whatever is necessary to provide Andover veterans with benefits, entitlements and services whether they be medical, administrative, financial or quality of life.

The Veterans Services Office provides or coordinates all state and federal financial, medical and administrative benefits to over 3,500 of Andover's veterans and their families. In 2002, the Office responded to inquiries or requests from over 745 local veterans and provided direct financial assistance for fuel, food, housing, burials and medical needs to several dozen Andover families. The Town annually receives reimbursement from the Commonwealth for 75% of the funds provided to local veterans under Massachusetts General Laws Chapter 115.

The Office also planned and coordinated the patriotic observances on Veterans Day, Memorial Day, Flag Day, the anniversary of September 11th and placed over 5,500 flags on the graves of veterans buried in Andover. Band concerts and other civic activities during the year were also handled by the Veterans Services Office.

A major highlight in 2002 was the placement of over 670 local veterans on a special Veterans Administration Pharmacy Program. The Program allows veterans to receive 30-day supplies of prescription drugs by mail for \$7.00 saving them thousands of dollars.

The Veterans Services Office Director is also the Town's Graves Registration and Burial Officer. During 2002, seventy-eight Andover veterans died - sixty-one were World War II veterans, fifteen were Korean veterans and six were Vietnam veterans. Several of these veterans fought in more than one war.

According to the latest Federal Government statistics, 2,885 Andover veterans and/or their family members received \$2,723,010 in Veterans Administration benefits in 2002.

Formal ceremonies were held on Memorial Day, Flag Day, July 4th, V-J Day, POW/MIA Day, Veterans Day and Pearl Harbor Day.

The Veterans Office continued to monitor the protection and rehabilitation of the Woodbridge-Jenkins Revolutionary War Cemetery. The cemetery which had been endangered by a construction project is now owned by the Town. The Office also engaged in an on-going project of identifying and marking all veterans' graves and computerizing all burial records within the Town's ten cemeteries.

ANDOVER VETERANS DEATHS - 2002 *

1.	GODEK, John S.	Army	Vietnam
2.	BISHOP, Harold P.	Navy	WW II
3.	HILTON, Henry L.	USMC Navy/USMC	WWII Korea
4.	MINICUCCI, Peter P.	Army	WW II
5.	SHEEHY, Augustine	Navy	WW II
6.	McPARLAND, Francis H.	Army	WW II
7.	MEAGHER, Frederick F.	Army	Korea
8.	LaROSA, Raymond S.	Navy	WW II
9.	FITZGERALD, Jeremiah	Army	WW II
10.	WINTERS, Charles H.	Army	WW II
11.	MAGANE, Bernard	Navy	WW II
12.	LUNDERGAN, Charles	Navy	WW II
13.	BELL, Robert H.	USCG	Vietnam
14.	DEYERMOND, Calvin C.	AAC	WW II
15.	McQUADE, Thomas D.	Navy	WW II
16.	HOFFMAN, Sidney	Army	WW II
17.	DOUCET, Norman F.	Navy	WW II
18.	LARATONDA, Michael D.	AAC	WW II
19.	ASHTON, Richard W.	Army	WW II
20.	BROWN, William S.	AAC	WW II
21.	FOURNIER, Jean	Navy	Vietnam
22.	VENTRILLO, Albert	Navy	WW II
23.	SUTER, William A.	Navy	WW II
24.	HALEY, Ronald D.	Army	WW II
25.	PUCCI, Raymond C.	Army	WW II
26.	SULLIVAN, James F.	AAC	WW II
27.	JACKSON, Stephen F.	Navy	Vietnam
28.	COWAN, Robert C.	AAC	WW II

29.	THERRIAULT, Norman	Army	Peacetime
30.	ST. JEAN, Doris "Evvy"	Navy	WW II
31.	POITRAS, Wilfred J.	Army	Korea
32.	OTTES, Herbert	Navy	WW II
33.	RUSSEM, Theodore	Navy	WW II
34.	ARSENAULT, Raymond	Army	WW II
35.	SLADE, Richard G.	Navy	WW II
36.	MESSINA, Santo T.	USCG	WW II
37.	HARIG, Karl G. Jr.	USCG	WW II
38.	JOHNSON, Wilfred J.	Navy	Korea
39.	YUNGGEBAUER, Fred H.		Korea
40.	PFISTER, Robert	AAC	WW II
41.	GODEK, Stanley J.	Navy	WW II
42.	FUCCI, Domenic	Navy	WW II
43.	SHERWOOD, Ruth F.	USCG	WW II
44.	SHAPIRO, Eugene L.	Army	WW II
45.	MUNROE, William	Navy	WW II
46.	HURLEY, William C.	Army	Korea
47.	ST. JEAN, Edith V.	Army	WW II
48.	WITMAN, Theodore	Navy	WW II
49.	HUTCHINS, George A.	Army	WW II
50.	McDONALD, John G.	Army & Navy	WW II
51.	BARRON, Chas S.	Navy	Korea
52.	WEBB, Bradford E.	Army	WW II
53.	HAMILTON, Howard C.	Navy	WW II
54.	COLEMAN, Richard T.	AAC	WW II
55.	WHITE, John B. Jr.	Navy	WW II
56.	WISEMAN, Charles F.	Navy	WW II
57.	HOFFMAN, S. Joseph	Army	WW II
58.	LUCY, Francis J.	Army	WW II
59.	HARRIMAN, Herbert C.	Army	Korea

60.	GAUNT, Charles	AAC	WW II
61.	COOMBES, Richard	USMC	Korea
62.	MURPHY, Thomas F.	USMC Army	WW II Korea
63.	BAVUSO, Michael S.	Army	WW II
64.	LENO, Patrick	Army	Vietnam
65.	NICOLL, Shirley I.	Navy	Korea
66.	ANDERSON, James T.	Army	WW II
67.	FITZGERALD, Charles K.	Army	WW II
68.	LANE, Robert E.	AAC	WW II
69.	MORRISON, Edward R.	Navy	WW II
70.	BAILEY, Michael J.	USMC	Peacetime
71.	HAGGERTY, John E.	Army	WW II, Korea & VN
72.	MILLHEIM, Donald F.	Army	WW II
73.	SPANGENBERGER, Wilbur	Army	WW II
74.	McGREGOR, William	Army	WW II
75.	DEMERS, Leonard J.	USCG	WW II
76.	PARKS, David A.	Navy	Vietnam
77.	KELLY, James A.	Army	WW II
78.	FOSSE, Arthur E.	USMC USAF	WW II Korea

* The above list was compiled by Andover Veterans Director John Doherty. It is accurate to the best of his knowledge. Please report errors or omissions to him at 978-623-8218.

TOWN COUNSEL

During 2002, Town Counsel made numerous appearances before State Courts and Administrative Boards. Formal legal opinions were researched and rendered to Town officials. Court challenges to decisions by the Town's boards and commissions were defended by Town Counsel.

Town Counsel had conferences with the Town Manager and other Town officials on almost a daily basis. Town Counsel reviewed all warrant articles and attended all Town Meetings. During the period covered by this report, contracts were drawn and reviewed and numerous deeds, easements, releases and agreements were drafted and recorded. In particular, many easements were drafted for the on-going expansion of the Town's sewer system. Town Counsel also participated in the drafting of amendments to the Ballardvale Historic District Regulations and the Zoning Bylaw.

The year also saw an increase in the number of comprehensive permit applications under General Laws Chapter 40B, and several of the Zoning Board of Appeals decisions on comprehensive permits were appealed to the Commonwealth's Housing Appeals Committee. A mediation session was held on the application for a comprehensive permit on River Road, resulting in the Board of Appeals eventually approving the application. That approval has been appealed by several residents.

Town Counsel participated in negotiating and drafting an Agreement with the Andover Youth Foundation, Inc. regarding the proposed construction of a Youth Center near Greenwood Road.

Town Counsel also assisted the Board of Selectmen in submitting proposals to the state legislature for changes to the State's bidding laws for public construction.



ANDOVER PUBLIC SCHOOLS

36 Bartlet Street
Andover, MA 01810
(978) 623-8501
FAX (978) 623-8505

SCHOOL COMMITTEE:

Tina B. Girdwood, Chairman
Richard J. Collins, Secretary
Frank M. Eccles
Gerald F. Gustus
Christopher Smith

CLAUDIA L. BACH, ED.D.

Superintendent of Schools
cbach@aps1.net

ANNUAL REPORT 2002 Andover School Department

MISSION STATEMENT

The mission of the Andover Public Schools, in partnership with the community, is to provide students with the knowledge, skill, and qualities required to be successful in a diverse society.

The most significant event in the Town of Andover in 2002 was the opening of High Plain Elementary School and Wood Hill Middle School in West Andover. It was in 1969 that the Town opened its last new school, Bancroft, and never before have we opened two schools at the same time. Designed by Symmes, Manni & McKee Architects and built by John T Callahan & Sons Contractors, High Plain and Wood Hill were completed for the start of school in September and within the funding allocated by the Town. The schools opened with a middle school population of 439 and an elementary population of 548 students.

The new schools were the result of sustained efforts of many individuals and groups: School Committee, Strategic Task Force, Building Committee, staff from both School and Town departments, and Principals Norah McCarthy and Brenda O'Brien. To prepare for the opening, school staff planned transition activities for redistricting of more than 1,300 students to the new and existing schools throughout the Town, and developed a staffing plan for the transfer to the new schools of more than 170 teachers, administrators, and support staff. The opening of our new schools brought to a close the overcrowded conditions in our elementary and middle schools, a situation that limited important programs and activities in recent years for the students of the Andover Public Schools.

During the 2002 school year the student population in the Andover Public Schools realized modest growth, increasing to 5,963 students, up from 5,884 the year before. Along with more than 700 professional and support staff, our students are housed in one 9-12 high school, three 6-8 middle schools, five K-5 elementary schools, and one K-2 controlled choice school.

With the opening of two new schools and the escalating cost of special education services, the School Committee brought forward a request at the April Town Meeting for an override of Proposition 2 ½ to provide an additional \$1,130,000 to the School Budget. The vote was passed at Town Meeting, and defeated at the Town election on June 11.

School Committee and Central Administration

The five elected members of the School Committee typically met twice monthly during the year. Mr. Eric Nadworny stepped down from the Committee at the end of his second term, and at the March election Mr. Christopher Smith was elected to replace him. At its first meeting following the election, the Committee appointed Ms. Tina Girdwood, Chairperson and Mr. Richard Collins, Secretary.

In June 2002 the Superintendent appointed Ms. Moira O'Brien Principal of Shawsheen School to replace Ms. Brenda O'Brien who became Principal of High Plain Elementary School. Ms. McCarthy completed her assignment to oversee all educational and program aspects of the construction projects of both new schools, and assumed the position of Principal of Wood Hill Middle School. In October 2002 the Superintendent appointed Ms. Marcia O'Neil to the position of Assistant Superintendent of Curriculum, Instruction, Assessment and Professional Development, replacing Dr. Marinel McGrath who resigned in the summer to become Superintendent of Schools in Hamilton-Wenham, Massachusetts. Before coming to Andover Ms. O'Neil served as Director of Curriculum and Instruction in North Reading, Massachusetts.

In the spring, with substantial input from teachers, administrators and Townwide PTO, the School Committee approved the Goals and Objectives for the 2002-2003 school year.

They are:

Over-riding goal: Ensure exemplary schools for our children

Working Goal: Focus on on-going improvement of teaching and learning to ensure continued student progress

Goal 1: Base all decisions under the basic assumption that each child is a constant learner

Goal 2: Strive towards exemplary schools in areas of curriculum, instruction, assessment, professional development and support services

Goal 3: Promote positive and productive working relationships among all members of the school community

Goal 4: Commit to developing and maintaining exemplary facilities

Goal 5: Work with Town officials and the community-at-large to implement strategic School/Town planning that results in exemplary schools

In accordance with the Interest Based Bargaining process agreed upon by the School Committee and the Andover Education Association the parties established sub-committees and held meetings in the spring and fall to work on items that required substantial time to resolve. The sub-committees reported back to the larger group in spring 2002 and in fall 2002.

The School Committee held its annual Retreat in the summer 2002 and discussed items of particular concern as a result of budget reductions. These items include:

- Increasing challenge to provide a quality education to Andover students
- Escalating Special Education costs that siphon off funds for regular education
- Inability of Andover High School to guarantee 7.5 credits to every student each year
- Growing student enrollment, especially at the high school, and decreasing administrative and teaching staff
- Increasing state and federal unfunded mandates, including the new No Child Left Behind Legislation
- Increasing number of fee-based programs/activities, with the concern that some families will not be able to pay for them

Assistant Superintendent – Curriculum, Instruction, Assessment and Professional Development

Teaching and learning is the core of what we do in schools. Providing a high quality curriculum program and a wide range of teaching strategies to reach all learners is the priority. We continue to strive to improve learning opportunities for all students. Guided by the five year Curriculum Plan for the Andover Public Schools, our staff has worked diligently to address and achieve the goals and actions included in year three of the five-year plan.

The curriculum leadership through the subject area curriculum councils, the building level curriculum leaders, and teacher leaders in all areas have reviewed, analyzed, and implemented a series of new and revised curriculum programs this year. Implementation included teacher-developed curriculum guides and materials and teacher-developed evaluation materials based on Andover Schools Curriculum Standards and Benchmarks. A new textbook adoption in the amount of \$366,000 funded materials in social studies, mathematics, English/language arts, science, and foreign languages.

Andover students participated in local, state, and national testing programs as a measure of their learning. Students in grades one through eleven participated in local assessments to evaluate their understanding in mathematics, science, and English/language arts. In grades three through eight and in grade ten, students took the MCAS (Massachusetts Comprehensive Assessment System) in different subject areas. Our students continue to improve their performance as reported by the MCAS. Andover ranked in the top ten districts in Massachusetts in overall performance by all students. This progress is attributable to the diligence of students, teachers, and administrators in working to integrate the necessary skills and knowledge that are tested into curriculum and instruction during the year. All students in the 2003 graduation class passed the MCAS test and will receive Andover High School diplomas.

In college admission testing, 97% of Andover High School students took the SAT I, college admittance examination. One hundred and eighty four students took 324 Advanced Placement examinations. The class of 2002 had four semi-finalists and sixteen commended students recognized by the National Merit Scholarship Program. In total 95% of our students went on to post-secondary education with 88% going on to four-year colleges and universities.

The professional development program continues to support staff in gaining advanced content knowledge and expanding instructional strategies to enhance their work in the classroom. Staff participated in curriculum development projects, took part in curriculum councils, and worked to enhance their individual professional development plans throughout the year.

The initiatives in curriculum, instruction, assessment, and professional development continue to support and advance the coherence and quality of our educational program. Funding support for the work to

improve our programs is an ongoing challenge. On behalf of the students we teach, the Andover Public School professional staff thanks the community for its ongoing support.

Business Office

The primary responsibility of the Business Office is the development and oversight of the School Department Budget. This includes constructing the annual budget, monitoring expenditures, administering the financial provisions of labor contracts, purchasing, preparation of the Five Year Financial Forecast, development of the Five Year Capital Improvement Plan and tracking grant awards and disbursements. In addition to financial oversight, the Business Office is responsible for facilities management, system-wide technology, student transportation, preparing student population projections, school and district emergency management, custodial services and food services.

- The Annual Five Year Capital Improvement Plan was updated to reflect the current and projected needs of the School Department. In conjunction with building principals and the Department of Plant and Facilities, priorities were set and cost estimates established. The Plan was submitted to the Town Manager in September to be included in the town's annual Capital Improvement Program for fiscal year 2003.
- The Information Systems (IS) Department continued to provide training for administrators and support staff at the ten schools in the use of student management software. The IS Department also continued to implement special needs software at all schools, which included installing new hardware and software and training users to create Individual Education Plans from remote locations for use by the Pupil Personnel Office.
- The Five Year Financial Forecast is an important management tool that was updated to reflect anticipated costs.
- Meetings with teachers continued to be held to discuss Retirement Plus.
- With the anticipated opening of the two new schools, student transportation was adjusted to take into account the Redistricting Plan approved by the School Committee.

Human Resources Office

As prior annual reports have discussed, the human resource office plays a major role in recruitment, benefits administration, labor relations, and training for both the Town and School departments. This year was no different as human resource staff continued to provide technical and administrative support to a wide range of managers and employees throughout the system. Notable hires include: Ms. Marcia O'Neil, the Assistant Superintendent of Schools; Mr. Randy Pikersgill, the Superintendent of Parks and Grounds; and Mr. Ralph Knight, Superintendent of HVAC and Mechanical.

However, the volume of work in all areas presented a growing challenge, particularly in light of the absence of Stephen Fields, our human resource generalist, who was called to active duty on September 11, 2001. Because we are a small staff, this circumstance provided all of us the opportunity to become more familiar with each other's responsibilities. As a result, we are all thoroughly cross-trained. We have also continued to work diligently to improve internal processes within the department. Kristin Brown, our HRIS coordinator, has made great progress in making more computerized data easily accessible so that we can better monitor human resource related activities in various employee groups. We continue to work toward improving our web page and exploring alternative website resources to offset the high cost of print advertisements.

Despite much effort, however, the complexity and sheer volume of work stressed our resources to the breaking point. Not only are we missing a staff person, but also we have experienced a decade of significant growth. Our employee base has grown from approximately 800 employees to over 1220. These factors have combined to minimize our progress toward effectively servicing employees. After careful analysis, we determined that some minimal investment in our internal structure was necessary if we were going to do better. For this reason, we will add another generalist to our staff. With the return of Mr. Fields this fall, we should be well on the way to recovery. Our goal is to strive to be proactive in addressing the growing needs of employees and managers so that all work may be accomplished at the highest level of efficiency and effectiveness throughout the organization.

School Reports:

Andover High School

Foreign Language Department

The Foreign Language Department maintained enrollment in German, French, and Spanish, while offering additional sections of Latin, including AP, and American Sign Language, taught by a deaf instructor. New Spanish textbooks were adopted in 2002 -2003 to provide a better continuum between levels. The department continued to create more departmental tools of assessment. Several members of the staff pursued further educational degrees and others continued to perfect their language skills through travel experiences.

The Mathematics Department

The Mathematics Department implemented a new course for our level three students called Integrated Mathematics IV. After successful implementation of Integrated I, II and III we developed a fourth course in

the sequence. This course helped students gain a strong foundation in algebra II concepts in some pre-calculus concepts by using a hands-on integrated approach. This year we implemented a new course in the programming language Java. This course helped students get ready for a new Advanced Placement course in Computer Science that will begin next year. In February, one hundred and forty Enriched Mathematics students competed in the American Mathematics Competition.

The Science Department

Through a PAC grant the science department purchased a classroom set of books for the physical science classes, including the physics of baseball and the physics of music. The ninth grade science program obtained a second digital camera, through a PAC grant, for the environmental project. A Corbett grant enabled the ninth grade program to purchase materials for the new Waves and Motion unit. A weather station was purchased through a Corbett grant. Also, a member of the science department donated a seismograph. These two pieces of equipment helped give the ninth grade students a hands-on experience.

Social Studies

The Social Studies Department continued to revise curricula in line with Massachusetts State Frameworks and to respond to the needs and interests of our students. In the summer of 2002, members of the department restructured curricula for *Democracy and Media Literacy* and *Economics*, new course offerings piloted the previous year, as well as developed instructional materials for *Psychology*, *Advanced Placement U.S. History* and *Economics*. Members of the department received training in media literacy through the Harvard University School of Education and the Schorenstein Center. The department also developed common files and network resources for curriculum development. In coordination with the Andover Senior Center, AHS Social Studies students participated in the Veterans History Project, a Library of Congress program designed to document the experiences of local war veterans.

English

The English Department continued to refine its new curricula for grade 9, now in its third year, and grade 10, now in its second year. Two new electives were piloted this year, *Contemporary Literature* and *Dramatic Literature*. In the summer of 2002, department members developed curricula, evaluated materials and ordered texts for these new electives. The department revised curricula and developed common files for several other electives, including *Dominant Ideas*, *Masterpieces of British Literature* and *AP English Literature and Composition*. In the current school year, two members of the department conducted in-service training for incorporating music, art and drama techniques into the regular classroom. Supported by a state grant, members of the department also developed a new after-school program for MCAS remediation.

Counseling Department

The Counseling Department underwent numerous changes this year. It was our privilege to welcome Aixa de Kelley, the new Program Advisor, as well as Lauri Carrick and Michael Wartman, Guidance Counselors who transferred in from the Middle Schools. Another addition to our team was Cleo Thompson who assumed the position of Options Coordinator. Her role is to support at-risk students; currently she has 27 students on her caseload. However, due to cuts in the Massachusetts State Health Grant, we lost our Social Worker, Toni Kirby. As a result the group counseling programs have been reduced to a New Student Group and a Grief Counseling Group. New this year is the Job Shadowing Opportunity Program for sophomores. The Peer Mediation program trained 35 mediators this fall. Early admission results included acceptances from Bates College, Boston College, Colgate College, Cornell University, Georgetown University, George Washington University, Tufts University and the University of Michigan.

Doherty Middle School

Because of budgetary constraints in 2002, Doherty had to be creative in several areas, the most challenging being the continuation of our large program of extra-curricular activities at the end of the scheduled school day, which serviced over 90% of the student population. Parents supported our request of a fee up front which allowed a child to join any or all of the many activities offered. It was especially gratifying to note that in many cases even parents of students not wishing to participate in anything paid the fee nonetheless, thus enabling the school to pay for those students who could not afford the fee.

Doherty continued to explore the options within the area of grants in order to enrich the curriculum in ways that could not be afforded otherwise. A continuation of the Corbett grant to fund a traveling planetarium added considerably to science. A new grant for MCAS remedial math for all the middle schools paved the way to better test scores for eligible 6th graders. A grant for an improved weather station will involve many students in the future in a further appreciation of meteorology. It is intended that now and in the future, Doherty will research and avail itself of many more grants in various areas.

Doherty also continued in many ways to enhance interaction with parents. More teams took advantage of the Doherty web site to post homework and pertinent announcements, and that parents favorably viewed. Parents were encouraged to be viable members of the school community and, as a consequence, volunteered in many areas. Examples included speaking at Career Day, monitoring the library after school, bringing their experiences to specific teams, serving on interview committees, and helping with fund raising drives.

Lastly, Doherty proceeded as always with an eye on the basic middle school philosophy. We are very aware of the necessity to strive constantly to identify the social and emotional needs of our students, but most importantly, to aid one and all to achieve academic success. It is to the sizable credit of the entire staff that this was so achievable in the past and continues strongly in the present.

West Middle School

West Middle School focused in 2002 on transition and the combination of two middle schools into one. With the redistricting as our first task, we feel did a great job as a team of staff, parents and students. Our communication areas have opened wide and we were particularly proud of the transition process. The West also focused on technology and the use of email within the building as well as a communication tool with parents and students regarding their assignments. Just about every teacher at West now is available on *schoolnotes.com* to provide all students with updated homework and projects. The Bridge of Kindness, community service program remained alive and well. Students who pledged and completed five hours of community service have their names posted on a rainbow painted by students. Through this worthwhile project, students experienced the joy of giving back to the community. We had a peer-mentoring program with the West Elementary School, which allowed middle school students to engage every Wednesday with elementary students for learning and fun. The climate and culture of the West Middle School continued to grow and embrace diversity, equality and community service, and each initiative went forward with these three concepts in mind.

Wood Hill Middle School

The Wood Hill Middle School opened in September of 2002 to the delight of a brand new school community. Planning for this grand accomplishment was undertaken and supported by many people. Town and school personnel worked closely before and during the construction process. Parents assumed an active role early on with the formulation of a transition team. This key group helped to allay anxieties, heighten excitement and create an atmosphere of impending celebration.

Wood Hill is predominately staffed with teachers from the Andover Public Schools. Our challenge in building a new team was to recognize the different philosophies, values and experiences that each member brings to the mix. The gift of time was not an option for our planning. Therefore we have had to be creative in providing the foundation for our collaborations. As this school year draws to a close, we are confident that Wood Hill School offers a safe and positive environment. Individual contributions are valued. We are a community of learners.

Bancroft Elementary School

Our school atmosphere is such that all students are called upon to be trustworthy, kind, honest and fair. We work with students to be respectful of oneself, of property and of all school community members. As students assume an even greater responsibility for their studies and their lives, they develop the natural pride and self-confidence that comes with these accomplishments. Because of this, Bancroft is home to the "Gold T.I.E.S. Program." The acronym T.I.E.S. stands for "Thinking, Improving, Excelling and Succeeding." The goal of the Gold T.I.E.S. Program is to recognize students who have demonstrated critical thinking skills or have improved, excelled or succeeded at any level within the school. Other new and continued initiatives this year include:

- Improving upon the safety and security procedures of our school. Many steps have been taken, including the development a new visitor policy and a new evacuation plan, to improve the overall safety and security of our school.
- Expansion of our A.J.A.S. (Alliance of Juniors And Seniors) Program. The expansion of this program is being developed in conjunction with our school theme of "Growing and Learning Together." Our partnership with the Senior Center has enabled many dynamic relationships to grow between our students and our senior friends.

The implementation of mobile laptops carts at the 4th and 5th grade level. Teachers in both of these grades have been integrating the laptop computers into their daily lessons. From performing research on the World Wide Web, to creating PowerPoint presentations, the teachers are quickly learning that the laptop computer is another tool to add to their teaching repertoires.

High Plain Elementary School

"New Faces, New Places, New Teams, New Dreams," the guiding spirit behind and a particularly appropriate theme for the September, 2002 opening of Andover's newest elementary school, High Plain. After more than three years of intensive planning, design, and construction efforts to prepare the site and complete the building, 2002 was also devoted to establishing a new school community of students, parents, and staff sharing a common dream. In the Fall of 2001, a Transition Team made up of parents, teachers and

administrators began the process of creating a new family of friends and colleagues. 546 students redistricted from three elementary schools, and 82 professional staff reassigned from five different schools throughout the district joined together to create this new team. A variety of programs were scheduled to support a smooth transition. Newsletters, parent coffees, student information meetings, pen pal programs, site visits, suggestion boxes, strategic planning workshops for staff and "*An Evening Celebration of New Sites and Sounds*" were all part of the process. The creative musical genius of Regina Stein and Martha Giguere combined to write a new school song—"Let's Give a High Five for High Plain!"

Through the collaborative commitment and exhaustive efforts of the School Building Committee, Superintendent, School Committee, Town Departments and faculty, the High Plain Elementary and Wood Hill Middle Schools opened their doors on schedule to the community for their first open house, Tuesday, September 3rd. Students arrived September 5th. Teachers completed the daunting task of moving into and setting up their classrooms in less than three days!

Even before opening day, High Plain's parent community established an active PTO and School Improvement Council. They have sponsored a full calendar of enrichment programs for students and families in addition to hosting a most successful auction to augment future construction of a new playground. Academically, High Plain focused staff development and parent outreach programs in the area of Literacy. Renowned authors and reading instruction experts Jim Trelease and Brendan Walsh provided training for both teachers and parents. The reading specialist, librarian and Title I professionals have combined their efforts to establish an effective guided reading support program and leveled book room for students.

Student Council was established for 4th and 5th graders following an electoral process. A school store (The Hawk Shop), Earth Watch (recycling team), Community Service Program, School Spirit Committee and Student Newspaper are all in place. The shared campus with Wood Hill Middle School has also enabled a wonderful opportunity for cross-age teaching and mentoring programs. The "New Faces" of the High Plain Community have truly come together as a "New Team" to build "New Dreams" and learning opportunities for her students.

Henry C. Sanborn Elementary School

Last spring Sanborn staff adopted the school-wide theme, "Science Matters." Teaching teams developed a variety of initiatives to enhance our science curriculum. At each grade level, students expanded their knowledge through the use of "Science Weekly." Sanborn parents were invited into classrooms to share their science expertise in response to parental suggestions from our Needs Assessment to continue to tie the curriculum to real life experiences. Our PTO Enrichment Committee contributed \$10,000 to schedule science related programs in each of our classrooms.

The Andover Fund for Education awarded the Opticom Science and Technology Grant of \$500 and the Andover Educational Improvement Association contributed an additional \$500 to Sanborn parents Joan Broderick and Maria Crockett, Learning Specialist Barbara Bunn and Librarian Suzanne Crowley to fund their proposal, "Take Home Science Kits". Our Sanborn team assembled a series of science challenge kits, which were matched to the district science "benchmarks" at each grade level. The kits are housed in our library where they can be signed out for home use. In March, our Sanborn scientists will share their projects at a school-wide "Science Fair." The changing faces of Sanborn include those of the fifty new families who were redistricted as a result of the completion of the new schools.

The changing spaces of Sanborn include Art and Music rooms that we haven't had for a number of years, a new Health room and a Staff room that we were able to furnish through the generous donations of Sanborn parents. About a year ago, we had our old wooden playground condemned by an inspector hired by the town and then razed in a short span of time. Within weeks, a playground committee composed of Debbie Begos, Kimberly Taylor, Lauren & Emil Frei, Lisa McDonald and Daryl Arsenault took the lead in playground design, raised more than \$60,000 and coordinated the necessary equipment and volunteers which resulted in the completion of our wonderful new playground. Special thanks to Joe Piantedosi and Ken Parker from the Plant and Facilities Department for their guidance, site preparation and for providing 90 cubic yards of play carpet for the playground which was constructed over the Columbus Day weekend through the efforts of more than 100 volunteers from the Sanborn community.

During the month of December, I received two contributions from Sanborn families totaling \$10,000 that will be used in our continuing effort to upgrade our library collection. Another family has donated a complete set of the 2003 World Book Encyclopedia. On behalf of our present and future students, I want to thank the citizens of Andover, our Sanborn PTO, our town and school employees, our loyal cadre of volunteers and our many private benefactors for your continued support.

Shawsheen Elementary School

Shawsheen School saw a lot of changes this past year, with a good amount of the staff leaving with Principal Brenda O'Brien to open High Plain Elementary. Teachers, sponsored by our generous PTO, met over the summer to plan an integrated curriculum on our school wide theme "Endangered Species." With

many newly hired staff members, we decided on an overarching theme of The Golden Rule, where all members of the Shawsheen Community worked on our three R's: (to be) Respectful, Responsible, Role-Models. The pre-school programs continued to grow and thrive, with a waiting list for openings. Our full time kindergarten program was very successful and the teachers worked diligently on setting up a reading room for our balanced literacy program. Several more teachers attended the in-depth John Collins Writing Course and integrated it in their classrooms, while others continued to attend the Balanced Literacy training.

We also worked on instituting standards-based classrooms. Open Circle continued in most classes and we anticipate more training for the new members of the staff. We continued on our quest to be NAEYC (National Association for the Education of Young Children) certified; but have decided to attain certification as a whole school rather than just for our kindergarten program. Our administrative intern, Amy Bride, undertook this huge endeavor, including staff and parent surveys, as her project. Our two Open Houses included parents, guests and students, who readily 'show off Shawsheen' and their portfolios of work. We are extremely appreciative of the generosity and dedication of our PTO members and parent volunteers, who work so hard to make Shawsheen a true community. Not only did the PTO purchase supplies and equipment, but it also funded educational programs for our student population. Our young students continued to participate in clothing, food, and stuffed animal drives to help others less fortunate. Security measures were instituted at the school, with staff wearing photo identification and all visitors signing in at the office to get a badge. Safety continues to be a priority at all schools.

South School

"Children the Heart of our Community and Country" set the theme for this school year at South Elementary School. This theme provided 572 students many opportunities to engage in meaningful learning experiences. South has an effective winning climate and community members feel proud and committed to education. Our successful year was centered in the tremendous contribution of our parents, teachers, staff members, and business partners. Here were some highlights of our school year:

- A highly involved parent community, which embraced the philosophy of South School. Parents volunteered in the classroom, chaperoned field trips, assisted in the selection of cultural enrichment and served on teacher interview committees. They helped to procure foundation monies and grants, helped in enrichment programs, and served on over 30 PTO committees.
- A twelfth year partnership with Wyeth Biopharma Company, a leader in biotechnology, through which Wyeth Scientists teach hands-on science, "Bacteria Around Us" to all elementary Andover and Lawrence fifth graders.
- Teachers continued to engage in many staff development initiatives to add best teaching practices to their repertoire. In 2002 our focus was on designing classroom web pages, using digital cameras, software training on Time-liner, Map-maker, and Graph Club. All of our teachers were trained in the Social Competency Model; and were involved in benchmark study groups, math study groups, differentiated curriculum work, and sharing of best practices. We had an active mentoring program for our new teachers.
- Technology integration continued during the 2002-03 school year at South in all grades and across all disciplines. The technology resource teachers worked closely with the classroom teachers to plan units, implement lessons, and meet curriculum objectives. Some highlights include: a Kindergarten multimedia project entitled "All About Me" which involved drawing, writing, and reinforces letter/sound relationships; use of the mobile laptop cart by grades 4 and 5 in science to collect information, analyze data, and synthesize their findings; a research project on penguins in which 4th graders helped 2nd graders to conduct research and write a book presenting their findings; collaborative work between grades K and 5 in which 5th graders developed a reading lesson using their laptops and then taught the topic to a Kindergarten buddy.
- South continued to have a long tradition of giving and community involvement. Our students donated to food pantries and collected books for countries in need of written materials. Our holiday gift giving and donation of winter coats to those in need were other examples. Recycling of all school paper was an integral part of our environmental awareness program. Students were active in student government where they had a voice in the school through Student Issues, Community Service, and Spirit committees.

We appreciate and thank the Andover Community for supporting education at South Elementary.

West Elementary School

West Elementary School reinvented itself in September of 2002. On September 1, 2001, West Elementary had a student population of 843. One year later, our enrollment stood at 603. This reduction in size was made possible by the opening of the new High Plain Elementary School. In addition to lower enrollment, there were many other changes at West Elementary. As a result of redistricting, students formerly enrolled at Sanborn and Bancroft Schools began attending West Elementary. As we have each year, students from

Shawsheen Elementary made the transition from grade two there to grade three here. We also had seventy-one new kindergarten students. As a result, when West Elementary opened for business in September of 2002, the majority of students were new to the school. There were other changes, as well. For the first time in seven years, we were able to have an art room. The cafeteria had served in that capacity during that time. All special needs students are now taught in appropriate instructional areas. None are instructed in closets or large transition spaces, such as the centers of the pods and corridors.

Our Jump Rope for Heart and Easter Seals Shoot Out again raised thousands of dollars for those two causes. The student council collected goods for the People's Pantry and The Community Day Care Program in Lawrence. West Elementary's Math Olympiad teams have once again continued its winning ways by once again scoring in the top ten percent among teams from all around the globe, including those schools that have sixth graders on their teams. Other highlights of the year were: WERAWC-West Elementary Readers and Writers Conference, Student Council-Covers grades K-5, Trash detectors-help Keep West Elementary clean and neat, School Store-raises money for student activities, Before-School Enrichment Program, Recorder Club, Grade 4/5 Chorus, Grade 3 Chorus, Chess Club, Destination Imagination, Genetics Institute Science Enrichment program, Johns Hopkins Talent Search, and Buddies-Upper grade classes paired with primary classes. Finally, the first phase of the West Elementary Asbestos Abatement Project was completed. The cafeteria was given a complete makeover. Asbestos-containing floor and ceiling tiles were removed. New floor tiles, new ceiling tiles, new heating vents, and all new lighting was installed. The second phase of the project is scheduled for the summer of 2003.

School District Department Reports:

Pupil Personnel Department

The Pupil Personnel Administration continued to oversee the provision of special education services to over 800 students, between the ages of 3 and 22, who are identified as educationally disabled. Programs were available to address a broad spectrum of needs from mild to moderate learning disabilities to severe, multiple handicaps. The goal of special education was to provide these students with the necessary strategies and skills so that they were able to function as independent and contributing members of their school and community. To the extent possible, special education students attended their neighborhood school and participated with their typically developing peers in the general education setting. In 2002 additional services were provided at the West Elementary School for a small group of kindergarten and first grade students with Pervasive Developmental Delays (PDD) and the alternative high school program (the MIX) was expanded in order to provide for additional students. Both new resources reflected the continuing trends of a rising incidence in students with impairments on the autism spectrum and increasing numbers of adolescent students experiencing psychiatric and mental health disorders. Pupil Personnel continued its efforts to improve the capacity of the Andover Public Schools to be responsive to the needs of an increasingly diverse student population so that referrals of students to out of district programs could be avoided and students already placed in such programs could be successfully returned to their home schools.

Health Education Department

Andover's K-12 Health Education Program implements a comprehensive sequential Health Education curriculum which reinforces the dynamic relationship between optimal health, physical, mental and environmental well being; fosters increased tolerance and understanding toward individual differences; and develops interpersonal communication, coping, refusal, and decision making skills. Andover has developed and implemented a data-driven, standards based comprehensive school health program that helps students acquire the knowledge, attitudes, and behaviors for them to attain well-being. Andover Health Education teachers spent countless hours laboring on aligning the framework, developing a scope and sequence, and designing lessons that provides challenging standards for Andover's children and young adults. Based on scholarship, sound research, and effective practices the framework enables teachers to provide learning standards for all students.

This past year Andover's Health Education Teachers have worked diligently to institute and coordinate CCSSO/SCASS Assessments into the curriculum. Student competency assessments are utilized in grades one through twelve to measure student achievement in the areas of knowledge, values, and behaviors. Built into each grade are scoring rubrics. The YRBS Survey is administered annually to all grades 6 - 12 students to measure student's participation in risky behaviors. Andover's students report lower than the Massachusetts state average in every category and survey question. Andover addresses its comprehensive Health Education with a special emphasis on community linkages. Community Network Teams such as The Community Health Advisory Team, Parent to Parent, Andover C.A.R.E.S. and Andover's Youth Council meet to build safe schools and communities. The student's needs and interests are supported in many ways by a number of student organizations and clubs in the Andover Public Schools. GUTS - Growing Up Taking A Stand, SADD - Students Against Destructive Decisions, Peer Leadership, Kids For Kids, Gay/Straight Alliance, GLAM - Girls Leaders

Advocates & Mentors, BLAM - Boys Leaders Advocates & Mentors, and Project Teamwork all have a strong presence in our schools and community. These leadership groups promote advocacy and support for our young people.

Fine and Performing Arts Department

Three hundred and sixty-seven students Grades 3-12 pursued instrumental study. Instrumental and vocal students continued to participate through the audition process for district and state ensembles, and earned the following awards:

- Three AHS students All-State 3 vocal
- Two AHS students - All-Eastern 2 vocal
- Eleven students Senior District 7 vocal, 4 instrumental
- Twenty-one students Junior District 12 vocal, 9 instrumental

Visual Arts:

Andover High School student artwork was submitted to The Boston Globe and earned the following awards:

- 1 Silver Key
- 1 Gold Key
- 4 Honorable Mentions
- 2 AHS students were accepted to Art All-State

Dramatic Arts:

Andover High School again hosted the first round of the Northeast Regional One-Act Theatre Competition. Eight high schools participated. Andover High School's entry was a humorous contemporary play by David Ives called "*Seven Menus*". The AHS musical production this year "*Les Miserables*" met with rave reviews. Easily this was the most challenging production in the history of AHS musicals.

Technology Department

The Andover Public School Technology Program continues integrating technology into the classroom environment using computer technology as tool to enhance and enrich the education experience for all its students. High Plain Elementary School and Wood Hill Middle School added 543 state-of-the-art computers and printer to the district's inventory. Every classroom is equipped with networked computers, laser printers, and wireless access technology. Mobile wireless computer labs, 32" TV/VGA monitors, and VCRs are also part of the classroom. In addition, each teacher has been provided a wireless laptop computer with CD-RW/DVD combo drives. These laptops will be used by the teachers at school and at home, enhancing their training and classroom-learning environment. The cable television institutional system was extended to the new schools to provide a connection to the town-wide private broadband data/video system.

The Andover High School Applied Technology Department computer Graphics Lab and the Fine Arts Computer Arts lab were upgraded from seven-year-old Macintosh computers to new Compaq Evo 1.7 GHz computers with the latest software. The Mathematics classroom's Pentium 133 MHz computers were upgraded with *repurposed* PII 450 MHz computers from the Town offices. The High School also initiated a Learning Center in the Library workroom. Five PII *repurposed* computers from the Town offices were installed in the new Learning Center.

As redistricting was implemented, a redistribution of technology was undertaken to equalize technology between all schools. We also continued to expand the student purchased laptop pilot program. South Elementary School expanded on last year's program from two fourth and one fifth grade laptop classroom to this year's two fourth grade and two fifth grade laptop classrooms. In addition, West Elementary School has initiated its own successful student purchased laptop program. The laptop program has proven to be a tremendous asset to the learning environment. The updating of computer equipment continued at Doherty and West Middle Schools as 15 additional classroom teachers were provided laptop computers. These mobile computers, some repurposed, some new, are being used to replace the aging Macintosh 5500 computers that are currently installed in middle school classrooms.

Physical Education Department

The Physical Education Department had several highlights this past year. Carol Martini was selected as the AAHPERD national high school teacher of the year and has been presenting segments of Andover's curriculum at conventions throughout the country. David Fazio was selected as the AAHPERD eastern district high school teacher of the year and is a finalist for this year's national teacher of the year. The elementary program was selected as the MAHPERD state program of the year. Six teachers have been selected to present sessions at the state MAHPERD convention. The middle school curriculum was revised and updated. Andover's students continue to score very well in the President's Challenge Physical Fitness Test. Over two hundred fourth and fifth graders participated in the annual one-mile cross-country run. More than five hundred fourth and fifth grade students participated in the annual spring track and field meet.

Athletics Department

The Athletic Department saw many changes during the last school year. The highlights included girls' lacrosse and girls' ice hockey becoming varsity sports and qualifying for state tournament competition. User fees were initiated for the first time in over twenty years to offset a \$150,000 reduction in the Athletic budget. Participation continued at an all time high level, the Boston Globe ranked the Andover athletic program in the top five programs. The Boston Globe ranks programs for both boys and girls' sports combined. Mr. Hurley, the Athletic Director for the past sixteen years announced his retirement effective August 31, 2003 for health reasons. The girls' swim team achieved an unprecedented fourth consecutive State Division I championship season under head coach Marilyn Fitzgerald.

GREATER LAWRENCE TECHNICAL SCHOOL

The Greater Lawrence Technical School is a regional vocational secondary institution serving the communities of Andover, Lawrence, North Andover and Methuen. The student body is comprised of approximately 1,400 students, nine of whom are residents of Andover. One hundred and two co-op students have been placed in business and industry to date. The \$51M building expansion project that will add 91,000 sq. ft. of laboratory and classroom space to GLTS is proceeding well and close to schedule.

The Greater Lawrence Technical School has taken major steps towards meeting the challenges of the Education Reform mandates and has adopted the *High Schools That Work* Model. The career and technical education programs continue to build upon student career preparedness through a restructured cluster model that integrate interdisciplinary, competency and inquiry based curriculum into four career clusters or academies.

The school's four career academies are: Advanced Technology, Business Communications, Construction and Service. A Freshman Academy is designed for all freshmen students to explore the various majors before full time academic commitment. The majors offered at Greater Lawrence include: Allied Health, Autobody, Automotive, CAD/Machine/Drafting, Carpentry, Construction & Building/Painting, Cosmetology, Culinary Arts, Electronics Technology, Food Technology, Graphic Communications, Marketing Education, Metal Fabrication, Office Technology, Plumbing/HVAC and Telecommunications.

It is essential to the education program of the Greater Lawrence Technical School that students participate in service to their communities. Each year the member communities and non-profit organizations that serve the Greater Lawrence area submit requests for consideration. These requests may be for services or projects that will have educational value for the students who complete them. The following Community Service Projects are scheduled for the current school year. Additional projects will be added as submitted and approved.

Andover:

- | | | |
|--------------|------------|--|
| • | 9/17/02 - | ACT/Heather Drive House Building Project |
| • \$40.00 | 11/22/02 - | Print tickets for Andover Football Boosters Club |
| • \$450.00 | 12/3/02 - | Print flyers for the Andover SEPAC |
| • \$3,500.00 | 11/2/02 - | "Taste of Andover" Food & Service |
| • \$200.00 | 11/14/02 - | Luncheon for Shawsheen Women's Club |
| • \$12.00 | 12/6/02 - | Four dozen danish for High Plain Elementary School PTO |
| • \$75.00 | 12/6/02 - | Andover Historical Society Gingerbread House |
| • \$35.00 | 12/9/02 - | Pastry for Andover Public School-wide PTO |
| • \$200.00 | 2/11/03 - | Print posters and tickets for "A Better Chance" |
| • \$225.00 | 1/27/03 - | Donations to Andover Youth Center Fundraiser |

ANDOVER COMMISSION ON DISABILITIES

The mission of the Andover Commission on Disabilities is to address Andover's needs for the Town, its residents, visitors, friends, employers and families relative to disability.

The Andover Commission on Disabilities is a commission of nine volunteers serving three-year terms and appointed by the Board of Selectmen to advocate on disability-related issues. The majority (5) of the commission members must be disabled or directly related to disability. The goals of the Commission are as follows:

- To advocate for the full integration and participation of people with disabilities in the Town of Andover.
- To research the needs and problems of people with disabilities in the Town of Andover.
- To advise and assist Town officials and employees in addressing the needs of people with disabilities.
- To provide information, referral, guidance and technical assistance to individuals, public agencies, businesses and organizations in matters pertaining to disability.
- To participate to the maximum extent possible in disability-related programs of a local, regional, State and Federal nature.
- To support training related to disability to people who reside or work in the Town of Andover.

EXECUTIVE SUMMARY

The year 2002 was an exciting one for the Commission. A transition was made to a new Chairperson and three new Commission members were recruited. The Commission's focus continues to be on increasing access. Projects were reassessed and prioritized into a Strategic Plan with Project Team Leaders assigned for each project. Areas of concentration during the year were:

1. Developing a new Americans with Disabilities Act (ADA) Transition Plan for the schools.
2. Reviewing the new elementary and middle schools and the Police Station for ADA conformance.
3. Reviewing, prioritizing and advocating curb cuts and sidewalks for wheelchair access.
4. Revitalizing the Handicap Parking Ticketing Program in collaboration with the Police Department.
5. Planning for Americans with Disabilities (ADA) training for Town employees.
6. Increased collaboration and liaison with the Senior Center.
7. Building a collaboration with the Massachusetts Office on Disability and increasing the Commission's capacity for individual advocacy.
8. ADA monitoring of the Main Street Project and ADA Transportation.
9. Sponsoring disabled artists at the Andovers Artists' Guild Art Show.

SUMMARY OF PROJECTS

ADA Monitoring of Schools

Completed the Americans with Disabilities (ADA) Accessibility Review Self-Assessment of all Andover schools with the exception of the Bancroft School and Shawsheen School that were deemed too old for major renovations. The schools reviewed were:

Andover High School	West Middle School
Doherty Middle School	Sanborn School
South School	West Elementary School
Wood Hill Middle School*	High Plain Elementary School*

*Created punch list for architects and planners

The Northeast Independent Living Program, Inc. (NILP) completed a sub-contract for the basic data and provided the Commission with the framework for the required Transition Plan for the Schools. This provided a quality audit against the latest ADA specs and the report is being used as an ADA Training experience for the Commission and other interested Town employees. The Town's ADA Coordinator, the ADA Action Team and the Andover Commission on Disability have plans in place to use these reports for completion of the required Revised Transition Plan for Andover schools.

ADA Monitoring of Town Buildings

Shortly after the occupancy by the Police Department in new Public Safety Center, members of the Commission toured the facility to check for compliance with specifications of the Americans with Disabilities Act (ADA) and the State Architectural Access Board (AAB). The Commission again benefited from the expertise of professional reviewers from the Northeast Independent Living Program, Inc. who had been subcontracted by the Commission for a formal report. The review group was favorably impressed with the efforts of the Chief of Police and the architects to assure that the building was in compliance. Because of the timeliness of the review, the findings could be incorporated in the "punch list" of items to be completed within the construction project timelines.

Curb Cut/Sidewalk Project

The ACOD has consistently maintained "access" as an important part of its mission. In 1999, the ACOD set as its priority the review of sidewalks and curbs prohibiting access to the main streets and services of Andover center. This was completed to assist the Main Street Project which was waiting State funding and to assure that the area was as functional as it was aesthetically pleasing. In this study, however, serious barriers and sections of disrepair were noted. They were prioritized and submitted to the Department of Public Works for correction through its maintenance funding.

Throughout the year the Commission lobbied for the completion of repairs to the priority listings of the original study, i.e., sites needing repair beyond the scope of the Main Street Project or unable to be postponed several years waiting for project funding. Curb cuts were initiated in many designated locations as well as grading and resurfacing of impassible walkways. Some of the most prominent include the brick sidewalk to the gazebo at The Park in order for the disabled to easily access functions there. Complimentarily, the crosswalks leading to The Park were made wheelchair/walker accessible. Improvements are also noteworthy in other areas of Bartlet Street, on Essex Street in front of the St. Augustine's Church, Shawsheen Street and on the walkways over the Railway Bridge and the two Shawsheen bridges. Lampposts centered on sidewalks have also been removed. This on-going sub-committee of the Commission receives complaints from the citizens of Andover and advocates for suitable accommodation from the Department of Public Works which allows us to designate 25% of its maintenance budget.

Handicap Parking Ticketing Program

In response to a growing concern over misuse of handicapped parking spaces and other areas specifically designated for handicapped access, the ACOD entered into a partnership, approved by the Board of Selectmen, with the Andover Police Department to have certain Commission members authorized to enforce these parking privileges. Using instant cameras to document violations, the trained volunteers issue affidavits when vehicles are parked in violation of Town By-Laws. The Police Department's Parking Control Officer then mails copies of this evidence with a parking ticket of \$100.00 to the violator. Initially, ticketing results were minimal due the infrequency of the designated volunteers coming into Town. In December of 2002, five new volunteers were trained with the goal that through the use of public education, the Town can achieve one hundred percent compliance with handicapped parking laws. This sub-committee is currently reviewing legal compliance with numbers, dimensions, locations and signage of handicapped parking near public buildings.

Training Programs

Americans with Disabilities (ADA) training will be available to Town employees in January/February of 2003. Two sessions will be offered covering topics such as employment of persons with disabilities and what reasonable accommodation really means. Accessibility issues including public buildings, business inspections and curb cuts will also be studied. The first session will be offered to 20 to 25 people. Targeted employees include special education teachers, administrators and supervisory personnel from all Town departments. A second training session is also planned for those Town employees who may have direct contact with people who have disabilities. This group includes tradesmen, building and site inspectors and Department of Public Works staff. The training would include the above topics plus fieldwork and will be offered to ten to fifteen Town employees. The Commission has worked in conjunction with the Town's Human Resources Director to ensure that the programs will meet the needs of all Town employees. Michael Meuhe, the Executive Director/ADA Coordinator of the Cambridge Commission for Persons with Disabilities, will lead the training programs.

Senior Center

A member of the Commission is assigned to the Senior Center to inform and advocate on relevant issues such as access, mobility, transportation, services, etc., specifically as they impact our older residents. Regular drop-ins at the Senior Center as well as meetings with staff have led to supportive efforts on Senior Center projects.

Collaboration with the Massachusetts Office on Disability/Advocacy

The ACOD works closely with the Massachusetts Office on Disability and the Northeast Independent Living Program, Inc. to advocate on the issues of individuals. The Commission deals with equal rights of access to services, legal assistance, accommodation, employment and special circumstances in strict confidentiality and usually in concert with the above-named agencies. The Commission has provided individual consultation and advocacy on personal disability issues, researching the appropriate resources to handle the specific problem, referring the case to appropriate providers and following up on the resolution of the problem.

As a result of individual advocacy projects, the Commission has developed an excellent collaboration with the Massachusetts Office on Disability. In the future, they will provide the “Intake” service. Any disabled person in Andover who needs Individual Advocacy can call MOD for help at **1-800-322-2020**. The person simply asks for “Intake” and defines the problem area such as “housing” or “transportation”. MOD has professional advocates and other personnel in place to handle these issues and formal referral to services.

Art-in-the-Park

For the past two years, the ACOD has sponsored disabled artists to the Andovers Artists’ Guild Art-in-the-Park show in The Park. Artists are outreached through handicapped artists organizations in Massachusetts, an invitation is extended and the applicants then submit applications and photography of their work. The Commission provides entry fees, luncheon and refreshments as the artists have the opportunity to compete and sell their art. Five artists have been sponsored each year and this event will continue annually to support opportunities for disabled artists and provide increased venues for their work.

The Main Street Project

From the time it was first proposed, the Main Street Project has been closely followed by members of the Disability Commission. The Commission received assurances from the architect that their 1999 study of sidewalks and curb cuts would be included in full compliance with ADA specifications. To further support this Town improvement project, a photographic study of all the thresholds of Main Street merchants was completed clearly indicating the physical barriers to disabled customers. The Commission will continue to advocate and educate for changes in this area which is in the private sector and not covered in the project funding.

Transportation

For five years the Commission has monitored the activities of the MVRTA and frequently recommended steps and reported problems to the MVRTA as well as Town officials. Commission members have attended and spoken at various meetings, such as the hearing of anticipated service cuts for Andover due to State budget cuts. As of Oct. 28, 2002, the Andover/Ballardvale bus route 22 was eliminated and replaced by Ring and Ride, a new curb-to-curb, shared ride service serving portions of the former Route 22.

Check the Commission's Web Site for more information

The Andover Commission On Disabilities' Web Site is integrated into the Town's Web site <http://www.town.andover.ma.us> and is just a click away from the home page. It is kept up to date with the latest membership, frequently asked questions and relevant links. A telephone line is also maintained at 978-623-8335 where requests can be made and a Commission member will respond.

ANDOVER PRESERVATION COMMISSION

The Andover Preservation Commission endeavors to fulfill its mission to advise the Town concerning the preservation of its historic and archeological resources and has been active in the following areas

Demolition Delay Bylaw:

The Commission heard demolition requests for five properties. Four properties were given delays of two to six months. One request was declined as an inappropriate application. Eighteen applications were reviewed for historic appropriateness. Seven buildings, including two reviewed in 2002, were demolished this year. Two buildings await demolition. Two buildings were moved to new locations.

Local Historic Districts:

The Ballardvale Local Historic District Commission (BHLDC) continues its work in hearing proposals and advising residents about the design of historically sensitive changes to buildings in the District. The Preservation Commission and the BHLDC work cooperatively on issues of mutual interest.

Heritage Education:

The 12th Annual Andover Preservation Awards were held in May at the Memorial Hall Library in cooperation with the Andover Historical Society to recognize outstanding examples of historic preservation in the community. Eleven property owners were recognized for their efforts.

Other Projects of Note:

- The early 19th century Stephen Abbot House was moved from 45 Ballardvale Road to 373 South Main Street. An historic West Andover barn was disassembled, relocated to 60 Chestnut Street and rebuilt.
- With demand for housing at a high level and limited available land, demolition of moderately priced small houses is increasingly common. The “mansionization” phenomenon continues to occur in Andover on a parcel-by-parcel basis and poses a serious threat to historic residential neighborhoods. The Town does not currently have a means of addressing the size of house-to-lot size to keep a newly constructed house in conformity with its surrounding neighborhood. The Preservation Commission is committed to working to develop zoning by-laws that address this phenomenon.
- The Preservation Commission and Planning Board has worked together to bring a Dimensional Special Permit for Historic Preservation warrant article to the 2003 Town Meeting. The Commission also intends to submit an amendment to the Demolition Delay Bylaw to increase the delay period from six to twelve months.

MARGARET G. TOWLE FUND

Under the terms of her will, the late Margaret G. Towle, long-time resident of Andover, bequeathed the residue of her estate to the Town of Andover, to be held and administered by it as a permanent trust fund. This trust is now known as the Margaret G. Towle Fund. Mrs. Towle stipulated in her will that the income from this fund "be devoted to the assistance of the procurement of assistance for worthy persons residing in the Town of Andover who may be in need of aid, comfort or support on account of old age, disability or unemployment."

The Fund is administered by a group of three Trustees, chosen by the Town Manager with the approval of the Board of Selectmen, which has disbursed the income from the Fund in accordance with the terms of Mrs. Towle's will. The cases are referred to the Trustees by private charitable groups and organizations, the Clergy and interested individuals.

During the twelve month period, the Trustees acted on twenty-four (24) cases, disbursing \$32,995.39 on approved cases. Only the income of the Fund is available. The principal of \$345,825.50 and a substantial portion of the current income is invested under the direction of the Trustees. All disbursements are made by the Town Treasurer upon vouchers approved by the Trustees.

Balance of Income as of Dec. 31, 2001	\$141,149.40
Receipts - 2002	<u>26,082.84</u>
	\$167,232.24
Disbursements - 2002	<u>32,995.39</u>
Balance of Income as of Dec. 31, 2002	\$134,236.85

JOHN CORNELL FUEL ASSISTANCE FUND

The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the trust documents were modified by the Probate Court of Massachusetts to permit the use of all types of fuel for heating, cooking or electrical purposes. Three Trustees, chosen on a staggered basis, by vote at the Annual Town Meeting, administer the funds. The Trustees approved one application during the year.

Balance on hand 6/30/01	\$47,211.95
Income - FY-2002	2,453.16
Expenditures - FY-2002	<u>0</u>
Balance as of 6/30/01	\$49,665.11

ANDOVER HOUSING AUTHORITY

The Andover Housing Authority was organized in June, 1948. The monthly meetings of the Board of Commissioners are held on the third Thursday of every month at the Stowe Court Community Room located at 100 Morton Street with the exception of the January, May and October meetings which are held in the Frye Circle Community Room located at 256 North Main Street. The Housing Authority Board Members and Executive Director are as follows:

Ronald C. Hajj – Chairman Norma Villerreal – Vice Chair
James Cuticchia – Treasurer Francis O'Connor – Assistant Treasurer
Calvin A. Deyermund – Governor's Appointee
Christine Poschen-Metzemaekers – Executive Director

The Andover Housing Authority manages 218 units of state-aided housing for elder/disabled people on Chestnut Court, Grandview Terrace, Frye Circle and Stowe Court. There are 56 units of family housing on Memorial Circle. The AHA has seven leased housing units under the Massachusetts Rental Voucher Program and owns one house under the Massachusetts Chapter 689 program.

STATE FUNDED PROGRAMS: Income Limits

1 person \$37,750	4 people \$53,900	7 people \$66,850
2 people \$43,150	5 people \$58,250	8 people \$71,150
3 people \$48,550	6 people \$62,550	
Apartment Turnover 2002:	35 Elder/Disabled Units	6 Family Units
Average Rent:	\$262 Elder/Disabled Program	\$313 Family Program

STATE- FUNDED MODERNIZATION GRANTS

- Memorial Circle - Basement Drainage Project - estimated cost \$250,000
- Frye Circle – awarded planning grant - \$42,825

STATE FUNDED GRANT - \$50,000

- New Horizons for Youth Program – An after school homework program for Memorial Circle children funded through the Andover Police Department under the Edward Byrne Memorial State and Local Law Enforcement Assistance Program.

STATE/AHA RENT ESCROW PROGRAM

- Seven participants to date. Escrow program that allows Memorial Circle Tenants to escrow partial rent payments specifically to transition out of Public Housing.

FEDERALLY FUNDED PROGRAM

The AHA administers 127 Section 8 Vouchers through HUD. Income limits are as follows:

1 person \$23,600	4 people \$33,700	7 People \$41,800
2 people \$26,950	5 people \$36,400	8 People \$44,500
3 People \$30,350	6 people \$39,100	

FEDERAL GRANTS RECEIVED

- Family Self Sufficiency Coordinator - \$45,000
- Family Self Sufficiency Program – 25 slots allotted. Participants execute contracts for goal-setting and life skills to effect self sufficiency while escrowing funds monthly.

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

FUNDS ANALYSIS AS OF DECEMBER 31, 2002
CAPITAL ACCOUNT

PRINCIPAL FUND	BOOK VALUE	MARKET VALUE	MARKET VALUE OVER/(UNDER) BOOK VALUE
CASH			
Money Market Fund	\$10,700.51	\$10,700.51	\$0.00
STOCKS & MUTUAL FUNDS			
300 Shs. Allstate Corp.	\$9,630.60	\$11,097.00	\$1,466.40
500 Shs. Atmos Energy Corp.	10,529.50	11,660.00	1,130.50
700 Shs. Delphi Automotive Sys. Corp.	9,651.90	5,635.00	(4,016.90)
300 Shs. Diebold, Inc.	11,050.26	12,366.00	1,315.74
300 Shs. EOG Resources, Inc.	10,468.26	11,976.00	1,507.74
300 Shs. Honeywell Intl. Inc.	10,673.98	7,200.00	(3,473.98)
200 Shs. Kimberly Clark Corp.	11,886.50	9,494.00	(2,392.50)
600 Shs. Perkinelmer, Inc.	10,487.25	4,950.00	(5,537.25)
500 Shs. Questar Corp.	11,128.25	13,910.00	2,781.75
300 Shs. Schering Plough Corp.	10,164.60	6,660.00	(3,504.60)
200 Shs. Verizon Communications	9,714.50	7,750.00	(1,964.50)
8,247.417 Shs. Federated High Income Bond Fund, Cl.B	95,000.00	58,391.71	(36,608.29)
2,049.459 Shs. Pioneer High Yield Fund, Cl.B	23,507.29	19,941.23	(3,566.06)
TOTAL STOCKS & MUTUAL FUNDS	233,892.89	181,030.94	(52,861.95)
TOTAL MONEY MARKET & SECURITIES	244,593.40	191,731.45	(52,861.95)
Reserve for Lower of Cost /Market	(52,861.95)		52,861.95
TOTAL PRINCIPAL FUND	\$191,731.45	\$191,731.45	\$0.00
RESERVE FUND			
BANKNORTH CD ACCOUNT	\$7,244.41		
MONEY MARKET CASH FUND	3,744.41		
TOTAL RESERVE FUND	\$10,988.82	\$10,988.82	\$0.00
CASH FUND			
CHECKING ACCOUNT - Banknorth	\$6,008.55	\$6,008.55	\$0.00
TOTAL FUNDS	\$208,728.82	\$208,728.82	\$0.00
Decrease in Market Value from 1/1/02	\$30,319.04		

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

STATEMENT FOR THE YEAR ENDING: DECEMBER 31,2002

SCHOLARSHIPS AND SPECIAL FUNDS

	BALANCE 1/1/02	ADDITIONS TO PRINCIPAL	CURRENT YEAR NET INCOME	SUB TOTAL	LESS AWARDS	BALANCE 12/31/02
H.W. & M.P.BARNARD	\$1,200.79		(\$33.92)	\$1,166.87	\$0.00	\$1,166.87
J.W.BARNARD	9,808.55		(263.18)	9,545.37	275.00 *	9,270.37
ALICE M.BELL	1,465.06		(39.29)	1,425.77	40.00 *	1,385.77
THOMAS BLACK	17,193.84		130.01	17,323.85	600.00	16,723.85
EDNA G.CHAPIN	3,355.72		(90.01)	3,265.71	95.00 *	3,170.71
FRED W.DOYLE	13,050.86		(346.90)	12,703.96	500.00	12,203.96
WARREN F.DRAPER	2,161.16		(57.92)	2,103.24	60.00 *	2,043.24
WILLIAM G.GOLDSMITH	3,376.31		(91.21)	3,285.10	0.00	3,285.10
ELIZABETH T.GUTTERSON	1,485.77		(40.43)	1,445.34	40.00 *	1,405.34
MYRON E.GUTTERSON	1,857.89		(50.18)	1,807.71	0.00	1,807.71
ANDOVER GRANGE	3,646.40		(97.91)	3,548.49	105.00 *	3,443.49
NATHAN C. HAMBLIN	21,111.86		625.13	21,736.99	1,000.00	20,736.99
MARGARET F. HINCHCLIFFE	39,310.61		(1,050.67)	38,259.94	2,000.00	36,259.94
PUNCHARD TRUSTEES	13,744.52		(367.45)	13,377.07	385.00 *	12,992.07
ANDOVER SERVICEMEN	33,690.13		(899.46)	32,790.67	1,000.00	31,790.67
HENRY WYATT	13,537.07	904.59 -A)	(377.66)	14,064.00	500.00	13,564.00
A.F.B. & W.A. TROW	85,450.52		1,386.82	86,837.34	4,000.00	82,837.34
RES. FOR LOWER OF COST/MARKET	(21,863.74)		(18,651.61)	(40,515.35)		(40,515.35)
	<u>\$243,583.32</u>	<u>\$904.59</u>	<u>(\$20,315.83)</u>	<u>\$224,172.08</u>	<u>\$10,600.00</u>	<u>\$213,572.08</u>

(A- Add'l funds contributed by Town Employees- 7/02, \$804.59
and Pentucket Educational and Charitable Foundation, \$100.

* Combined funds of \$1,000 given as one scholarship.

SUMMARY-INCOME/(EXPENSE)

Interest Income	\$1,504.21
Dividend Income	6,157.22
Capital Gain Distributions	8.97
Gain/(Loss) on Sale of Securities	(9,317.12)
Brokerage Fees/Taxes	(17.50)
Adj. for Lower of Cost/Market	(18,651.61)
<u>NET INCOME</u>	<u>(\$20,315.83)</u>

FUNDS HELD	MARKET VALUE	BOOK VALUE	Variance
BANKNORTH CHECKING ACCT.	\$100.00	\$100.00	\$0.00
BANKNORTH CD'S (2)	28,557.74	28,557.74	0.00
ALLIANCE MONEY MARKET FUND	21,711.29	21,711.29	0.00
902.849 Shs. DELAWARE DECATUR INCOME FUND	12,206.52	14,371.33	(2,164.81)
7,386.048 Shs. FEDERATED HIGH INCOME BOND FUND	52,293.22	84,000.00	(31,706.78)
1,203.435 Shs. TEMPLETON GROWTH FUND	18,857.83	22,509.73	(3,651.90)
ALLIANCE MONEY MARKET/ TROW FUND	1,047.31	1,047.31	0.00
980.171 Shs. PIONEER EQUITY INCOME/TROW FUND	20,407.16	26,068.18	(5,661.02)
543.473 Shs. PIONEER SMALL CAP/TROW FUND	10,874.89	10,721.85	153.04
4,883.473 Shs. PIONEER HIGH YIELD/ TROW FUND	47,516.12	45,000.00	2,516.12
RESERVE FOR LOWER OF COST/MARKET		(40,515.35)	40,515.35
<u>TOTAL</u>	<u>\$213,572.08</u>	<u>\$213,572.08</u>	<u>\$0.00</u>

TOWN OF ANDOVER, MASSACHUSETTS
BALANCE SHEET
06/30/02

	GENERAL FUND	ENTERPRISE		CAPITAL PROJECT	SPECIAL REVENUE	INTERNAL SERVICE FD	TREASURER'S TRUST FUNDS	LT DEBT	GRAND TOTAL
		WATER	SEWER						
ASSETS									
Cash and Equivalents	10,366,169	3,714,489	820,131	23,898,609	1,899,610	969,100	3,959,479		45,627,587
Property Taxes									
Personal Property	9,108								9,108
Real Estate	880,034								880,034
Motor Vehicle Excise	559,274								559,274
Water & Sewer Charges		1,610,064	1,280,182						2,890,246
Tax Liens	586,629								586,629
Deferred Tax	319,730								319,730
Tax Foreclosure	696,532								696,532
Due from other Governments	3,769								3,769
Other Receivables (Retirement)	1,588								1,588
Total Cash & Receivables	13,422,833	5,324,553	2,100,313	23,898,609	1,899,610	969,100	3,959,479	0	51,574,497
Other Assets									
Deposits						323,700			323,700
Amounts to be Provided for:									
Bond Anticipation Notes Payable				29,600,000				79,563,000	29,600,000
Long Term Debt								79,563,000	79,563,000
Total Assets	13,422,833	5,324,553	2,100,313	53,498,609	1,899,610	1,292,800	3,959,479	79,563,000	161,061,197
LIABILITIES AND RESERVES									
Warrants Payable	-1,118	-21		3	40,937	-253	-3		39,545
Liabilities Due Depositors			6,106				287,232		293,338
Accrued Payroll Withholdings	51,559								51,559
Accrued Vacations & Sick Pay	878,373								878,373
Reserve for Abatements	1,818,020								1,818,020
Deferred Revenue	1,237,213	1,610,064	1,280,182						4,127,459
Bond Anticipation Notes Payable				29,600,000				79,563,000	29,600,000
Repayment of Long Term Debt								79,563,000	79,563,000
Total Liabilities	3,984,047	1,610,043	1,286,288	29,600,003	40,937	-253	287,229	79,563,000	116,371,294
Fund Balances									
Unreserved	6,002,269	3,714,510	814,025	23,898,606	1,858,673	1,293,053	3,672,250		41,253,386
Reserved for:									
Continued Appropriations	2,528,086								2,528,086
Encumbrances	608,588								608,588
Reserve for Expenditures	300,000								300,000
Designated for:									
Unprovided for Abates & Exempts	-157								-157
Total Fund Balances	9,438,786	3,714,510	814,025	23,898,606	1,858,673	1,293,053	3,672,250	0	44,689,903
Total Liab. & Fund Balance	13,422,833	5,324,553	2,100,313	53,498,609	1,899,610	1,292,800	3,959,479	79,563,000	161,061,197

Town of Andover, Massachusetts
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
06/30/02

	Governmental Fund Type			Proprietary Fund Type		Internal Service	Fiduciary Fund Type	Total
	General	Capital Projects	Special Revenue	Water Enterprise	Sewer Enterprise		Expendable Trust	(Memorandum Only)
Revenues:								
Real Estate	67,484,688.00							67,484,688.00
Personal Property	1,826,981.00							1,826,981.00
Motor Vehicle Excise	4,422,917.00							4,422,917.00
Intergovernmental	11,514,838.00		2,085,884.00					13,600,722.00
Other Excise	996,105.00			6,158,392.00				996,105.00
Charges for Services - Water					2,780,159.00			6,158,392.00
Charges for Services - Sewer								2,780,159.00
Other Departmental Revenue	3,380,833.93	173.00	3,592,582.00					6,973,588.93
Special Assessments	825,395.00		300,671.00	2,738.00	77,625.00	49,547.00	153,752.00	80,363.00
Investment Income	228,031.00			73,241.00	21,487.00	1,973,570.00	117,093.00	1,424,093.00
Other								2,318,694.00
Total Revenues	90,679,788.93	173.00	5,979,137.00	6,234,371.00	2,879,271.00	2,023,117.00	270,845.00	108,086,702.93
Expenditures								
General Government	2,553,984.00	189,093.00	366,051.00					3,109,128.00
Community Development	1,279,839.00	84,820.00	51,697.00					1,416,356.00
Community Service	1,601,373.00	108.00	561,290.00					2,162,771.00
Municipal Maintenance	5,777,122.00	177,436.00	49,222.00				22,054.00	6,003,780.00
Public Safety	10,482,387.00	5,465,841.00	1,551,438.00					17,521,720.00
Water Enterprises				3,113,711.00				3,113,711.00
Sewer Enterprise					1,576,305.00			1,576,305.00
Public Works	5,044,665.00	11,993,256.00	880,575.00					17,918,496.00
Library	2,381,765.00	120,954.00	95,564.00				2,560.00	2,600,843.00
School	43,619,296.00	16,046,283.00	2,780,514.00					62,448,093.00
Fixed	229,172.00							7,833,612.00
Insurance	541,800.00							745,388.00
Debt Service	10,853,641.00					7,563,391.00	41,049.00	10,853,641.00
Retirement	3,823,848.00					203,588.00		3,823,848.00
State & County Assessments	1,227,461.00							1,227,461.00
Total Expenditures	89,416,353.00	34,079,791.00	6,336,351.00	3,113,711.00	1,576,305.00	7,766,979.00	65,663.00	142,355,153.00
Other Financing Sources (Uses)								
Debt Activity								
Long Term Debt	19,208,000.00							19,208,000.00
Bond Anticipation Notes	29,600,000.00							29,600,000.00
Bond Anticipation Notes-Payments	-15,500,000.00							-15,500,000.00
Transfers								
Transfers (from) to Special Revenue	249,740.00		-149,740.00				-100,000.00	0.00
Transfers (from) to Enterprise Funds		325,000.00		-100,000.00	-225,000.00			0.00
Indirect Costs	1,024,105.00			-834,682.00	-189,423.00			0.00
Debt Service Principal	2,483,000.00			-1,552,000.00	-931,000.00			0.00
Debt Service Interest	788,035.00			-423,238.00	-364,797.00			0.00
Transfers (from) to Capital Projects	-400,000.00	400,000.00				4,000,000.00		0.00
Transfers (from) to Trust (Health)	-4,000,000.00							0.00
Stabilization Fund Transfer	-74,769.00							0.00
New Horizon Grant Adjustment	-17,000.00							0.00
Free Cash Transfers	-915,500.00	615,500.00						0.00
Reconciliation Amounts	9,660.00							0.00
Total Sources (Uses)	-852,729.00	34,648,500.00	157,600.00	-2,909,920.00	-1,710,220.00	4,000,000.00	-25,231.00	33,308,000.00
Excess (Deficiency) of Revenues over (Under) expenditures and other Financing Sources (Uses)	410,706.93	568,882.00	-199,614.00	210,740.00	-407,254.00	-1,743,862.00	179,951.00	-980,450.07
Fund Balance July 1, 2001	9,028,236.07	23,329,724.00	2,058,287.00	3,503,770.00	1,221,279.00	3,036,915.00	3,492,299.00	45,670,510.07
Fund Balance June 30, 2002	9,438,943.00	23,898,606.00	1,858,673.00	3,714,510.00	814,025.00	1,293,053.00	3,672,250.00	44,690,060.00

TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET - FUND LEVEL
 FISCAL YEAR ENDED 06/30/2002

	RES FOR ENCUM	APPROP (ORIGINAL)	OFFSET RECEIPTS	RESERVE FUND	COMP FUND	OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCUM	TRANS TO UNRE FD BL
GENERAL GOVERNMENT										
Personal Services	0.00	1,733,214.00	0.00	0.00	33,583.00	0.00	1,766,797.00	1,758,888.04	5,000.00	2,908.96
Other Expenses	129,976.70	1,061,712.00	0.00	30,000.00	0.00	0.00	1,221,688.70	936,194.34	213,922.76	71,571.60
	129,976.70	2,794,926.00	0.00	30,000.00	33,583.00	0.00	2,988,485.70	2,695,082.38	218,922.76	74,480.56
COMMUNITY DEVELOPMENT										
Personal Services	0.00	1,116,085.00	0.00	0.00	35,652.79	0.00	1,151,737.79	1,148,737.79	0.00	3,000.00
Other Expenses	15,622.28	139,740.00	13,000.00	0.00	0.00	0.00	168,362.28	128,771.69	12,120.50	27,470.09
	15,622.28	1,255,825.00	13,000.00	0.00	35,652.79	0.00	1,320,100.07	1,277,509.48	12,120.50	30,470.09
COMMUNITY SERVICES										
Personal Services	0.00	340,720.00	208,430.00	0.00	37,729.34	0.00	586,879.34	589,602.34	0.00	(2,723.00)
Other Expenses	15,412.87	62,600.00	259,570.00	0.00	0.00	0.00	337,582.87	291,212.91	41,466.75	4,903.21
	15,412.87	403,320.00	468,000.00	0.00	37,729.34	0.00	924,462.21	880,815.25	41,466.75	2,180.21
ELDER SERVICES										
Personal Services	0.00	388,944.00	147,010.00	0.00	14,567.00	0.00	550,521.00	546,361.20	0.00	4,159.80
Other Expenses	704.50	141,901.00	0.00	0.00	0.00	0.00	142,605.50	142,026.61	23,804.54	2,774.35
	704.50	530,845.00	147,010.00	0.00	14,567.00	0.00	693,126.50	662,387.81	23,804.54	6,934.15
MUNICIPAL MAINTENANCE										
Personal Services	0.00	2,351,828.00	115,000.00	0.00	3,323.00	0.00	2,470,151.00	2,421,767.38	0.00	48,383.62
Other Expenses	1,149,080.81	3,024,488.00	95,000.00	0.00	0.00	0.00	4,268,568.81	3,291,692.94	970,150.78	6,725.09
	1,149,080.81	5,376,316.00	210,000.00	0.00	3,323.00	0.00	6,738,719.81	5,713,460.32	970,150.78	55,108.71
PUBLIC SAFETY										
Personal Services	0.00	8,916,876.00	725,490.00	0.00	168,422.21	0.00	9,810,788.21	9,809,349.17	0.00	1,439.04
Other Expenses	36,700.01	774,007.00	9,250.00	0.00	0.00	0.00	819,957.01	673,028.98	106,523.66	40,404.37
	36,700.01	9,690,883.00	734,740.00	0.00	168,422.21	0.00	10,630,745.22	10,482,378.15	106,523.66	41,843.41
DEPARTMENT OF PUBLIC WORKS										
Personal Services	0.00	1,392,287.00	0.00	0.00	25,075.01	0.00	1,417,362.01	1,417,362.01	0.00	0.00
Other Expenses	155,897.87	4,127,850.00	0.00	0.00	0.00	0.00	4,283,747.87	3,595,995.06	285,185.00	402,567.81
	155,897.87	5,520,137.00	0.00	0.00	25,075.01	0.00	5,701,109.88	5,013,357.07	285,185.00	402,567.81
LIBRARY										
Personal Services	0.00	1,717,541.00	0.00	0.00	40,287.00	0.00	1,757,828.00	1,744,280.17	0.00	13,547.83
Other Expenses	28,345.80	627,600.00	0.00	0.00	0.00	0.00	655,945.80	637,484.48	18,461.32	0.00
	28,345.80	2,345,141.00	0.00	0.00	40,287.00	0.00	2,413,773.80	2,381,764.65	18,461.32	13,547.83
SCHOOL										
Personal Services	0.00	34,245,711.00	0.00	0.00	0.00	105,077.41	34,350,788.41	34,338,586.41	12,202.00	0.00
Other Expenses	382,241.32	8,269,086.00	40,000.00	0.00	0.00	1,027,056.58	9,718,383.90	9,197,167.94	521,215.96	0.00
GLRVTHS	0.00	73,882.00	0.00	0.00	0.00	0.00	73,882.00	73,882.00	0.00	0.00
	382,241.32	42,588,679.00	40,000.00	0.00	0.00	1,132,133.99	44,143,054.31	43,609,636.35	533,417.96	0.00
UNCLASSIFIED										
Compensation Fund	0.00	650,000.00	0.00	0.00	(358,639.35)	0.00	291,360.65	0.00	291,360.65	0.00
Reserve Fund	0.00	200,000.00	0.00	(47,000.00)	0.00	0.00	153,000.00	0.00	0.00	153,000.00
	0.00	850,000.00	0.00	(47,000.00)	(358,639.35)	0.00	444,360.65	0.00	291,360.65	153,000.00
FIXED EXPENSES										
Debt Service - Interest	0.00	4,044,353.00	0.00	0.00	0.00	(300,000.00)	3,744,353.00	3,743,640.88	0.00	712.12
Debt Service - Principal	0.00	7,110,000.00	0.00	0.00	0.00	0.00	7,110,000.00	7,110,000.00	0.00	0.00
Stabilization	0.00	74,769.00	0.00	0.00	0.00	0.00	74,769.00	74,769.00	0.00	0.00
Insurance	459.00	550,000.00	0.00	0.00	0.00	0.00	550,459.00	541,800.00	8,200.00	459.00
Health Insurance Fund	0.00	3,700,000.00	0.00	0.00	0.00	300,000.00	4,000,000.00	4,000,000.00	0.00	0.00
Unemployment Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Retirement	0.00	3,835,711.00	0.00	0.00	0.00	0.00	3,835,711.00	3,823,848.32	0.00	11,862.68
	459.00	19,314,833.00	0.00	0.00	0.00	0.00	19,315,292.00	19,294,058.20	8,200.00	13,033.80
	1,914,441.16	90,670,905.00	1,612,750.00	(17,000.00)	0.00	1,132,133.99	95,313,230.15	92,010,449.66	2,509,613.92	793,166.57
SEWER SYSTEM										
Personal Services	0.00	277,641.00	0.00	0.00	0.00	0.00	277,641.00	251,145.20	0.00	26,495.80
Other Expenses	425,894.48	1,431,100.00	0.00	0.00	0.00	0.00	1,856,994.48	1,325,160.46	429,852.75	101,981.27
GREATER LAW SANITARY	175.07	0.00	0.00	0.00	0.00	0.00	175.07	0.00	175.07	0.00
	426,069.55	1,708,741.00	0.00	0.00	0.00	0.00	2,134,810.55	1,576,305.66	430,027.82	128,477.07
WATER DEPARTMENT										
Personal Services	0.00	1,409,978.00	0.00	0.00	0.00	0.00	1,409,978.00	1,346,054.09	0.00	63,923.91
Other Expenses	880,179.93	1,706,225.00	0.00	0.00	0.00	0.00	2,586,404.93	1,767,657.82	745,095.77	73,651.34
	880,179.93	3,116,203.00	0.00	0.00	0.00	0.00	3,996,382.93	3,113,711.91	745,095.77	137,575.25
	1,306,249.48	4,824,944.00	0.00	0.00	0.00	0.00	6,131,193.48	4,690,017.57	1,175,123.59	266,052.32
GRAND TOTAL	3,220,690.64	95,495,849.00	1,612,750.00	(17,000.00)	0.00	1,132,133.99	101,444,423.63	96,700,467.23	3,684,737.51	1,059,218.89

TOWN OF ANDOVER, MASSACHUSETTS
DETAIL OF SPECIAL ARTICLES CLASSIFIED AS GENERAL FUND
PERIOD ENDED JUNE 30, 2002

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROP	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	ENCUMB	CONTINUED APPROPRIATION
ART 15, 2002	UNPAID BILLS	0 00	1,475 95		1,475 95	1,475.95		0 00
ART 39, 2000	TRANSCRIBE SELECTMEN'S MTG	377 00			377 00			377 00
ART 89, 1999	OPPOSE GAS PLANT	136 46			136 46			136 46
ART 72, 2000	OPPOSE GAS PLANT	45,912 60			45,912 60	45,912 60		0 00
ART 82, 2000	B'VALE MASTER PLAN	10,000 00			10,000 00	10,000 00		0 00
ART 85, 2000	FIREWORKS FUND	2,750 00			2,750 00			2,750 00
ART 30, 2001	OPPOSE NICKEL HILL	50,000 00			50,000 00	45,228 96		4,771 04
ART 44, 2001	FIREWORKS	9,000 00			9,000 00	9,000 00		0 00
		118,176 06	1,475 95	0 00	119,652 01	111,617 51	0 00	8,034 50
ART 40, 1997	RECORD SCH/PL	309 29			309 29			309 29
ART 62, 1997	MVRT TRANSP	5,894 01			5,894 01	5,894 01		0 00
ART 16, 2001	ELDER/DISABLED TRANSPORTATION	25,000 00			25,000 00	10,995 99	14,004 01	0 00
ART 17, 2001	HOLIDAY LIGHTS	15,000 00			15,000 00	15,000 00		0 00
ART 20 2002	HOLIDAY LIGHTS		18,000 00		18,000 00			18,000 00
ART 30 2002	VISION 21 CONSULTANT		5,000 00		5,000 00			5,000 00
ART 17 2002	FIREWORKS		9,000 00		9,000 00			9,000 00
		46,203 30	32,000 00	0 00	78,203 30	31,890 00	14,004 01	32,309 29
ART 36 2002	ASSESSORS REASSESSMENT		300,000 00		300,000 00			300,000 00
		0 00	300,000 00	0 00	300,000 00	0 00	0 00	300,000 00
ART 57, 1995	WETLAND BYLAW	1,461 19			1,461 19			1,461 19
ART 54, 1996	CONSERVATION LAND	2,331 84			2,331 84	2,331 84		0 00
		3,793 03	0 00	0 00	3,793 03	2,331 84	0 00	1,461 19
ART 44, 1987	ELM SQ TRAFFIC SIGNAL	5,313 08			5,313 08		2,320 00	2,993 08
ART 65-4, 1998	TRAFFIC SIGNALS	8,332 48			8,332 48			8,332 48
ART 98, 1999	BALLARDVALE SIGN	4,000 00			4,000 00			4,000 00
		17,645 56	0 00	0 00	17,645 56	0 00	2,320 00	15,325 56
ART 33-7, 2001	MODULAR CLASSROOM	55,000 00			55,000 00	55,000 00		0 00
ART 32-2 2002	HAVERHILL ST TAX TITLE		200,000 00		200,000 00	4,717 86	2,148 09	193,134 05
		55,000 00	200,000 00	0 00	255,000 00	59,717 86	2,148 09	193,134 05
ART 24, 1989	PUBLIC SAFETY STUDY	20,000 00		-20,000 00	0 00			0 00
ART 46, 1996	DISPATCH CENTER	857 80			857 80			857 80
		20,857 80	0 00	-20,000 00	857 80	0 00	0 00	857 80
ART 48, 1997	RIVER ROAD LAND	5,000 00			5,000 00			5,000 00
ART 49, 1997	BURTT ROAD	100 00			100 00			100 00
ART 65-3, 1998	AERIAL MAPPING	31,309 45			31,309 45	31,309 45		0 00
		36,409 45	0 00	0 00	36,409 45	31,309 45	0 00	5,100 00
ART 58, 1997	ACQUIRE COLONIAL	16,968 10			16,968 10			16,968 10
ART 59, 1997	ACQUIRE PATRIOT	10,603 90			10,603 90			10,603 90
ART 95, 1998	DAVID DRIVE	6,897 03			6,897 03			6,897 03
		34,469 03	0 00	0 00	34,469 03	0 00	0 00	34,469 03
ART 23, 1998	SENIOR TAX VOUCHER	5,000 00		-5,000 00	0 00			0 00
ART 31, 1999	SENIOR TAX VOUCHER	4,000 00			4,000 00			4,000 00
ART 32, 1999	SENIOR TAX VOUCHER	-1,545 50			-1,545 50			-1,545 50
ART 21, 2000	SENIOR TAX VOUCHER	2,000 00			2,000 00			2,000 00
ART 22, 2000	ELDERLY DISABLED TRANSPORT	12,407 00			12,407 00			12,407 00
		21,861 50	0 00	-5,000 00	16,861 50	0 00	0 00	16,861 50
ART 45, 1992	WAR MEMORIAL	2,034 13			2,034 13	999 50		1,034 63
		2,034 13	0 00	0 00	2,034 13	999 50	0 00	1,034 63
ART 65-8, 1998	SKATEBOARD BARK	681 30			681 30	681 30		0 00
		681 30	0 00	0 00	681 30	681 30	0 00	0 00
TOTAL GENERAL FUND		357,131 16	533,475 95	-25,000 00	865,607 11	238,547 46	18,472 10	608,587 55

TOWN OF ANDOVER

CAPITAL PROJECTS FUND

AS OF JUNE 30, 2002

DESCRIPTION	BALANCE 06/30/01	ENCUMB	TOTAL DEBT	OFS	TOTAL REVENUES	TOTAL AVAILABLE	TOTAL EXP	OFU	AVAILABLE BALANCE
ART 44 96 MID SCH ROOF ROOF		9,900.00				9,900.00	8,150.00		1,750.00
ART 69 98 SCH BLDG RENOV	1,061.83	851.85				1,913.68	531.53		1,382.15
ART 70 98 IMPR AHS TRACK	292.76					292.76	292.76		0.00
ART 46-4 99 SCHOOL CAPITAL	88,309.06	153,679.83				241,988.89	183,551.71		58,437.18
ART 19 99 NEW MID/EL SCHOOL	2,792,938.10	13,119.00			-2,517,000.00	289,057.10	272,568.64		16,488.46
ART 09 00 MIDDLE ELEM SCHOOL	3,646,354.02		24,000,000.00			27,646,354.02	14,619,424.92	10,000,000.00	3,026,929.10
ART 09 00 MIDDLE ELEM SCHOOL SEWER	-321,947.00	318,000.00	3,000,000.00			2,996,053.00	1,912,596.14		1,083,456.86
ART 26 00 TOWN/SCHOOL PROJECTS	-515,674.07	333,224.08	775,000.00			592,550.01	515,387.70		77,162.31
ART 20-1 94 SCHOOL BUILDING	3,938.28					3,938.28			3,938.28
ART 28-2 SCHOOL IMPROVEMENTS						0.00	61,113.00		-61,113.00
TOTAL SCHOOL	5,695,272.98	828,774.76	27,775,000.00	0.00	-2,517,000.00	31,782,047.74	17,573,616.40	10,000,000.00	4,208,431.34
ART 84 98 SEWER ROCK	12,720.18					12,720.18			12,720.18
ART 28 89 SEWER- WEST PARISH	45,155.11					45,155.11			45,155.11
ART 33 89 SEWER NORTH	62.86					62.86			62.86
ART 31 98 SEWER PLANS- SO	260,042.26	386,450.00				646,492.26	325,515.00		320,977.26
ART 21 84 RIVERINA RD	2,798.49					2,798.49			2,798.49
ART 69 96 SEWER- PILGRIM	144,435.00					144,435.00			144,435.00
ART 69 95 BEACON ST	1,387.22					1,387.22			1,387.22
ART 41 91 NORTH ST	82,545.21					82,545.21			82,545.21
ART 34 97 SEWER- PILGRIM	3,339.46					3,339.46			3,339.46
ART 35 97 SEWER- MAYFLOWER	140,651.39					140,651.39			140,651.39
ART 18 85 SANITARY SEWER	303,413.18					303,413.18			303,413.18
ART 26 85 SEWER- LOWEL	72,594.71					72,594.71			72,594.71
ART 34 98 SEWER PLN ROGERS	57,477.44	12,320.00		6,855.00		76,653.44	27,850.00		48,803.44
ART 43 99 SEWER BEACON ST	122,004.18					122,004.18	36,910.99		85,093.19
ART 41 99 SEWER CONST MAIN ST	-634,847.60	5,085,905.47	9,000,000.00			13,451,057.87	5,240,446.35	5,000,000.00	3,210,611.52
ART 20 99 SEWER ENG FOREST	3,160.00	8,170.00				11,330.00	8,170.00		3,160.00
ART 33 98 SEWER BRK/CHESTNUT	6,236.32					6,236.32			6,236.32
ART 51 98 SEWER BALMORAL	4,722.69					4,722.69			4,722.69
ART 31 00 BRIDLE PATH PUMP ST	-1,660.00	88,787.00				87,127.00	85,544.60		1,582.40
ART 42 99 ROGERS BROOK SEWER	-27,156.00	19,400.00	1,000,000.00			992,244.00	765,617.27		226,626.73
ART 44-3 SANITARY SEWER INFILTRATION						200,000.00			200,000.00
ART 13 00 CROSS ST SEWER	-446,330.00	427,450.00	3,400,000.00			3,381,120.00	1,613,469.81		1,767,650.19
TOTAL SEWER	152,752.10	6,028,482.47	13,400,000.00	206,856.00	0.00	19,788,090.57	8,103,524.02	5,000,000.00	6,684,566.55
ART 9A 96 CONSERVATION	877,935.54					877,935.54	24,999.99		852,935.55
ART 32 00 CONSERV LAND ACQUISITION						0.00	750.00		-750.00
ART 32-2 00 CONSERV MAINT/IMP	25,000.00					25,000.00	10,148.16		14,851.84
TOTAL CONSERVATION	902,935.54	0.00	0.00	0.00	0.00	902,935.54	35,898.15	0.00	867,037.39
ART 65-2 98 LANDFILL CLOSURE		50,000.00				50,000.00	18,750.00		31,250.00
ART 28 96 LAND FILL CLOSURE	8,974.46					8,974.46			8,974.46
TOTAL LAND FILL STUDY	8,974.46	50,000.00	0.00	0.00	0.00	58,974.46	18,750.00	0.00	40,224.46

TOWN OF ANDOVER
CAPITAL PROJECTS FUND
AS OF JUNE 30, 2002

DESCRIPTION	BALANCE 06/30/01	ENCUMB	TOTAL DEBT	OFS	TOTAL REVENUES	TOTAL AVAILABLE	TOTAL EXP	OFU	AVAILABLE BALANCE
ART 27 96 REPAINT WATER	214,500.00	31,675.00				246,175.00	199,330.78		46,844.22
ART 67 95 ABBOT WELL	1,335.22					1,335.22			1,335.22
ART 31 89 ENGINEER SPE	13,500.00					13,500.00			13,500.00
ART 46 92 WATER MAIN	423,064.68					423,064.68			423,064.68
ART 53 92 BANCROFT PUMP	153,396.33					153,396.33			153,396.33
ART 53 94 WATER MAINS	1,284.92					1,284.92			1,284.92
ART 17 78 FISH BROOK	2,648.13					2,648.13			2,648.13
ART 24 96 WATER DIST IMP	5,255.81					5,255.81			5,255.81
ART 31 95 FISHBROOK IMP	16,625.38	58,919.76				75,545.14	63,634.41		11,910.73
ART 32 95 WTP IMPROVEMENTS		53,158.36				53,158.36	52,500.00		658.36
ART 52 83 WATER MAINS	2,484.59					2,484.59			2,484.59
ART 1A 83 WATER PLANT	45,294.14					45,294.14			45,294.14
ART 15 85 WATER MAIN	3,897.26					3,897.26			3,897.26
ART 16 85 WOOD HILLS	12,121.33					12,121.33			12,121.33
ART 37 87 WATER MAIN	395,390.46					395,390.46			395,390.46
ART 33 95 WATER MAINS	54,182.88					54,182.88			54,182.88
ART 1A 00 BROOKFIELD WATER MAIN	125,022.20	104,715.05				229,737.25	117,363.03		112,374.22
ART 61 98 WATER MN BURNHAM	93,602.19	71,582.28				165,184.47	49,611.52		115,572.95
ART 63 98 FISH BROOK	274,760.00	40,000.00				314,760.00	233,032.36		81,727.64
ART 30 00 WATER MAIN DISTRIBUTION	99,074.77	116,940.00	910,000.00	0.00	0.00	1,126,014.77	303,740.57	500,000.00	322,274.20
TOTAL WATER	1,937,440.29	476,990.45	910,000.00	0.00	0.00	3,324,430.74	1,019,212.67	500,000.00	1,805,218.07
ART 24 97 SENIOR CITIZEN	492,450.64	1,298.42				144,197.06	108.41		144,088.65
ART 65-5 98 TOWN CAPITAL		2,984.95			-349,552.00	2,984.95			2,984.95
ART 36 98 TOWN BLDG IMPR	38,605.24	14,851.69				53,456.93	37,766.88		15,690.05
ART 45 99 TOWN/BUILDING IMPROVE	144,086.41	189,414.21				333,500.62	139,668.90		193,831.72
ART 27-1 00 LIBRARY SPACE/CATALOG	12,553.15	112,229.00				124,782.15	120,954.00		3,828.15
ART 32, 01 BRIDGES/BUILDING REPAIRS	-6,500.00	3,270.00	600,000.00			596,770.00	387,261.25		209,508.75
ART 33-3 01 FIRE EMERGENCY WIRING	35,000.00					35,000.00			35,000.00
ART 33-4 01 WEST FIRE STATION - SHORT TERM	46,300.00	3,700.00				50,000.00	7,824.63		42,175.37
ART 33-5 01 WEST FIRE STATION - LONG TERM	100,000.00					100,000.00			100,000.00
ART 33-6 01 COMPUTER NETWORK	25,000.00					25,000.00			25,000.00
ART 33-8 01 OLDE ANDOVER VILLAGE PARKING	45,000.00				173.11	45,000.00			45,000.00
ART 30 01 TOWN YARD			300,000.00			300,173.11	116,262.52		183,910.59
ART 34-1 02 LIBRARY HVAC				410,000.00		410,000.00			410,000.00
TOTAL MUNI BUILDING	932,495.44	327,748.27	900,000.00	410,000.00	-349,378.89	2,220,864.82	809,846.59	0.00	1,411,018.23
ART 65-7 98 NEW BALLFIELD	47,742.43	24,450.00				72,192.43	3,574.25		68,618.18
ART 47 96 SHAWSHEEN FIELD	56,698.12	539.00				57,237.12	19,175.00		38,062.12
ART 25 95 REC PARK IMPROVE	41,220.79					41,220.79	25,640.50		15,580.29
ART 46-6 99 SKATE PARK	526.41					526.41	526.41		0.00
ART 34 00 W ANDOVER BALLFIELD	50,000.00					50,000.00			50,000.00
TOTAL RECREATION	196,187.75	24,989.00	0.00	0.00	0.00	221,176.75	48,916.16	0.00	172,260.59

**TOWN OF ANDOVER
CAPITAL PROJECTS FUND
AS OF JUNE 30, 2002**

DESCRIPTION	BALANCE 06/30/01	ENCUMB	TOTAL DEBT	OFS	TOTAL REVENUES	TOTAL AVAILABLE	TOTAL EXP	OFU	AVAILABLE BALANCE
ART 65-1 98 STORM DRAINAGE	51,874.66					51,874.66	7,488.50		44,386.16
ART 51 94 BRIDGE AREA	2,858.03					2,858.03			2,858.03
ART 25 96 STORM DRAIN IMP	117.65					117.65			117.65
ART 66 96 CENTER ST SIDEWALK	4,318.02					4,318.02			4,318.02
ART 30 97 ROAD IMPROVEMENT	58,519.45					58,519.45	7,038.05		51,481.40
ART 32 97 REPLACE GUARD	7,411.75					7,411.75			7,411.75
ART 17 86 RIVER ROAD	1,006.28					1,006.28			1,006.28
ART 46 90 SIGNAL DASCO MB	28,592.34					28,592.34			28,592.34
ART 46-3 99 TOWN CAPITAL	326,288.27	141,726.80				468,015.07	189,093.29		278,921.78
ART 88 99 IMPROVE ESSEX/PEARSON	6,945.00					6,945.00	795.00		6,150.00
ART 46-2 99 BRIDGE/TRAFFIC LTS	329.07					329.07	2,081.00		-1,751.93
ART 64 98 SIDEWALK IMP	15,335.55	50,000.00				65,335.55			65,335.55
ART 29 97 RECONST OSGOOD	28,611.01				-28,611.00	0.01			0.01
ART 31 97 RECONST SIDEWALKS	-15,122.33	68,345.07				53,222.74	22,942.79		30,279.95
ART 27-3 00 GIS	105,693.35					105,693.35	32,439.52		73,253.83
ART 27-4 00 BRIDGE REP/CONST		82,077.73				82,077.73	82,077.73		0.00
ART 27-6 00 TRAFFIC SIGNALS	140,000.00					140,000.00			140,000.00
ART 46 00 STREET ACC ALONSES	19,298.62					19,298.62			19,298.62
ART 83 99 SALEM ST SIDEWALK	150,000.00					150,000.00			150,000.00
ART 54 00 LINCOLN CIRCLE/LILLIAN TER	180,000.00	22,412.40				202,412.40	154,072.15		48,340.25
ART 66 00 SIDEWALK RESTORATION	1,193,989.13			-600,000.00		593,989.13	101,553.15		492,435.98
ART 68 00 SIDEWALK HIGH PLAIN	130,000.00					130,000.00	83,568.89		46,431.11
ART 70 00 SIDEWALK CHESTNUT ST	265,500.00	2,500.00				268,000.00	159,722.73		108,277.27
ART 22 01 SIDEWALK CROSS HIGH PLAIN						540,000.00	1,050.00		538,950.00
ART 28 01 ACQ SMITHSHIRE EST			540,000.00			152,000.00	42,563.91		109,436.09
ART 33-1 01 GIS	100,000.00		152,000.00			100,000.00	45,566.16		54,433.84
ART 26 02 NICHOLAS DRIVE EMINENT DM				22,000.00		22,000.00			22,000.00
ART 44-1 02 HYDRANT REPLACEMENT				50,000.00		50,000.00			50,000.00
ART 44-2 02 GIS				75,000.00		75,000.00			75,000.00
ART 50 02 LOVEJOY/DASCOMB INTERSECTION				93,500.00	28,611.00	122,111.00			122,111.00
ART 46-1 99 GIS STUDY	88,492.67	10,000.00		100.00		98,592.67	79,950.17		18,642.50
TOTAL ROAD/STORM DRAIN	2,890,058.52	377,062.00	692,000.00	-359,400.00	0.00	3,599,720.52	1,012,003.04	0.00	2,587,717.48
ART 56 97 PUBLIC SAFETY		2,070.00				2,070.00	2,046.54		23.46
ART 46-5 99 PUB SAFETY VEHICLES	14,513.19					14,513.19			14,513.19
ART 16 99 PUBLIC SAFETY CTR	6,057,771.67	112,171.12	4,896,000.00			11,065,942.79	5,327,945.95		5,737,996.84
ART 47 99 PUB SAF ANTENNAS	7,793.50					7,793.50			7,793.50
ART 27-2 00 POLICE RECORD/DISP	74,836.00					74,836.00	42,026.58		32,809.42
ART 33-2 01 FIRE TURNOUT GEAR	90,000.00					90,000.00	84,496.31		5,503.69
ART 40 01 SAFETY CONTINGENCY			235,000.00			235,000.00	1,500.00		233,500.00
ART 34-2 02 FIRE RESCUE TOOLS				25,000.00		25,000.00			25,000.00
ART 34-3 02 REVERSE 911				65,000.00		65,000.00			65,000.00
TOTAL PUBLIC SAFETY	6,244,914.36	114,241.12	5,131,000.00	90,000.00	0.00	11,580,155.48	5,458,015.38	0.00	6,122,140.10
GRAND TOTAL	18,961,031.44	8,228,288.07	48,808,000.00	347,456.00	-2,866,378.89	73,478,396.62	34,079,782.41	15,500,000.00	23,898,614.21

**Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2002**

FUND/TITLE	BALANCE 07/01/01	INTERGOV'TAL	INTEREST	DEPART- MENTAL	TOTAL REVENUES	TOTAL EXPEND	TOTAL OFS/OFU	BALANCE 06/30/02
CDAG CITY NORTH	11,883.10				0.00		0.00	11,883.10
PWED G-9403	-52,968.62				0.00	784.00	0.00	-53,752.62
	-41,085.52	0.00	0.00	0.00	0.00	784.00	0.00	-41,869.52
PWED	68,028.16		1,526.89		1,526.89		0.00	69,555.05
	68,028.16	0.00	1,526.89	0.00	1,526.89	0.00	0.00	69,555.05
CHAPTER 90	-143,886.28	632,839.36			632,839.36	795,222.88	0.00	-306,269.80
	-143,886.28	632,839.36	0.00	0.00	632,839.36	795,222.88	0.00	-306,269.80
ELECTION OT GRANT	6,070.81				0.00	334.00	0.00	5,736.81
	6,070.81	0.00	0.00	0.00	0.00	334.00	0.00	5,736.81
FY97 COMMUNITY POLICING GRANT	30,423.19				0.00	31,020.27	0.00	-597.08
FY96 DARE GRANT	6,487.84				0.00		0.00	6,487.84
FY98 COMMUNITY POLICING GRANT	-545.95				0.00		0.00	-545.95
FY98 DARE GRANT	-9,188.58				0.00		0.00	-9,188.58
BLOCK GRANT	3,606.61				0.00		0.00	3,606.61
FY99 DARE GRANT	-42,752.05				0.00	4,438.24	2,000.00	-45,190.29
FY99 COMMUNITY POLICING GRANT	-200.43	15,000.00			15,000.00		-15,000.00	-200.43
FY2000 COMMUNITY POLICING	3,941.33				0.00		0.00	3,941.33
JUVENILE ACCOUNTIBILITY BLOCK	456.00				0.00		0.00	456.00
POLICE ANTENNEA	22,363.62			5,337.37	5,337.37		0.00	27,700.99
CHILD PASSENGER SAFETY	-2,225.45				0.00		0.00	-2,225.45
SELECTIVE ENFORCEMENT	720.51				0.00	594.69	0.00	125.82
COPS UNIVERSAL HIRING	12,330.00				0.00		0.00	12,330.00
FY02 COMMUNITY POLICING				44,208.66	44,208.66	22,158.37	0.00	22,050.29
FY02 DARE					0.00	3,351.31	15,000.00	11,648.69
DISASTER REIMBURSEMENTS	12,900.61				0.00		0.00	12,900.61
	38,317.25	15,000.00	0.00	49,546.03	64,546.03	61,562.88	2,000.00	43,300.40
TOBACCO CONTROL PROGRAM	72,406.68			110,536.83	110,536.83	88,995.24	0.00	93,948.27
HEALTHY COMMUNITY TOBACCO	-34,165.90			39,680.00	39,680.00	71,455.34	0.00	-65,941.24
RIVER RD JOB 2818	37,842.00				0.00		0.00	37,842.00
STRATEGIC PLANNING	140.00				0.00		0.00	140.00
LIBRARY NON-RESIDENT CIRC	5.98				0.00		0.00	5.98
MASS RELEAF	2,554.00				0.00	2,554.00	0.00	0.00
RECYCLE INCENTIVE	12,675.00			8,280.00	8,280.00	4,900.00	0.00	16,055.00
UTILITY FORCE PARK AND RIDE	-3,922.11				0.00		0.00	-3,922.11
ARTS LIBRARY COUNCIL	27,845.99			8,660.00	8,660.00	6,660.00	0.00	29,845.99
RIGHT TO KNOW	973.30				0.00		0.00	973.30
LSTA PRESERVATION	0.00				0.00	269.90	0.00	-269.90
LSTA INFORMATION LITERACY	1,892.00	4,494.00			4,494.00	1,620.00	0.00	4,766.00
NATIONAL LEADERSHIP GRANT	347.74				0.00	83.38	0.00	264.36
SECONDHAND SMOKE INITIATIVE	1,000.00				0.00		0.00	1,000.00
LIBRARY AID CH 78 SEC 19A	45,231.40				0.00	40,898.58	0.00	4,332.82
LIBRARY MRLS	2,500.00				0.00		0.00	2,500.00
SOURCE WATER ASSESSMENT					0.00	3,707.91	0.00	-3,707.91
	167,326.08	4,494.00	0.00	167,156.83	171,650.83	221,144.35	0.00	117,832.56
COMM SEPTIC MGMT PROG G	7,737.50				0.00		0.00	7,737.50
	7,737.50	0.00	0.00	0.00	0.00	0.00	0.00	7,737.50
OFF STREET PARKING	126,589.59			99,434.14	99,434.14	960.18	-96,740.00	128,323.55
	126,589.59	0.00	0.00	99,434.14	99,434.14	960.18	-96,740.00	128,323.55
P&F DAMAGE RESTITUTION	328.08			44,333.17	44,333.17	35,132.56	0.00	9,528.69
TOWN DAMAGE RESTITUTION	87,292.91				0.00	74,500.00	11,251.13	24,044.04
DMM FIELDS REVOLVING	17,902.92			12,735.00	12,735.00	11,536.44	-11,251.13	7,850.35
PUBLIC SAFETY DAMAGE REST	3,122.50			200.00	200.00		0.00	3,322.50
PUBLIC WORKS DAMAGE REST	101.34			4,690.56	4,690.56		0.00	4,791.90
LIBRARY DAMAGE RESTITUTION	18,008.05			5,852.42	5,852.42	13,725.04	0.00	10,135.43
	126,755.80	0.00	0.00	67,811.15	67,811.15	134,894.04	0.00	59,672.91
SALE OF REAL ESTATE	18,870.00				0.00	0.00	0.00	18,870.00
	18,870.00	0.00	0.00	0.00	0.00	0.00	0.00	18,870.00
WETLAND FILING FEES	-14,367.94			9,387.00	9,387.00	0.00	-13,000.00	-17,980.94
	-14,367.94	0.00	0.00	9,387.00	9,387.00	0.00	-13,000.00	-17,980.94

**Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2002**

FUND/TITLE	BALANCE 07/01/01	INTERGOV'TAL	INTEREST	DEPART- MENTAL	TOTAL REVENUES	TOTAL EXPEND	TOTAL OFS/OFU	BALANCE 06/30/02
NRPA FOOTBALL	1,000.00				0.00	990.00	0.00	10.00
FY01 SERVICE INCENTIVE	-268.28			5,000.00	5,000.00		0.00	4,731.72
NEW HORIZONS FOR YOUTH		17,000.00		22,432.76	39,432.76	44,881.55	0.00	-5,448.79
C44 S53 DCS REVOLVING	146,209.41			217,746.00	217,746.00	205,145.69	0.00	158,809.72
CH 44 S53 YOUTH SERVICES	90,189.83			113,189.54	113,189.54	120,123.39	0.00	83,255.98
COA CH44 SEC 53E 1/2	25,406.62			71,043.46	71,043.46	60,948.46	0.00	35,501.62
DMM (FIELDS) REVOLVING	19,657.00				0.00		0.00	19,657.00
CDP CH 44 S53E1/2 TITLE V REVG	5,049.27			13,100.00	13,100.00	9,149.84	0.00	8,999.43
CDP CH 44 S53E1/2 TITLE V REVG	2,217.92			12,102.08	12,102.08	5,398.03	0.00	8,921.97
	289,461.77	17,000.00	0.00	454,613.84	471,613.84	446,636.96	0.00	314,438.65
CDP CH44 SEC 53E1/2	43,983.79			49,505.00	49,505.00	37,148.55	0.00	56,340.24
	43,983.79	0.00	0.00	49,505.00	49,505.00	37,148.55	0.00	56,340.24
FRONTAGE ROAD	3,855.66				0.00		0.00	3,855.66
RECYCLABLE BATTERY PROGR	3,053.84				0.00		0.00	3,053.84
	6,909.50	0.00	0.00	0.00	0.00	0.00	0.00	6,909.50
LOCAL EMERG. PLANNING COM	950.00				0.00		0.00	950.00
ALTERNATIVE SENTENCING	300.00				0.00		0.00	300.00
	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	1,250.00
SHED CONTRIBUTIONS	7,263.81				0.00		0.00	7,263.81
GIFT - FIREWORKS	-2,563.38				0.00		0.00	-2,563.38
ART 27, 1995 DISABILITIES	-345.58				0.00		0.00	-345.58
PHILLIPS ACADEMY GIFT	268,947.89			101,418.14	101,418.14		0.00	370,366.03
OLD TOWN HALL RESTORATION	468.78				0.00		0.00	468.78
TOWN GIFT & DONATIONS	1.84				0.00		0.00	1.84
COMMUNITY GARDEN PROJECT	27.38				0.00		0.00	27.38
CONSERVATION GIFT	4,964.14				0.00		0.00	4,964.14
CONSERVATION TRAIL ACCOUNT	234.85				0.00		0.00	234.85
DCS-GIFT	812.68				0.00		0.00	812.68
YOUTH SERVICES GIFTS/CONTRIBUT	5,940.85			14,683.00	14,683.00	10,508.07	0.00	10,115.78
COA BUILDING FUND	-2,882.54			890.00	890.00		0.00	-1,992.54
COA SCHOLARSHIPS	150.00				0.00		0.00	150.00
DARE CONTRIBUTIONS	1,535.00				0.00	290.89	0.00	1,244.11
LIBRARY GIFTS & DONATIONS	27,280.58			26,265.90	26,265.90	38,966.57	0.00	14,579.91
VETERAN'S SERVICES GIFTS				1,200.00	1,200.00		0.00	1,200.00
CABLE TV COMMUNITY ACCESS				50,000.00	50,000.00	18,131.37	0.00	31,868.63
HOME FOR THE AGED GIFT			4,584.68	110,000.00	114,584.68	9,323.59	0.00	105,261.09
DPW GIFTS AND DONATIONS				75,000.00	75,000.00	75,000.00	0.00	0.00
MILLENNIUM CELEBRATION	8,244.76				0.00	4,116.94	0.00	4,127.82
	320,081.06	0.00	4,584.68	379,457.04	384,041.72	156,337.43	0.00	547,785.35
PRIVATE CEMETERY FUNDS	-54,909.92				0.00		0.00	-54,909.92
	-54,909.92	0.00	0.00	0.00	0.00	0.00	0.00	-54,909.92
A19, 2001 ACCUM BENEFITS	300,000.00				0.00	131,849.49	0.00	168,150.51
A18, 2002 ACCUM BENEFITS					0.00		300,000.00	300,000.00
A39 2000 ACCUMULATED LEAVE	19,978.15				0.00	19,978.15	0.00	0.00
	319,978.15	0.00	0.00	0.00	0.00	151,827.64	300,000.00	468,150.51
CEMETERY SALE OF LOTS FUND	89,992.52			11,880.00	11,880.00		-40,000.00	61,872.52
	89,992.52	0.00	0.00	11,880.00	11,880.00	0.00	-40,000.00	61,872.52
ACCRUED INTEREST	75,250.67			299,143.56	299,143.56	99,470.60	0.00	274,923.63
	75,250.67	0.00	0.00	299,143.56	299,143.56	99,470.60	0.00	274,923.63
	1,452,352.99	669,333.36	6,111.57	1,587,934.59	2,263,379.52	2,106,323.51	152,260.00	1,761,669.00
MEALS TAX	-1,858.04			1,100.81	1,100.81	1,092.75	0.00	-1,849.98
TAILINGS - UNCLAIMED CHE	20,861.64			1,548.34	1,548.34		-22,409.98	0.00
FISHING LICENSES TO STATE	-36.50			9,918.00	9,918.00	9,918.00	0.00	-36.50
POLICE OFF DUTY	-102,410.84			1,223,194.81	1,223,194.81	1,409,441.25	0.00	-288,657.28
FIRE OFF DUTY	703.54			38,425.00	38,425.00	38,611.89	0.00	516.65
	-82,740.20	0.00	0.00	1,274,186.96	1,274,186.96	1,459,063.89	-22,409.98	-290,027.11
Total Town	1,369,612.79	669,333.36	6,111.57	2,862,121.55	3,537,566.48	3,565,387.40	129,850.02	1,471,641.89

**Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2002**

FUND/TITLE	BALANCE 07/01/01	INTERGOVTAL	INTEREST	DEPART- MENTAL	TOTAL REVENUES	TOTAL EXPEND	TOTAL OFS/OFU	BALANCE 06/30/02
FOOD SERVICES	179,067.58	133,750.49		838,294.53	972,045.02	964,698.06	0.00	186,414.54
	179,067.58	133,750.49	0.00	838,294.53	972,045.02	964,698.06	0.00	186,414.54
ATHLETICS	23,051.86			126,597.64	126,597.64	109,403.00	0.00	40,246.50
	23,051.86	0.00	0.00	126,597.64	126,597.64	109,403.00	0.00	40,246.50
SPED ENTITLEMENT	30,790.89				0.00	30,790.89	0.00	0.00
SPED ENTITLEMENT		492,474.00			492,474.00	619,878.79	0.00	-127,404.79
EARLY CHILDHOOD ALLOCATION	0.00	20,925.00			20,925.00	25,248.00	0.00	-4,323.00
CURRICULUM FRAMEWORKS	35,753.31				0.00	29,980.22	0.00	5,773.09
SPEC CORR ACT ASST	0.00	7,000.00			7,000.00	2,843.48	0.00	4,156.52
CHAPTER 70	93,648.18				0.00	93,648.18	0.00	0.00
DRUG FREE SCHOOLS	0.00	30,009.00			30,009.00	30,009.00	0.00	0.00
TITLE I READING	1,717.33	163,237.00			163,237.00	140,452.85	0.00	24,501.48
Title VI	14,271.63	18,941.00			18,941.00	19,891.07	0.00	13,321.56
HIGH SCHOOL IMPROVEMENT	0.00	10,000.00			10,000.00	10,000.00	0.00	0.00
PROFESSIONAL DEVELOPMENT	2,289.56	24,553.00			24,553.00	17,718.86	0.00	9,123.70
ADVANCED PLACEMENT	2,038.94				0.00	2,038.94	0.00	0.00
CLASS SIZE REDUCTION	1,772.99	44,958.00			44,958.00	52,688.84	0.00	-5,957.85
ACADEMIC SUPORT	9,975.00	45,435.00			45,435.00	54,350.50	0.00	1,059.50
KINDERGARTEN TRANSITION	7,500.00	7,500.00			7,500.00	15,000.00	0.00	0.00
KINDERGARTEN ENHANCEMENT	0.00	18,000.00			18,000.00	16,902.96	0.00	1,097.04
HEALTH PROTECTION	0.00	124,991.00			124,991.00	122,982.40	0.00	2,008.60
SAFE SCHOOLS	0.00	2,100.00			2,100.00	2,100.00	0.00	0.00
DRUG FREE SCHOOLS	0.00	32,265.00			32,265.00	32,265.00	0.00	0.00
CORPORATE GRANTS	14,326.59			6,426.00	6,426.00	14,949.89	0.00	5,802.70
EQUIPMENT GRANT	13,735.00				0.00	8,636.28	0.00	5,098.72
ANDOVER HIGH DONATIONS				52,740.75	52,740.75	20,110.14	0.00	32,630.61
LEA REVOLVING	35,209.74	29,600.00			29,600.00	58,884.28	0.00	5,925.46
ANDOVER C.A.R.E.S.	737.40				0.00	690.00	0.00	47.40
AIRS	19,456.94			4,940.11	4,940.11	7,081.99	0.00	17,315.06
ANDOVER /EISA/ SCIENCE	1,357.14				0.00	1,357.14	0.00	0.00
COLLINS CTR REVOLVING	33,214.85			116,586.12	116,586.12	121,036.22	0.00	28,764.75
	317,795.49	1,071,988.00	0.00	180,692.98	1,252,680.98	1,551,535.92	0.00	18,940.55
EARLY CHILDHOOD REV	22,565.20			11,735.00	11,735.00	30,036.09	0.00	4,264.11
COMMUNITY A.S.K. REVOLVING	5,820.69				0.00	428.26	0.00	5,392.43
PARENT TO PARENT REVOLVING	6,569.83			8,217.31	8,217.31	5,437.19	0.00	9,349.95
ANDOVER BUDDY CORPS	4,500.00				0.00		0.00	4,500.00
FINE ARTS	6,172.10			13,698.50	13,698.50	15,291.97	0.00	4,578.63
PHYS ED REVOLV	6,476.96				0.00		0.00	6,476.96
LOST BOOKS	14,570.02			13,464.91	13,464.91	7,505.45	0.00	20,529.48
STUDENT TEACHER REVOLVING	17,948.98				0.00	9,620.15	0.00	8,328.83
OUTSIDE ACTIVITIES REV	81,892.49			53,966.79	53,966.79	59,801.56	0.00	76,057.72
ALUMNI REVOLVING	2,243.56			2,500.00	2,500.00	2,798.69	0.00	1,944.87
	168,759.83	0.00	0.00	103,582.51	103,582.51	130,919.36	0.00	141,422.98
Total School	688,674.76	1,205,738.49	0.00	1,249,167.66	2,454,906.15	2,756,556.34	0.00	387,024.57
Grand Total	2,058,287.55	1,875,071.85	6,111.57	4,111,289.21	5,992,472.63	6,321,943.74	129,850.02	1,858,666.46

**TOWN OF ANDOVER, MASSACHUSETTS
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ISSUE	ARTICLE	LOAN DATE	2003	2004	2005	2006	2007	2008 - 2012	2013 - 2017	2018 - 2022	2023 - 2027	6/30/2002
EXEMPT DEBT												
SCHOOL												
SCHOOL BONDS EXEMPT	ART 20-1, 1994	1-Nov-94	380,000.00	380,000.00	380,000.00	394,000.00	394,000.00	2,171,000.00				4,099,000.00
SCHOOL BONDS EXEMPT	ART 20-1, 1994	15-Nov-95	895,000.00	900,000.00	710,000.00	700,000.00	775,000.00	4,050,000.00	3,800,000.00			11,830,000.00
SCHOOL BONDS EXEMPT	ART 20-2, 1994	15-Nov-95	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	200,000.00			700,000.00
SCHOOL BONDS EXEMPT	ART 20-1, 1994	1-Dec-96	580,000.00	580,000.00	585,000.00	590,000.00	595,000.00	3,050,000.00	3,250,000.00			9,230,000.00
SCHOOL BONDS EXEMPT	ART 20-2, 1994	1-Dec-96	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	250,000.00			750,000.00
SCHOOL BONDS EXEMPT	ART 19, 1999	1-Dec-00	140,000.00	140,000.00	140,000.00	140,000.00	130,000.00	650,000.00	650,000.00	390,000.00		2,380,000.00
SCHOOL BONDS EXEMPT	ART 2, 2000	15-Dec-01	160,000.00	160,000.00	160,000.00	160,000.00	160,000.00	800,000.00	800,000.00	600,000.00		3,000,000.00
SCHOOL BONDS EXEMPT	ART 9, 2000	1-Dec-02	2,255,000.00	2,610,000.00	2,425,000.00	2,434,000.00	2,504,000.00	12,971,000.00	10,700,000.00	2,740,000.00	350,000.00	38,989,000.00
TOTAL SCHOOL EXEMPT												
PUBLIC SAFETY CENTER												
PUBLIC SAFETY CENTER	ART 16, 1999	15-Dec-00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	1,500,000.00	1,500,000.00	1,200,000.00		5,700,000.00
PUBLIC SAFETY CENTER	ART 40, 2001	15-Dec-01	10,000.00	15,000.00	15,000.00	15,000.00	15,000.00	60,000.00	50,000.00	55,000.00		235,000.00
PUBLIC SAFETY CENTER	ART 16, 1999	15-Dec-01	246,000.00	245,000.00	245,000.00	245,000.00	245,000.00	1,225,000.00	1,225,000.00	1,220,000.00		4,896,000.00
TOTAL PUBLIC SAFETY CENTER			556,000.00	560,000.00	560,000.00	560,000.00	560,000.00	2,785,000.00	2,775,000.00	2,475,000.00	0.00	10,831,000.00
TOTAL EXEMPT			2,811,000.00	3,170,000.00	2,985,000.00	2,994,000.00	3,064,000.00	15,756,000.00	13,475,000.00	5,215,000.00	350,000.00	49,820,000.00
PUBLIC SERVICE ENTERPRISES												
WATER DEBT												
WATER MAIN CONST	ART 37, 1987	1-Jul-92	50,000.00									50,000.00
WATER MAIN CONST	ART 46, 1992	1-Jul-92	200,000.00									200,000.00
BANCROFT PUMPING ST	ART 53, 1992	1-Jul-92	55,000.00									55,000.00
WATER MAIN	ART 46, 1992	1-Jul-93	45,000.00									45,000.00
BANCROFT PUMPING ST	ART 53, 1992	1-Jul-93	15,000.00	10,000.00								25,000.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	244,000.00	236,000.00	226,000.00	211,000.00	206,000.00	645,000.00				1,768,000.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00					550,000.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	65,000.00	63,000.00	63,000.00	63,000.00	64,000.00	126,000.00				444,000.00
WATER BONDS	ART 37, 1987	1-Nov-94	70,000.00	70,000.00	70,000.00	79,000.00	79,000.00	257,000.00				625,000.00
WATER MAINS	ART 46, 1992	1-Nov-94	26,000.00	27,000.00	27,000.00	27,000.00	27,000.00	72,000.00				206,000.00
WATER PLANT IMPROVEMENTS	ART 32, 1995	15-Nov-95	50,000.00	50,000.00	50,000.00	50,000.00						200,000.00
WATER MAINS	ART 33, 1995	15-Nov-95	55,000.00	55,000.00	55,000.00	55,000.00	110,000.00	440,000.00				770,000.00
FISH BROOK IMPROVEMENTS	ART 31, 1995	15-Nov-95	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00				225,000.00
WATER MAIN CONSTRUCTION	ART 46, 1992	15-Nov-95	15,000.00	15,000.00	15,000.00	15,000.00	10,000.00	40,000.00				110,000.00
WATER PUMP ST. REPAIR	ART 46, 1993	15-Nov-95	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	40,000.00				90,000.00
WATER TRMT PLANT IMP	ART 32, 1995	1-Dec-96	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00					250,000.00
WATER MAIN CONSTRUCTION	ART 46, 1992	1-Dec-96	25,000.00	25,000.00	25,000.00	20,000.00	20,000.00					115,000.00
WATER DIST IMPROVEMENT	ART 24, 1996	15-Nov-97	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	600,000.00	120,000.00			1,320,000.00
WATER DIST IMPROVEMENT	ART 24, 1996	15-Dec-98	20,000.00	20,000.00	25,000.00	25,000.00	25,000.00	75,000.00				190,000.00
WATER MAINS	ART 61, 1998	15-Dec-98	45,000.00	45,000.00	50,000.00	50,000.00	50,000.00	150,000.00				390,000.00
FISH BROOK	ART 63, 1998	15-Dec-98	25,000.00	35,000.00	40,000.00	40,000.00	40,000.00	120,000.00				300,000.00
MAIN ST WATER DIST	ART 30, 2000	15-Dec-01	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	460,000.00				910,000.00
TOTAL WATER			1,410,000.00	1,056,000.00	1,051,000.00	1,040,000.00	1,036,000.00	3,125,000.00	120,000.00	0.00	0.00	8,838,000.00

TOWN OF ANDOVER, MASSACHUSETTS
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ISSUE	ARTICLE	LOAN DATE	2003	2004	2005	2006	2007	2008 - 2012	2013 - 2017	2018 - 2022	2023 - 2027	6/30/2002
SEWER DEBT												
SEWER- NORTH STREET	ART 41, 1991	1-Jul-92	30,000.00									30,000.00
ADVANCE REFUNDING	A21,84/26.85	15-Nov-93	230,000.00	230,000.00	230,000.00	230,000.00	230,000.00					1,150,000.00
ADVANCE REFUNDING	ART 28, 1989	15-Nov-93	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	89,000.00				314,000.00
SEWER PILGRIM/PIONEER	ART 32, 1997	15-Nov-97	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	10,000.00				110,000.00
SEWER MAYFLOWER	ART 35, 1997	15-Dec-98	15,000.00	15,000.00	55,000.00	55,000.00	55,000.00	110,000.00				305,000.00
SEWER PLANS	ART 31, 1998	15-Dec-98	260,000.00	260,000.00								520,000.00
SEWER BROOK/CHESTNUT	ART 33, 1998	15-Dec-98	15,000.00	15,000.00	50,000.00	50,000.00	50,000.00	185,000.00				365,000.00
PLANS - ROGERS BROOK	ART 34, 1998	15-Dec-98	60,000.00	60,000.00								120,000.00
SEWER BALMORAL	ART 51, 1998	15-Dec-98	5,000.00	5,000.00	10,000.00	10,000.00	10,000.00	55,000.00				95,000.00
SEWER PLANS SO MAIN ST	ART 31, 1998	15-Nov-99	140,000.00	140,000.00								420,000.00
SEWER PLANS ROGERS BROOK	ART 34, 1998	15-Nov-99	40,000.00	40,000.00	40,000.00							120,000.00
SEWER PLANS FOREST HILLS	ART 20, 1999	15-Nov-99	50,000.00	50,000.00	50,000.00							150,000.00
SEWER CONST BEACON ST	ART 43, 1999	15-Nov-99	10,000.00	10,000.00	10,000.00	35,000.00	35,000.00	105,000.00				205,000.00
SEWER SOUTH MAIN ST	ART 41, 1999	15-Dec-01	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	1,250,000.00	1,250,000.00			5,000,000.00
SEWER FOREST HILLS	ART 13, 2000	15-Dec-01	170,000.00	170,000.00	170,000.00	170,000.00	170,000.00	850,000.00	850,000.00			3,400,000.00
SEWER SOUTH MAIN ST	ART 41, 1999	1-Dec-02	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00	1,000,000.00		200,000.00	4,000,000.00
SEWER ROGERS BROOK	ART 42, 1999	1-Dec-02	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	250,000.00		50,000.00	1,000,000.00
TOTAL SEWER			1,340,000.00	1,560,000.00	1,320,000.00	1,115,000.00	1,115,000.00	3,904,000.00	3,350,000.00	3,350,000.00		250,000.00
TOTAL PUBLIC SERVICE ENTERPRISES			2,750,000.00	2,616,000.00	2,371,000.00	2,155,000.00	2,151,000.00	7,029,000.00	3,470,000.00	3,350,000.00	250,000.00	26,142,000.00
GENERAL FUND NON-EXEMPT												
SCHOOL DEBT												
SCHOOL RENOVATIONS	ART 1A, 1992	1-Jul-93	240,000.00	240,000.00								480,000.00
MIDDLE SCHOOL ROOF REPL	ART 44, 1996	1-Dec-96	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00				100,000.00
H/S RENOVATION	ART 23, 1996	1-Nov-97	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	610,000.00	80,000.00			1,140,000.00
H/S RENOVATION	ART 23, 1996	15-Dec-98	50,000.00	50,000.00	140,000.00	135,000.00	135,000.00	270,000.00				780,000.00
SCHOOL PLANS	ART 26, 1997	15-Dec-98	50,000.00									50,000.00
SCHOOL RENOVATIONS	ART 69, 1998	15-Dec-98	40,000.00	80,000.00	70,000.00	80,000.00	80,000.00	280,000.00				630,000.00
TRACK/WINDOWS	ART 70, 1998	15-Dec-98	50,000.00	60,000.00	70,000.00	70,000.00	70,000.00	305,000.00				625,000.00
TOTAL SCHOOL			530,000.00	530,000.00	380,000.00	385,000.00	385,000.00	1,515,000.00	80,000.00	0.00	0.00	3,805,000.00
STREET												
BRIDGE REPAIR	ART 51, 1994	1-Nov-94	19,000.00	19,000.00	19,000.00							57,000.00
STORM DRAINS	ART 32, 1989	1-Jul-92	10,000.00									10,000.00
STORM DRAINS	ART 43, 1991	1-Jul-92	45,000.00									45,000.00
ROAD REPAIR	ART 50, 1994	1-Nov-94	42,000.00	42,000.00	42,000.00							126,000.00
ROAD CONSTRUCTION	ART 36, 1995	15-Nov-95	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00					200,000.00
ROAD REPAIR	ART 66, 1996	1-Dec-96	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00					20,000.00
ROAD IMPROVEMENTS	ART 26, 1996	1-Dec-96	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00				250,000.00
ROAD IMPROVEMENTS	ART 30, 1997	15-Nov-97	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00				300,000.00
GUARDRAILS	ART 32, 1997	15-Dec-98	50,000.00									50,000.00
H-USSEY BROOK/RIVER ST	ART 59, 1998	15-Dec-98	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	20,000.00				70,000.00
SIDEWALK SALEM ST	ART 83, 1999	15-Dec-00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00					120,000.00
SIDEWALK HIGHPLAIN RD	ART 68, 2000	15-Dec-00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00					100,000.00
SIDEWALK CHESTNUT ST	ART 70, 2000	15-Dec-00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00					240,000.00
ROAD BONDS LINCOLN CR	ART 54, 2000	15-Dec-00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	80,000.00				200,000.00
SIDEWALKS	ART 22, 2001	15-Dec-01	110,000.00	110,000.00	110,000.00	110,000.00	100,000.00	150,000.00	0.00	0.00	0.00	540,000.00
TOTAL STREET			581,000.00	476,000.00	476,000.00	415,000.00	230,000.00	150,000.00	0.00	0.00	0.00	2,328,000.00

**TOWN OF ANDOVER, MASSACHUSETTS
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ISSUE	ARTICLE	LOAN DATE	2003	2004	2005	2006	2007	2008 - 2012	2013 - 2017	2018 - 2022	2023 - 2027	6/30/2002
MUNICIPAL FACILITIES												
MHL-HVAC	ART 45, 1996	1-Dec-96	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	100,000.00				175,000.00
SENIOR CENTER	ART 24, 1997	15-Dec-98	10,000.00	10,000.00	20,000.00	20,000.00	20,000.00	40,000.00				120,000.00
PUBLIC SAFETY CENTER	ART 56, 1997	15-Dec-98	30,000.00	25,000.00								55,000.00
PEARSON ST ACQ	ART 58, 1998	15-Dec-98	15,000.00	40,000.00	20,000.00	20,000.00	20,000.00	20,000.00				135,000.00
TOWN BUILDING RENOVATION	ART 36, 1998	15-Dec-98	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	130,000.00				455,000.00
BUILDING RENOVATION	ART 45, 1999	15-Nov-99	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	300,000.00				800,000.00
SENIOR CENTER	ART 24, 2000	15-Dec-00	20,000.00	20,000.00	20,000.00	20,000.00	50,000.00	200,000.00				330,000.00
TOWN/SCHOOL BLDG PROJECTS	ART 26, 2000	15-Dec-01	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	400,000.00				775,000.00
DPW BUILDINGS	ART 39, 2001	15-Dec-01	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	150,000.00				300,000.00
TOTAL MUNICIPAL FACILITIES			360,000.00	380,000.00	345,000.00	345,000.00	375,000.00	1,340,000.00	0.00	0.00	0.00	3,145,000.00
PUBLIC SAFETY												
FIRE TRUCK	ART 37, 1995	15-Nov-95	30,000.00	25,000.00	25,000.00	25,000.00						105,000.00
FIRE TRUCK	ART 55, 1997	15-Dec-98	40,000.00	40,000.00	80,000.00	80,000.00	80,000.00	160,000.00				480,000.00
PUBLIC SAFETY FACILITY	ART 16, 1999	15-Nov-99	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	600,000.00				1,600,000.00
TOTAL PUBLIC SAFETY			270,000.00	265,000.00	305,000.00	305,000.00	280,000.00	760,000.00	0.00	0.00	0.00	2,185,000.00
LAND ACQUISITION												
ADVANCE REFUNDING	A21,87/26,88	15-Nov-93	56,000.00	56,000.00	56,000.00	56,000.00						224,000.00
LAND ACQUISITION	ART 54, 1994	1-Nov-94	24,000.00	23,000.00	23,000.00							70,000.00
LAND ACQUISITION	ART 62, 1993	1-Nov-94	39,000.00	39,000.00	39,000.00							117,000.00
LAND ACQUISITION	ART 62, 1993	15-Nov-95	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	80,000.00				180,000.00
LAND ACQUISITION	ART 62, 1993	15-Dec-98	25,000.00	25,000.00	65,000.00	60,000.00	60,000.00	120,000.00				355,000.00
LAND ACQUISITION	ART 53, 1996	15-Dec-98	90,000.00	90,000.00	110,000.00	110,000.00	110,000.00	220,000.00				730,000.00
LAND ACQUISITION	ART 9A, 1996	15-Dec-98	80,000.00	80,000.00	120,000.00	120,000.00	120,000.00	740,000.00				1,260,000.00
LAND ACQUISITION	ART 19, 2001	15-Dec-01	17,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00				152,000.00
TOTAL LAND ACQUISITION			351,000.00	348,000.00	448,000.00	381,000.00	325,000.00	1,235,000.00	0.00	0.00	0.00	3,088,000.00
LIBRARY LEASE/LEASEBACK												
		15-Dec-89	250,000.00	270,000.00	290,000.00	290,000.00		0.00	0.00	0.00	0.00	810,000.00
			250,000.00	270,000.00	290,000.00			0.00				810,000.00
SHAWSHOEN FIELD IMPROVEMENT	ART 47, 1996	1-Dec-96	15,000.00	15,000.00	10,000.00	10,000.00	10,000.00	50,000.00				110,000.00
REC PARK IMPROVE	ART 25, 1995	15-Nov-97	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	30,000.00				130,000.00
			35,000.00	35,000.00	30,000.00	30,000.00	30,000.00	80,000.00	0.00	0.00	0.00	240,000.00
TOTAL GENERAL FUND NON-EXEMPT			2,377,000.00	2,304,000.00	2,274,000.00	1,861,000.00	1,625,000.00	5,080,000.00	80,000.00	0.00	0.00	15,601,000.00
GRAND TOTAL			7,938,000.00	8,090,000.00	7,630,000.00	7,010,000.00	6,840,000.00	27,865,000.00	17,025,000.00	8,565,000.00	600,000.00	91,563,000.00

TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-INTEREST
JUNE 30, 2002 (INCLUDES 12/15/02 ISSUE)

ISSUE	ARTICLE	LOAN DATE	2003	2004	2005	2006	2007	2008 - 2012	2013 - 2017	2018 - 2022	2023 - 2027	6/30/2002
EXEMPT SCHOOL												
SCHOOL BONDS EXEMPT	ART 20-1, 1994	1-Nov-94	225,500.50	205,788.00	185,600.50	164,306.75	141,996.50	348,483.75				1,271,676.00
SCHOOL BONDS EXEMPT	ART 20-1, 1994	15-Nov-95	588,666.25	548,277.50	511,295.00	473,787.50	433,800.00	1,574,037.50	408,618.75			4,538,482.50
SCHOOL BONDS EXEMPT	ART 20-1, 1994	15-Nov-95	34,887.50	32,637.50	30,337.50	27,675.00	24,950.00	86,668.75	21,506.25			258,662.50
SCHOOL BONDS EXEMPT	ART 20-1, 1994	1-Dec-96	469,217.50	439,347.50	404,397.50	369,147.50	333,597.50	1,212,585.00	417,543.75			3,645,836.25
SCHOOL BONDS EXEMPT	ART 20-2, 1994	1-Dec-96	38,112.50	35,537.50	32,537.50	29,537.50	26,537.50	95,175.00	32,118.75			289,556.25
SCHOOL BONDS EXEMPT	ART 19, 1999	15-Dec-00	111,035.00	104,385.00	98,085.00	91,820.00	85,540.00	336,635.00	178,490.00	29,250.00		1,035,240.00
SCHOOL BONDS EXEMPT	ART 6, 2000	15-Dec-01	124,275.00	118,475.00	113,075.00	107,475.00	101,875.00	407,975.00	236,075.00	58,312.50		1,267,537.50
SCHOOL BONDS EXEMPT	ART 9, 2000	1-Dec-02	113,385.42	266,875.00	256,375.00	245,875.00	235,375.00	991,156.25	651,043.75	284,287.50	8,750.00	3,053,122.92
TOTAL SCHOOL EXEMPT			1,705,079.67	1,751,323.00	1,631,703.00	1,509,624.25	1,383,671.50	5,052,716.25	1,945,396.25	371,850.00	8,750.00	15,360,113.92
PUBLIC SAFETY CENTER												
PUBLIC SAFETY CENTER	ART 16, 1999	15-Dec-00	267,525.00	253,275.00	239,775.00	226,350.00	212,400.00	851,850.00	486,900.00	120,000.00		2,658,075.00
PUBLIC SAFETY CENTER	ART 40, 2001	15-Dec-01	9,775.00	9,331.25	8,825.00	8,300.00	7,775.00	30,275.00	19,106.25			100,650.00
PUBLIC SAFETY CENTER	ART 16, 1999	15-Dec-01	205,263.76	196,362.51	188,093.76	179,518.76	170,943.76	699,450.05	436,228.13	149,243.75		2,225,104.48
TOTAL PUBLIC SAFETY CENTER			482,563.76	458,968.76	436,693.76	414,168.76	391,118.76	1,581,575.05	942,234.38	276,506.25	0.00	4,983,829.48
TOTAL EXEMPT			2,187,643.43	2,210,291.76	2,068,396.76	1,923,793.01	1,774,790.26	6,634,291.30	2,887,630.63	648,356.25	8,750.00	20,343,943.40
PUBLIC SERVICE ENTERPRISES												
WATER DEBT												
WATER MAIN CONST	ART 37, 1987	1-Jul-92	2,650.00									2,650.00
WATER MAIN CONST	ART 46, 1992	1-Jul-92	10,600.00									10,600.00
BANCROFT PUMPING ST	ART 53, 1992	1-Jul-92	2,915.00									2,915.00
WATER MAIN	ART 46, 1992	1-Jul-93	2,025.00									2,025.00
BANCROFT PUMPING ST	ART 53, 1992	1-Jul-93	1,135.00	460.00								1,595.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	77,633.00	67,195.00	56,918.00	46,874.50	36,972.00	47,164.00				332,756.50
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	22,605.00	17,820.00	12,925.00	7,865.00	2,640.00					63,855.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	19,273.50	16,490.00	13,686.50	10,788.50	7,772.00	6,218.00				74,228.50
WATER BONDS	ART 37, 1987	1-Nov-94	33,499.25	29,868.00	26,149.25	22,046.13	17,572.76	24,280.63				153,416.02
WATER MAINS	ART 46, 1992	1-Nov-94	10,879.01	9,504.01	8,069.63	6,584.63	5,055.76	5,923.13				46,016.17
WATER PLANT IMPROVEMENTS	ART 32, 1995	15-Nov-95	8,712.50	6,462.50	4,162.50	1,500.00	25,300.00	45,677.50				20,837.50
WATER MAINS	ART 33, 1995	15-Nov-95	37,578.75	35,103.75	32,573.75	29,645.00	25,300.00	45,677.50				205,878.75
FISH BROOK IMPROVEMENTS	ART 31, 1995	15-Nov-95	10,718.75	9,593.75	8,443.75	7,112.50	5,750.00	10,381.25				52,000.00
WATER MAIN CONSTRUCTION	ART 46, 1992	15-Nov-95	5,158.75	4,483.75	3,793.75	2,995.00	2,300.00	4,152.50				22,883.75
WATER PUMP ST REPAIR	ART 46, 1993	15-Nov-95	4,287.50	3,837.50	3,377.50	2,845.00	2,300.00	4,152.50				20,800.00
WATER TRMT PLANT IMP	ART 32, 1995	1-Dec-96	13,075.00	10,500.00	7,500.00	4,500.00	1,500.00					37,075.00
WATER MAIN CONSTR	ART 46, 1992	1-Dec-96	5,937.50	4,650.00	3,150.00	1,800.00	600.00					16,137.50
WATER DIST IMPROVEMENT	ART 24, 1996	15-Nov-97	57,450.00	52,470.00	47,370.00	42,150.00	36,840.00	101,565.00	3,000.00			340,845.00
WATER DIST IMPROVEMENT	ART 24, 1996	15-Dec-98	6,907.50	6,197.50	5,368.75	4,425.00	3,475.00	4,550.00				30,923.75
WATER MAINS	ART 61, 1998	15-Dec-98	14,082.50	12,485.00	10,737.50	8,850.00	6,950.00	9,100.00				62,205.00
FISH BROOK	ART 63, 1998	15-Dec-98	11,037.50	9,970.00	8,590.00	7,080.00	5,560.00	7,280.00				49,517.50
MAIN ST WATER DIST	ART 30, 2000	15-Dec-01	33,712.50	30,450.00	27,412.50	24,262.50	21,112.50	48,118.75				185,068.75
TOTAL WATER			391,873.51	327,540.76	280,228.38	231,323.76	181,700.02	318,563.26	3,000.00	0.00		1,734,229.69

**TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-INTEREST
JUNE 30, 2002 (INCLUDES 12/15/02 ISSUE)**

ISSUE	ARTICLE	LOAN DATE	2003	2004	2005	2006	2007	2008 - 2012	2013 - 2017	2018 - 2022	2023 - 2027	6/30/2002
SEWER DEBT												
SEWER- NORTH STREET	ART 41, 1991	1-Jul-92	1,590.00									1,590.00
ADVANCE REFUNDING	A21,84/26,85	15-Nov-93	47,265.00	37,260.00	27,025.00	16,445.00	5,520.00					133,515.00
ADVANCE REFUNDING	ART 28, 1989	15-Nov-93	13,653.50	11,696.00	9,693.50	7,623.50	5,486.00	4,453.00				52,605.50
SEWER PILGRIM/PIONEER	ART 32, 1997	15-Nov-97	4,330.00	3,500.00	2,650.00	1,780.00	895.00	225.00				13,380.00
SEWER MAYFLOWER	ART 35, 1997	15-Dec-98	11,390.00	10,857.50	9,556.25	7,480.00	5,390.00	4,372.50				49,046.25
SEWER PLANS	ART 31, 1998	15-Dec-98	13,910.00	4,680.00								18,590.00
SEWER BROOK/CHESTNUT	ART 33, 1998	15-Dec-98	13,912.50	13,380.00	12,172.50	10,285.00	8,385.00	12,687.50				70,822.50
PLANS - ROGERS BROOK	ART 34, 1998	15-Dec-98	3,210.00	1,080.00								4,290.00
SEWER BALMORAL	ART 51, 1998	15-Dec-98	3,627.50	3,450.00	3,172.50	2,795.00	2,415.00	4,382.50				19,842.50
SEWER PLANS SO MAIN ST	ART 31, 1998	15-Nov-99	14,630.00	8,837.50	2,975.00							26,442.50
SEWER PLANS ROGERS BROOK	ART 34, 1998	15-Nov-99	4,180.00	2,525.00	850.00							7,555.00
SEWER PLANS FOREST HILLS	ART 20, 1999	15-Nov-99	5,225.00	3,156.25	1,062.50							9,443.75
SEWER CONST BEACON ST	ART 43, 1999	15-Nov-99	9,016.26	8,602.51	8,183.76	7,201.26	5,643.76	7,371.89				46,019.44
SEWER SOUTH MAIN ST	ART 41, 1999	15-Dec-01	209,687.50	200,625.00	192,187.50	183,437.50	174,687.50	715,000.00	446,406.25	153,437.50		2,275,468.75
SEWER FOREST HILLS	ART 13, 2000	15-Dec-01	142,587.50	136,425.00	130,687.50	124,737.50	118,787.50	486,200.00	303,556.25	104,337.50		1,547,318.75
SEWER SOUTH MAIN ST	ART 41, 1999	1-Dec-02	64,791.66	152,500.00	146,500.00	140,500.00	134,500.00	566,375.00	372,025.00	162,450.00	5,000.00	1,744,641.66
SEWER ROGERS BROOK	ART 42, 1999	1-Dec-02	16,197.92	38,125.00	36,625.00	35,125.00	33,625.00	141,593.75	93,006.25	40,612.50	1,250.00	436,160.42
TOTAL SEWER			579,204.34	636,699.76	583,341.01	537,409.76	495,334.76	1,942,661.14	1,214,993.75	460,837.50	6,250.00	6,456,732.02
TOTAL PUBLIC SERVICE ENTERPRISES			971,077.85	964,240.52	863,569.39	768,733.52	677,034.78	2,261,224.40	1,217,993.75	460,837.50	6,250.00	8,190,961.71
GENERAL FUND NON-EXEMPT												
SCHOOL DEBT												
SCHOOL RENOVATIONS	ART 1A, 1992	1-Jul-93	21,840.00	11,040.00								32,880.00
MIDDLE SCHOOL ROOF REPL	ART 44, 1996	1-Dec-96	5,050.00	4,535.00	3,935.00	3,335.00	2,735.00	6,172.50				25,762.50
H/S RENOVATION	ART 23, 1996	14-Nov-97	49,980.00	46,245.00	42,420.00	38,505.00	34,522.50	86,120.00	2,000.00			299,792.50
H/S RENOVATION	ART 23, 1996	15-Dec-98	28,850.00	27,075.00	23,550.00	18,360.00	13,230.00	10,732.50				121,797.50
SCHOOL PLANS	ART 26, 1997	15-Dec-98	875.00									875.00
SCHOOL RENOVATIONS	ART 69, 1998	15-Dec-98	23,525.00	21,385.00	18,632.50	15,800.00	12,760.00	18,660.00				110,762.50
SCHOOL RENOVATIONS	ART 70, 1998	15-Dec-98	23,245.00	21,290.00	18,897.50	16,255.00	13,595.00	21,222.50				114,505.00
TOTAL SCHOOL			153,365.00	131,570.00	107,435.00	92,255.00	76,842.50	142,907.50	2,000.00	0.00	0.00	706,375.00
STREET												
BRIDGE REPAIR	ART 51, 1994	1-Nov-94	2,505.63	1,520.01	510.63							4,536.27
STORM DRAINS	ART 32, 1989	1-Jul-92	530.00									530.00
STORM DRAINS	ART 43, 1991	1-Jul-92	2,385.00									2,385.00
ROAD REPAIR	ART 50, 1994	1-Nov-94	5,538.75	3,360.00	1,128.75	1,500.00						10,027.50
ROAD CONSTRUCTION	ART 36, 1995	15-Nov-95	8,712.50	6,462.50	4,162.50	1,500.00						20,837.50
CENTER ST SIDEWALK	ART 66, 1996	1-Dec-96	1,007.50	750.00	450.00	150.00						2,357.50
ROAD IMPROVEMENTS	ART 26, 1996	1-Dec-96	13,075.00	10,500.00	7,500.00	4,500.00	1,500.00					37,075.00
ROAD IMPROVEMENTS	ART 30, 1997	15-Nov-97	11,950.00	9,875.00	7,750.00	5,575.00	3,362.50	1,125.00				39,637.50
GUARDRAILS	ART 32, 1997	15-Dec-98	875.00									875.00
HUSSEY BROOK/RIVER ST	ART 59, 1998	15-Dec-98	2,460.00	2,105.00	1,737.50	1,360.00	980.00	795.00				9,437.50
SIDEWALK SALEM ST	ART 83, 1999	15-Dec-00	4,822.50	3,397.50	2,047.50	705.00						10,972.50
SIDEWALK HIGHPLAIN RD	ART 68, 2000	15-Dec-00	4,018.75	2,831.25	1,706.25	587.50						9,143.75
SIDEWALK CHESTNUT ST	ART 70, 2000	15-Dec-00	9,645.00	6,795.00	4,095.00	1,410.00						21,945.00
ROAD BONDS LINCOLN CR	ART 54, 2000	15-Dec-00	8,728.75	7,541.25	6,416.25	5,297.50	4,250.00	7,715.00				39,948.75
SIDEWALKS	ART 22, 2001	15-Dec-01	16,975.00	12,987.50	9,275.00	5,425.00	1,750.00					46,412.50
TOTAL STREET			93,229.38	68,125.01	46,779.38	26,510.00	11,842.50	9,635.00	0.00	0.00	0.00	256,121.27

TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-INTEREST
JUNE 30, 2002 (INCLUDES 12/15/02 ISSUE)

ISSUE	ARTICLE	LOAN DATE	2003	2004	2005	2006	2007	2008 - 2012	2013 - 2017	2018 - 2022	2023 - 2027	6/30/2002
MUNICIPAL FACILITIES												
MHL-HVAC	ART 45, 1996	1-Dec-96	8,792.50	8,020.00	7,120.00	6,220.00	5,320.00	12,345.00				47,817.50
SENIOR CENTER	ART 24, 1997	15-Dec-98	4,385.00	4,030.00	3,475.00	2,720.00	1,960.00	1,590.00				18,160.00
PUBLIC SAFETY CENTER	ART 56, 1997	15-Dec-98	1,425.00	450.00				0.00				1,875.00
PEARSON ST ACQ	ART 58, 1998	15-Dec-98	4,762.50	3,780.00	2,685.00	1,930.00	1,170.00	795.00				15,122.50
TOWN BUILDING RENOVATION	ART 36, 1998	15-Dec-98	15,990.00	13,682.50	11,293.75	8,840.00	6,370.00	5,167.50				61,343.75
BUILDING RENOVATION	ART 45, 1999	15-Nov-99	33,225.00	29,087.50	24,900.00	20,575.00	16,125.00	21,062.50				144,975.00
SENIOR CENTER	ART 24, 2000	15-Dec-00	14,990.00	14,040.00	13,140.00	12,245.00	10,625.00	19,287.50				84,327.50
TOWN/SCHOOL BLDG PROJECTS	ART 26, 2000	15-Dec-01	28,812.50	26,093.75	23,562.50	20,937.50	18,312.50	41,300.00				159,018.75
DPW BUILDINGS	ART 39, 2001	15-Dec-01	11,100.00	10,012.50	9,000.00	7,950.00	6,900.00	15,487.50				60,450.00
TOTAL MUNICIPAL FACILITIES			123,482.50	109,196.25	95,176.25	81,417.50	66,782.50	117,035.00	0.00	0.00	0.00	593,090.00
PUBLIC SAFETY EQUIPMENT												
FIRE TRUCK	ART 37, 1995	15-Nov-95	4,467.50	3,231.25	2,081.25	750.00						10,530.00
FIRE TRUCK	ART 55, 1997	15-Dec-98	17,540.00	16,120.00	13,900.00	10,880.00	7,840.00	6,360.00				72,640.00
PUBLIC SAFETY FACILITY	ART 16, 1999	15-Nov-99	66,450.00	58,175.00	49,800.00	41,150.00	32,250.00	42,125.00				289,950.00
TOTAL PUBLIC SAFETY			88,457.50	77,526.25	65,781.25	52,780.00	40,090.00	48,485.00	0.00	0.00	0.00	373,120.00
LAND ACQUISITION												
ADVANCE REFUNDING	A21,87/26,88	15-Nov-93	8,820.00	6,384.00	3,892.00	1,316.00						20,412.00
LAND ACQUISITION	ART 54, 1994	1-Nov-94	3,058.76	1,840.01	618.13							5,516.90
LAND ACQUISITION	ART 62, 1993	1-Nov-94	5,143.13	3,120.01	1,048.13							9,311.27
LAND ACQUISITION	ART 62, 1993	15-Nov-95	8,575.00	7,675.00	6,755.00	5,690.00	4,600.00	8,305.00				41,600.00
LAND ACQUISITION	ART 62, 1993	15-Dec-98	13,075.00	12,187.50	10,518.75	8,160.00	5,880.00	4,770.00				54,591.25
LAND ACQUISITION	ART 53, 1996	15-Dec-98	25,990.00	22,795.00	19,112.50	14,960.00	10,780.00	8,745.00				102,382.50
LAND ACQUISITION	ART 9A, 1996	15-Dec-98	47,880.00	45,040.00	41,350.00	36,820.00	32,260.00	60,790.00				264,140.00
LAND ACQUISITION	ART 18, 2001	15-Dec-01	5,590.00	5,006.25	4,500.00	3,975.00	3,450.00	7,743.75				30,265.00
TOTAL LAND ACQUISITION			118,131.89	104,047.77	87,794.51	70,921.00	56,970.00	90,353.75	0.00	0.00	0.00	528,218.92
OLD TOWN HALL LEASE												
		15-Dec-89	52,745.00	32,725.00	11,165.00			0.00	0.00	0.00	0.00	96,635.00
			52,745.00	32,725.00	11,165.00	0.00	0.00	0.00	0.00	0.00	0.00	96,635.00
SPECIAL LEGISLATION												
SHAWSHEEN FIELD IMP	ART 47, 1996	1-Dec-96	5,457.50	4,685.00	3,935.00	3,335.00	2,735.00	6,172.50				26,320.00
REC PARK IMPROVEMENTS	ART 25, 1995	15-Nov-97	5,240.00	4,410.00	3,560.00	2,690.00	1,805.00	1,140.00				18,845.00
			10,697.50	9,095.00	7,495.00	6,025.00	4,540.00	7,312.50	0.00	0.00	0.00	45,165.00
TOTAL GENERAL FUND NON-EXEMPT			640,108.77	532,285.28	421,626.39	329,908.50	257,067.50	415,728.75	2,000.00	0.00	0.00	2,598,725.19
GRAND TOTAL			3,798,830.05	3,706,817.56	3,353,592.54	3,022,435.03	2,708,892.54	9,311,244.45	4,107,624.38	1,109,193.75	15,000.00	31,133,630.30

Town of Andover
Analysis of Bonds Authorized and Outstanding
December 31, 2002 (Post 12/15/02 issue)

ARTICLE	PROJECT NAME	AUTHORIZATION AMOUNT 07/01/02	BONDING	AUTHORIZATION AMOUNT 06/30/03
ART 18, 1985	SEWER SYSTEM IMPROVEMENTS	1,160,000.00		1,160,000.00
ART 26, 1995	FIELD IMPROVEMENTS	384,000.00		384,000.00
ART 47, 1996	SHAWSHEEN FIELD IMPROVEMENTS	4,000.00		4,000.00
ART 16, 1999	PUBLIC SAFETY CENTER (EXEMPT)	552.00		552.00
ART 41, 1999	SEWER CONSTRUCTION - SO MAIN ST	17,500,000.00	4,000,000.00	13,500,000.00
ART 42, 1999	SEWER CONSTRUCTION - ROGERS BROOK	4,300,000.00	1,000,000.00	3,300,000.00
ART 44, 1999	LANDFILL CLOSURE	2,200,000.00		2,200,000.00
ART 74, 1999	MAIN STREET STREETScape	304,000.00		304,000.00
ART 9, 2000	MIDDLE/ELEMENTARY SCHOOL (EXEMPT)	28,938,000.00	7,000,000.00	21,938,000.00
ART 32, 2000	LAND ACQ - CONSERVATION	1,500,000.00		1,500,000.00
ART 12, 2001	LAND ACQUISITION LOWELL JCT RD	2,000,000.00		2,000,000.00
ART 32, 2001	BRIDGES AND BUILDINGS	1,157,000.00		1,157,000.00
ART 10, 2002	PUBLIC SAFETY CENTER (ADD'L FUNDING) (EXEMPT)	830,000.00		1,660,000.00
ART 11, 2002	NEW SCHOOL ADDITIONAL FUNDING	350,000.00		700,000.00
ART 12, 2002	WEST ELEMENTARY ASBESTOS REMOVAL	1,800,000.00		3,600,000.00
ART 23, 2002	CONSERVATION FUND	1,500,000.00		3,000,000.00
ART 28-1, 2002	TOWN BUILDING IMPROVEMENTS	125,000.00		250,000.00
ART 28-2, 2002	SCHOOL BUILDING IMPROVEMENTS	935,000.00		1,870,000.00
ART 42, 2002	WATER TREAT PLANT DESIGN PLANS	975,000.00		1,950,000.00
ART 43, 2002	WATER MAINS	500,000.00		1,000,000.00
ART 48, 2002	MAIN STREET IMPROVEMENTS	269,500.00		539,000.00
		<u>66,732,052.00</u>	<u>12,000,000.00</u>	<u>62,016,552.00</u>

TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF RESERVE ACCOUNT AND COMPENSATION FUND
YEAR ENDING JUNE 30, 2002

RESERVE FUND

Transfers by Authority of the
Finance Committee:

Transfers by Vote of Town Meeting
April , 2001

General Government	30,000.00	From Taxation	200,000.00
New Horizons Grant Match	17,000.00		
Transfer to Surplus	<u>153,000.00</u>		
	<u>200,000.00</u>		<u>200,000.00</u>

COMPENSATION FUND

Transfer by Authority of the
Board of Selectmen:

Transfers by Vote of the Town Meeting
April , 2001

General Government	33,583.00	From Taxation	650,000.00
Community Development	35,652.79		
Community Services	37,729.34		
Elder Services	14,567.00		
Plant and Facilities	3,323.00		
Public Safety	168,422.21		
Public Works	25,075.01		
Library	40,287.00		
Carryforward	291,360.65		
	<u>650,000.00</u>		<u>650,000.00</u>

**TOWN OF ANDOVER, MASSACHUSETTS
TRUST-CEMETERY -SPECIAL FUNDS
IN CUSTODY OF THE TOWN TREASURER
YEAR ENDING JUNE 30, 2002**

FUND	BENEFICIARY	PRINCIPAL	BALANCE July 1, 2001	DEPOSITS	INCOME	DRAWN	BALANCE June 30, 2002
SPRING GROVE		654,796.00	773,266.29	29,800.00	24,035.99	101,476.09	725,626.19
EMILINE LINCOLN	A.V.I.S	1,000.00	1,423.28		73.94		1,497.22
EMMA J. LINCOLN	A.V.I.S		780.25		40.28		820.53
CONSERVATION FUND	CONSERVATION		46,427.51		2,412.41		48,839.92
J. GREELEY	LIBRARY	5,000.00	6,284.83		326.57		6,611.40
EMS BELL LIBRARY TRUST	LIBRARY	45,059.40		45,059.40	1,196.19		46,255.59
FRIENDS OF ANDOVER LIBRARY	LIBRARY			7,874.48			5,314.23
STABILIZATION	TOWN		880,105.14	74,769.00	42,566.50	2,560.25	997,440.64
A. & A.V. LINCOLN	SPELLING BEE	1,000.00	6,428.33		334.01		6,762.34
A.J. LINCOLN	NEEDY CHILDREN	5,000.00	18,833.04		478.98		19,312.02
ALLEN	FLOWERS	200.00	274.92		14.28	15.00	274.20
AMERICAN LEGION	HIGH SCHOOL	200.00	917.87		47.67		965.54
BALLARDVALE MEMORIAL	FLOWERS	532.88	1,145.27		59.51	25.00	1,179.78
C.D. WOOD	MEMORIAL		981,057.46		50,976.28		1,032,033.74
CHRIS MAYNARD BOOKS	SOUTH SCHOOL	4,387.68	4,420.98	200.00	235.62		4,856.60
CONROY	HIGH SCHOOL	291.71	1,244.75		64.69		1,309.44
DAVID & LUCY SHAW	WELFARE	10,000.00	35,159.24		1,833.05	204.25	36,788.04
DRAPER	SCHOOL	1,058.93	12,244.69		640.36		12,885.05
E.J. RAYMOND	WELFARE/FLOWERS	1,302.77	2,098.27		104.92		2,203.19
ESTATE S.P. WHITE	SPRING GROVE	5,766.63	12,840.97	326.58			13,167.55
FARRINGTON	FLOWERS	600.00	1,436.03		74.62		1,510.65
HOLT	SCHOOL	81.95	557.72		29.24		586.96
JOHN CORNELL	WOOD & COAL		47,211.95		2,453.16	585.21	49,079.90
MARGARET G. TOWLE	PRINCIPAL	5,000.00	345,825.50				345,825.50
MARGARET G. TOWLE	INCOME	345,825.50	151,070.89		24,398.63	38,459.69	137,009.83
POLICE DRUG ACCOUNT	POLICE		4,740.08	31,639.92	84.51	22,054.17	14,410.34
RAFTON (INTEREST)			2,157.80		194.06		2,351.86
RAFTON (PRINCIPAL)	SCHOLARSHIP	598.50	598.50				598.50
RICHARDSON	SHAW-SHEEN SCHOOL	1,000.00	4,703.36		244.39		4,947.75
SMART	FLOWERS	1,000.00	11,174.74		580.64	15.00	11,740.38
TAYLOR	FUEL	300.00	1,477.66		76.79		1,554.45
TOWN 400TH CELEBRATION			6,147.11	319.41			6,466.52
UNDISTRIBUTED TRUST FUNDS			91,045.90				91,045.90
W.L. RAYMOND	WELFARE	7,845.81	39,198.91		2,043.78	269.29	40,973.40
INSURANCE	TOWN		139,244.89	74,500.00	6,355.35	1,335.00	218,765.24
UNEMPLOYMENT COMPENSATION			200,304.39		6,341.44	45,972.03	160,673.80
TOWN INSURANCE HEALTH			2,391,339.50	5,820,142.44	36,580.44	7,517,419.42	730,642.96
WORKERS COMPENSATION			306,025.72		79,195.99	202,251.00	182,970.71
GRAND TOTAL ALL TRUST FUNDS			6,529,213.74	6,084,631.23	284,094.29	7,932,641.40	4,965,297.86

**ANNUAL TOWN ELECTION
MARCH 26, 2002**

The Total Number of Active Voters as of March 6, 2002: 19, 094

The total number of ballots cast was 1718, viz:

Precinct 1 181 Precinct 2 157 Precinct 3 196 Precinct 4 193
Precinct 5 164 Precinct 6 185 Precinct 7 176 Precinct 8 201 Precinct 9 265

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Precinct 9	TOTALS
MODERATOR										
JAMES D DOHERTY	151	121	160	157	136	148	145	163	210	1391
Blanks	27	29	33	36	26	35	27	37	50	300
Misc. Others	3	7	3	0	2	2	4	1	5	27
Total Votes	181	157	196	193	164	185	176	201	265	1718

BOARD OF SELECTMEN

MARY KELVIE LYMAN	144	127	156	148	133	140	141	164	197	1350
Blanks	33	28	38	44	30	41	32	36	65	347
Misc. Others	4	2	2	1	1	4	3	1	3	21
Total Votes	181	157	196	193	164	185	176	201	265	1718

SCHOOL COMMITTEE

MARGARET N. KRUSE	85	61	80	76	90	79	83	101	131	786
CHRISTOPHER G. SMITH	93	96	113	111	73	104	87	99	131	907
Blanks	1	0	3	6	1	1	6	0	2	20
Misc. Others	2	0	0	0	0	1	0	1	1	5
Total Votes	181	157	196	193	164	185	176	201	265	1718

**SPECIAL ELECTION
JUNE 11, 2002**

The Total Number of Active Voters as of March 6, 2002: 19, 094

The total number of ballots cast was 1718, viz:

Precinct 1 775 Precinct 2 802 Precinct 3 818 Precinct 4 787
Precinct 5 889 Precinct 6 843 Precinct 7 852 Precinct 8 1069 Precinct 9 984

QUESTION	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Precinct 9	TOTALS
#1	1	2	3	4	5	6	7	8	9	
YES	304	241	302	294	366	289	317	440	328	2881
NO	471	561	516	493	523	553	535	629	656	4937
Blanks	0	0	0	0	0	1	0	0	0	1
Total	775	802	818	787	889	843	852	1069	984	7819

QUESTION

Shall the Town of Andover be allowed to assess an additional \$1,130,000 in real estate and personal property taxes for the purposes of funding the School Department budget and related health insurance costs for the fiscal year beginning July 1, 2002?

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

Agreeably to a Warrant signed by the Selectmen on March 12, 2002 the Inhabitants of said Town who are qualified to vote in Elections and Town Affairs to meet and assemble at the designated polling place. All eight precincts: Precincts One, Two, Three, Four, Five, Six, Seven, Eight, and Nine are to vote at the Field House, Andover High School, Shawsheen Road, in said Andover, on

TUESDAY, THE TWENTY-SIXTH DAY OF MARCH, 2002

at seven o'clock A.M. to eight o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bill and notices are usually posted and by publication in Andover Townsman. Said Warrants have been posted and published fourteen days.

Ronald Bertheim

ARTICLE 1. To elect a Moderator for one year, one Selectman for three years and one School Committee member for three years.

All of the above candidates are to be voted on one ballot. The polls will open from seven o'clock A.M. to eight o'clock P.M.

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to Monday, April 22, 2002, at seven o'clock P.M. in the Field House, Andover High School, Shawsheen Road, in said Andover, then and there to begin acting upon articles that follow in this warrant.

ADJOURNED ANNUAL TOWN MEETING

APRIL 22, 2002

The check lists were used at the entrance and showed 2165 voters admitted to the meeting.

The meeting was called to order by James D. Doherty, Moderator, at 7:03 P.M.

The opening prayer was giving by Calvin Mutti, South Church, Central Street.

Salute to the flag was led by Ted Teichert, Chairman, Board of Selectmen.

The Andover High School Chorus sang America and the Star Spangled Banner.

Upon unanimous consent it was VOTED to admit fifty-seven (57) non-voters to the meeting and allow non-voters to be escorted to the non-voting section thereafter.

The Moderator announced there would be no smoking, food or cell phones in the Gymnasium.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the warrant articles by number and subject matter.

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

The voting sections of the hall were laid out by the Moderator for the counters and voters.

The Moderator introduced Charles Dalton, the Town Meeting "Ombudsman" and reminded meeting members that he would help them with questions on process and amendments to articles.

The Moderator outlined the rules and regulations of the meeting to the meeting participants. and announced the use of pro and con microphones when appropriate during the meeting.

Ted Teichert, Chairman of the Board of Selectmen, presented a status report of previously approved Town projects.

ARTICLE 1. To elect a Moderator for one year, one Selectman for three years and one School Committee member for three years.

All candidates above were voted for on one ballot on March 26, 2002. The Polls were open from 7:00 AM to 8:00 PM.

Town Clerk, Randall L. Hanson, declared the successful candidates to be as follows:

James D. Doherty	Moderator for One Year
Mary Kelvie Lyman	Selectman for One Year
Christopher G. Smith	School Committee for Three Years

ARTICLE 2. To elect all other officers not required by law to be elected by ballot.

On request of the Town Clerk

Upon motion made and duly seconded it was VOTED that Edward Cole, 43 River Street, be elected Trustee of the Cornell Fund for three years by a Majority vote.

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year.

On request of the Town Clerk

Upon motion made and duly seconded it was VOTED by a Majority vote that the salaries of the elected Town Officers be established as follows:

Town Moderator -	\$250.00 for each Annual Town Meeting and \$60.00 for each Special Town Meeting except when it falls within the Annual Town Meeting.
Selectmen -	Chairman - \$1,800.00 Members - \$1,500.00
School Committee -	Chairman - \$1,800.00 Members - \$1,500.00

The Town Clerk presided over the vote for the Moderator's salary.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds and/or transfer from the Stabilization Fund, to defray charges and expenses of the Town, including debt and interest, sidewalk reconstruction including acquisition of easements by gift, purchase or eminent domain and to provide for a reserve fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003 or take any other action related thereto.

On request of the Town Manager

ARTICLE 4 - 2002 ANNUAL TOWN MEETING

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

GENERAL GOVERNMENT:

1	PERSONAL SERVICES	1,784,623
2	OTHER EXPENSES	<u>1,044,871</u>
	TOTAL	2,829,494

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

COMMUNITY DEVELOPMENT

3	PERSONAL SERVICES	including \$6,000 in receipts from wetland filing fees <u>1,128,247</u>
4	OTHER EXPENSES	<u>131,925</u>
	TOTAL	1,260,172

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

COMMUNITY SERVICES:

5	PERSONAL SERVICES	including \$190,755 in receipts from programs and activities <u>564,349</u>
6	OTHER EXPENSES	including \$250,245 in receipts from programs and activities <u>306,545</u>
	TOTAL	870,894

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

ELDER SERVICES:

7	PERSONAL SERVICES	including \$48,500 in federal receipts, \$30,100 in grants and \$66,600 in meals donations, adult day receipts and newsletter ads <u>553,928</u>
8	OTHER EXPENSES	<u>127,700</u>
	TOTAL	681,628

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

Upon motion made and duly seconded, it was moved to raise and appropriate the following sums of money by a Majority vote.

PLANT & FACILITIES:

9	PERSONAL SERVICES	including \$70,000 in rental receipts, \$80,000 from perpetual care and \$40,000 from sale of lots	2,680,319
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10A	OTHER EXPENSES	including \$35,000 from perpetual care	1,279,950
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Line items 9 & 10A were approved by a Majority Vote.

10B	CAPITAL PROJECTS FUND (2/3 VOTE)	including \$600,000 from Stabilization Fund and to authorize the Selectmen to acquire easements for sidewalk reconstruction by gift, purchase or eminent domain	2,252,000
	TOTAL		6,212,269

It was moved and seconded to amend Line Item 10B to reduce funding of \$376,000 titled "Reconstruction " of Existing Sidewalks" and \$377,000 titled "School Technology".

The amendment was DEFEATED by a Majority Vote.

The original motion for Line Item 10B was approved.

VOTE: Declared more than a 2/3 Vote by the Moderator A 2/3 Vote is Required

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

PUBLIC SAFETY:

11	PERSONAL SERVICES	including: \$65,000 - grants, \$60,000 - police detail fees, \$62,191 - parking receipts and \$600,000 - ambulance receipts	9,917,305
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12	OTHER EXPENSES	including \$9,600 from parking meter receipts	782,410
	TOTAL		10,699,715

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

PUBLIC WORKS:

13	PERSONAL SERVICES		1,399,192
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14	OTHER EXPENSES		4,096,050
	TOTAL		5,495,242

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

SEWER:

15	PERSONAL SERVICES	329,952
16	OTHER EXPENSES	<u>1,591,900</u>
	TOTAL	1,921,852

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

WATER:

17	PERSONAL SERVICES	1,549,625
18	OTHER EXPENSES	<u>1,885,725</u>
	TOTAL	3,435,350

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

LIBRARY:

19	PERSONAL SERVICES	1,717,764
20	OTHER EXPENSES	<u>644,600</u>
	TOTAL	2,362,364

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

UNCLASSIFIED EXPENSES:

21	COMPENSATION FUND	1,193,000
22	RESERVE FUND	<u>200,000</u>
	TOTAL	1,393,000

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

ANDOVER SCHOOL DEPARTMENT:

23	PERSONAL SERVICES	36,651,511
24	OTHER EXPENSES	Including \$40,000 in insurance collections for student services <u>10,167,995</u>
	TOTAL	46,819,506

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

GREATER LAWRENCE TECHNICAL HIGH SCHOOL:

25	GR LAW ASSESSMENT	<u>77,297</u>
	TOTAL	77,297

Upon motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority vote.

FIXED EXPENSE:

26	INTEREST EXPENSE	4,748,243
27	BOND REDEMPTION	7,938,000
28	STABILIZATION FUND	0
29	GENERAL INSURANCE	625,000
30	RETIREMENT FUND	3,554,704
31	HEALTH INSURANCE FUND	<u>4,255,000</u>
	TOTAL	21,120,947

GRAND TOTAL	105,179,730
less dedicated Revenues	<u>(2,253,991)</u>
NET TOTAL	102,925,739

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

ARTICLE 4 - 2002 ANNUAL TOWN MEETING SPECIAL ARTICLES

SPECIAL ARTICLES FREE CASH

Article 8	Free Cash FY 2003	\$300,000
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SPECIAL ARTICLES FROM FREE CASH

Article 7	Supplemental School FY2002 Budget	\$1,100,000.00
Article 9	Municipal Building/Insurance Fund	\$74,500.00
Article 15	Unpaid Bill - Police Department	\$1,475.95
Article 17	Fireworks	\$9,000.00
Article 18	Accumulated Employee Benefit Plan	\$300,000.00
Article 20	Holiday Lighting	\$18,000.00
Article 26	Nicholas Circle	\$22,000.00
Article 30	Vision 21 Committee Consultant Monies	\$5,000.00
Article 32	Building Repairs/Maintenance - 16 Haverhill St	\$200,000.00
Article 34	Town Projects	
	Library HAVC	\$410,000.00
	Fire Rescue Tools	\$25,000.00
	Police Reverse 911	\$65,000.00
Article 36	Assessor Property Re-inspection Program	\$300,000.00
Article 50	Lovejoy/Dascomb Road Intersection Improvements	\$93,500.00
	TOTAL	\$2,623,475.95

SPECIAL ARTICLES - TRANSFER OF FUNDS

	Transfer from:	
Article 6	Debt Service - Interest	\$300,000
	and be appropriated to the following:	
	Health Insurance Fund	\$300,000
Article 50	Article 29 of 1997 Annual Town Meeting	\$28,611
	and be appropriated to the following:	
	Lovejoy/Dascomb Road Intersection Improvements	\$28,611

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

RESCIND BOND AUTHORIZATIONS

NONE

SPECIAL ARTICLES - BORROWING

Article 10	Public Safety Center Additional Funding	\$830,000
Article 11	New School Additional Funding	\$350,000
Article 12	West Elementary Asbestos Removal	\$1,800,000
Article 23	Conservation Fund	\$1,500,000
Article 28	Town & School Improvements	
	Town Buildings	\$125,000
	School Buildings	\$935,000
Article 42	Water Treatment Plant Improvement Design Plans	\$975,000
Article 43	Water Mains	\$500,000
Article 48	Main Street Improvements	\$269,500
	TOTAL	\$7,284,500

UNEXPENDED APPROPRIATIONS

NONE

SPECIAL ARTICLES - CHAPTER 44 SEC. 53 1/2 REVOLVING ACCOUNTS

Article 19A	Community Development and Planning Department	\$30,000
Article 19B	Health Department - Title V	\$20,000
Article 19C	Health Department	\$5,000
Article 19D	Division of Community Services	\$250,000
Article 19E	Division of Youth Services	\$150,000
Article 19F	Field Maintenance	\$50,000
Article 19G	Division of Elder Services	\$100,000
Article 19H	Public Safety	\$50,000
	TOTAL	\$655,000

SPECIAL ARTICLES FROM TAXATION

Article 5	2 1/2 Override Contingent Appropriation For School Dept.	\$1,130,000
Article 16	Elderly/Disabled Transportation Program	\$25,000
	TOTAL	\$1,155,000

SPECIAL ARTICLES FROM STABILIZATION FUND

NONE

SPECIAL ARTICLES FROM SEWER & WATER RESERVES

Article 44 Transfer \$225,000 from Sewer Reserves and \$100,000

From Water Reserves for:

Hydrant Replacement Program	\$50,000
GIS	\$75,000
Sanitary Sewer System Inflow & Infiltration Detection	\$200,000

TOTAL **\$325,000**

SPECIAL ARTICLES FROM CONSERVATION FUND

NONE

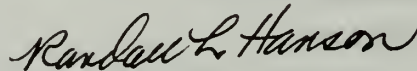
SPECIAL ARTICLES FROM OFF STREET PARKING FUND

Article 49 Parking Lot Improvements **\$30,000**

Old Andover Village & Memorial Hall Library

A true record

A T T E S T



Randall L. Hanson

Town Clerk

ARTICLE 5. To see if the Town will vote to raise by taxation and appropriate a sum not to exceed \$1,130,000 for the School Department budgets and related health insurance costs for the fiscal year beginning July 1, 2002 contingent upon the subsequent approval of a ballot question(s) allowing the Town of Andover to assess an additional \$1,130,000 in real estate and personal property taxes or take any other action related thereto.

On request of the School Committee

Upon motion made and duly seconded it was moved that the Town vote to raise by taxation and appropriate a sum of \$1,130,000 for the School Department budgets and related health insurance costs for the fiscal year beginning July 1, 2002 contingent upon the subsequent approval of a ballot question(s) allowing the Town of Andover to assess an additional \$1,130,000 in real estate and personal property taxes.

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

VOTE: **Yes: 1366** **No: 692**

Article 5 was approved by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

ARTICLE 6. To see if the Town will vote to transfer from amounts previously appropriated at the April 23, 2001 Annual Town Meeting as authorized by MGL Chapter 44, Section 33B or take any other action related thereto.

On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded it was voted that the Town transfer the sum of \$300,000 from Debt Service-Interest Expense and appropriate to the Health Insurance Fund by a Majority Vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the April 23, 2001 Annual Town Meeting or take any other action related thereto.

On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded it was voted that the sum of \$1,100,000 be transferred from Free Cash and appropriated to School Department – Other Expenses to supplement appropriations voted at the April 23, 2001 Annual Town Meeting by a Majority Vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

ARTICLE 8. To see what amount the Town will vote to permit the Assessors to use in free cash to reduce the Fiscal Year 2003 tax rate and to affect appropriations voted at the 2002 Annual Town Meeting.

On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded it was voted to approve Article 8 as printed in the Warrant in the amount of \$300,000 by a Majority Vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 9. To see what disposition shall be made of unexpended appropriations and free cash in the treasury.

On request of the Town Manager as recommended by the Finance Director

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

Upon motion made and duly seconded it was voted that the Town transfer the sum of \$74,500 from Free Cash and appropriate to the Municipal Building/Insurance Fund, said sum being the amount of insurance proceeds received on January 25, 2001 for damages to a fire department ambulance by a Majority Vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Upon motion made and duly seconded, it was voted to adjourn at 9:45 P.M., until Tuesday, April 23, 2002 at 7:00 P.M. at the Field House, Andover High School, Shawsheen Road.

ADJOURNED ANNUAL TOWN MEETING - APRIL 23, 2002

The checklists were used at the entrance and showed 741 voters were admitted to the meeting.

The meeting was called to order by James Doherty, Moderator, at 7:00 P.M.

By unanimous consent it was voted to admit 22 (twenty-two) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

The Moderator announced there would be no smoking, food or cell phones in the Gymnasium.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the warrant articles by number and subject matter.

The Moderator introduced the Ombudsman, Charles "Bucky" Dalton and reminded voters that they can go to Mr. Dalton for help, questions and for the three part forms to use in making their amendments to the Moderator in writing.

The Moderator gave the outline of rules and procedures of Town Meeting members and announced the use of pro and con microphones when appropriate during the meeting.

The voting sections of the hall were laid out by the Moderator for the counters and voters.

The Moderator announced that that voters must be seated to be counted and that their stickers must be visible.

The School Committee recognized Mr. Eric Nadworny, 8 Rogers Brook East, for his faithful service to the Town of Andover as an elected School Committee Member, having served as Chairman during his tenure and having retired with the election in March.

ARTICLE 10. To see if the Town will vote to appropriate a sum not to exceed \$830,000 for additional costs for constructing, originally equipping and furnishing the new public safety center including outside work and other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore or take any other action related thereto.

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

On request of the Director of Plant and Facilities

Upon motion made and duly seconded it was moved that the sum of \$830,000 is hereby appropriated to pay additional costs of constructing, originally equipping and furnishing the new public safety center including outside work and other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Sections 7(3) and 7(3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Article 10 was approved.

VOTE: YES: 458 NO: 111 A 2/3 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 11. To see if the Town will vote to appropriate a sum not to exceed \$350,000 for additional costs for constructing, originally equipping and furnishing the new elementary and new middle schools including outside work and other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore or take any other action related thereto.

On request of the School Building Committee

Upon motion made and duly seconded it was moved that the sum of \$350,000 is hereby appropriated to pay additional costs of constructing, originally equipping and furnishing the new elementary and new middle schools including outside work and other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Sections 7(3) and 7(3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Article 11 was approved:

VOTE: YES: 465 NO: 138 A 2/3 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

ARTICLE 12. To see if the Town will vote to appropriate the sum of \$1,800,000 for the purpose of remodeling, reconstructing or making extraordinary repairs to West Elementary School, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7, clause 3(A) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore or take any other action related thereto.

On request of the Plant and Facilities Director

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

Upon Motion made and duly seconded it was moved that the sum of \$1,800,000 is hereby appropriated to pay costs of remodeling, reconstructing or making extraordinary repairs to West Elementary School, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7, clause 3(A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Article 12 was approved:

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 Vote Required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

School Committee Report: Approval

ARTICLE 13. To see if the Town will vote the following consent articles or take any other action related thereto:

13A. To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program or take any other action related thereto.

On request of the Town Manager

13B. To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year or take any other action related thereto.

On request of the Town Manager

13C. To act upon the report of the Town officers or take any other action related thereto.

On request of the Town Manager

13D. To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 2003 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5 or take any other action related thereto.

On request of the Board of Assessors

13E. To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b), to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate, or take any other action related thereto.

On request of the Town Manager

ANNUAL TOWN MEETING - APRIL 22, 23, 29, 30, 2002

13F. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to accept grants of easements for streets, water, drainage, sewer and utility purposes on terms and conditions the Board and the Committee deem in the best interests of the Town or take any other action related thereto.

On request of the Town Manager

13G. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for water, drainage, sewer and utility purposes on terms and conditions the Board and the Committee deem in the best interests of the Town or take any other action related thereto.

On request of the Town Manager

13H. To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was voted to withdraw Article 13H by a Majority vote.

Upon motion made and duly seconded it was moved to approve article 13E as printed in the Warrant.

Upon motion made and duly seconded it was moved to amend Article 13E by deleting "or the Superintendent of Schools" as printed in the Warrant.

The amended motion on Article 13E was DEFEATED by a Majority vote.

A second motion was made and duly seconded to amend Article 13E by deleting the words " for terms exceeding three years" and replacing it with " for terms exceeding three years but not to exceed five years".

The second amended motion on Article 13 E was approved by a Majority vote.

VOTE: YES: 363 NO: 181

Upon motion made and duly seconded Articles 13A, 13B, 13C, 13D, 13F, 13G were approved as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 14. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was voted to approve Article 14 as printed in the Warrant.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

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Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 15. To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years or take any other action related thereto.

On request of the Town Accountant

Upon motion made and duly seconded it was moved that the Town transfer from Free Cash and appropriate the sum of \$1,475.95 to pay the following bill incurred in FY 2001: Paul Schoolman, Chiropractor, for services to Police Department.

Article 15 was approved.

VOTE: **Declared unanimous by the Moderator** **A 4/5 Vote Required**

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 16. To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$25,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program or take any other action related thereto.

On request of the Council on Aging

Upon motion made and duly seconded Article 16 was approved as printed in the Warrant in the amount of \$25,000 from taxation by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 17. To see if the Town will vote to transfer from available funds and appropriate the sum of \$9,000 for the 2002 Independence Day fireworks celebration or take any other action related thereto.

On request of the Board of Selectmen

Upon motion made and duly seconded Article 17 was approved as printed in the Warrant in the amount of \$9,000 from Free Cash by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 18. To see if the Town will vote to raise by taxation or by transfer from available funds and appropriate a sum not to exceed \$300,000 to the Accumulated Employee Benefit Account for funding accrued employee vacation and sick leave liabilities upon being eligible for retirement under the Andover Contributory Retirement System and terminating employment with the Town or take any other action related thereto.

On request of the Town Accountant

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Upon motion made and duly seconded Article 18 was approved as printed in the Warrant in the amount of \$300,000 from Free Cash by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 19. To see if the Town will vote to authorize the following revolving funds for certain Town departments under Massachusetts General Laws, Chapter 44, Section 53E1/2 for the fiscal year beginning July 1, 2002 or take any other action related thereto:

Revolving Fund	Authorized to Spend	Use of Fund	Revenue Source	FY-2003 Limit
A. Community Development & Planning Department	Division Heads	Advertising legal hearing notice expenses for permit applications	Applicant Fees	\$30,000
B. Title V – Health Division	Public Health Director	Inspections and testing associated with Title V septic system regulations	Title V upgrade permit fee	\$20,000
C. Health Clinic	Public Health Director	Clinic supplies and other expenses	Clinic participant fees	\$5,000
D. Division of Community Services	Community Services Director	Trips, ticket sales and special programs and activities	Participant fees	\$250,000
E. Division of Youth Services	Youth Services Director	All programs and activities expenses, part-time help	Participant fees	\$150,000
F. Field Maintenance	Plant and Facilities Director	Field maintenance, upgrade and related expenses	Field rental fees	\$50,000
G. Division of Elder Services	Elder Services Director	Senior programs, classes and activities	Participant fees	\$100,000
H. Public Safety	Chief of Police	Maintenance and purchase of public safety radio and antennae equipment	Lease agreements for antenna users	\$50,000

On request of the Finance Director

Upon motion made and duly seconded it was voted to approved Article 19 as printed in the Warrant by a Majority Vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 20. To see if the Town will vote to transfer from available funds and appropriate the sum of \$18,000 for the purpose of leasing, purchasing, installing and maintaining holiday lights in the downtown area including, but not limited to, Elm Green, Andover Town House, Memorial Hall Library, Town Offices and the trees lining Main Street from Elm Square to Olde Andover Village or take any other action related thereto.

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On request of the Board of Selectmen

Upon motion made and duly seconded it was voted to approve Article 20 as printed in the Warrant in the amount of \$18,000 from Free Cash by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 21. To see if the Town will vote to accept Section 3 to Section 7, inclusive of Chapter 44B of the General Laws (the Massachusetts Community Preservation Act) and to approve a surcharge on real property of not more than three percent of the real estate tax levy against real property as determined annually by the Board of Assessors and to vote to accept one or more exemptions:

- (1) Exemption 1 – Property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the Town;
- (2) Exemption 2 – For class three, commercial and class four, industrial properties as defined in Section 2A of General Laws, Chapter 59;
- (3) Exemption 3 – For \$100,000 of the value of each taxable parcel of residential real property.

or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was moved that the Town will vote to accept Section 3 to Section 7, inclusive of Chapter 44B of the General Laws (the Massachusetts Community Preservation Act) and to approve a surcharge on real property of ONE percent of the real estate tax levy against real property as determined annually by the Board of Assessors and to vote to accept the following exemptions:

Exemption 1 – Property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the Town;

Exemption 3 – For \$100,000 of the value of each taxable parcel of residential real property.

An amendment was moved and seconded that the Town delete the term ONE percent (1%) and insert instead the term THREE percent (3%) so that the Article will read “a surcharge of THREE percent (3%).

The amended motion was DEFEATED by a Majority vote.

The original motion was DEFEATED by a Majority vote.

VOTE:

YES: 230

NO: 414

Finance Committee Report: Disapprove

Board of Selectmen Report: Approve at 1%

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ARTICLE 22. To see if the Town will vote to add the following General Bylaw:

Chapter 1: Establishment

There is hereby established a Community Preservation Committee, consisting of nine (9) voting members pursuant to Massachusetts General Laws, Chapter 44B. The composition of the committee, the appointment authority and the term of office for the committee members shall be as follows:

One member of the Conservation Commission as designated by the Commission for a term of three years.

One member of the Preservation Commission as designated by the Commission for a term of three years.

One member of the Planning Board as designated by the Board for a term of three years.

One member to be appointed by the Town Manager, subject to the confirmation by the Board of Selectmen, representing the interest of parks and recreation for a term of one year and thereafter a term of three years.

One member of the Andover Housing Partnership Committee as designated by the Committee for an initial term of one year and thereafter for a term of three years.

One member of the Housing Authority as designated by the Authority for an initial term of two years and thereafter for a term of three years.

Three members to be appointed by the Town Manager, subject to the confirmation by the Board of Selectmen, one member to be appointed for a term of one year and thereafter for a term of three years and two members to be appointed for a term of two years and thereafter for a term of three years.

Should any of the Commissions, Boards or Committees who have appointment authority under this Chapter be no longer in existence for whatever reason, the appointment authority for that Commission, Board or Committee shall become the responsibility of the Town Manager subject to the confirmation of the Board of Selectmen.

Chapter 2: Duties

(1) The Community Preservation Committee shall study the needs, possibilities and resources of the Town regarding Community Preservation. The Committee shall consult with existing municipal boards, including the Conservation Commission, the Preservation Commission, the Planning Board, the Andover Housing Partnership Committee and the Housing Authority or persons acting in those capacities or performing like duties, in conducting such studies. As part of its study, the Committee shall hold one or more public informational hearings on the needs, possibilities and resources of the Town regarding Community Preservation possibilities and resources, notice of which shall be posted publicly and published for each of two weeks preceding a hearing in a newspaper of general circulation in the town.

(2) The Community Preservation Committee shall make recommendations to the Town Meeting for the acquisition, creation and preservation of open space, for the acquisition and preservation of historic resources, for the acquisition, creation and preservation of land for recreational use, for the creation, preservation and support of community housing and for rehabilitation or restoration of such open space, historic resources, land for recreational use and community housing that is acquired or created as provided in this section. With respect to community housing, the Community Preservation Committee shall recommend,

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wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

(3) The Community Preservation Committee may include in its recommendation to the Town Meeting a recommendation to set aside for later spending funds for specific purposes that are consistent with Community Preservation but for which sufficient revenues are not then available in the Community Preservation Fund to accomplish that specific purpose or to set aside for later spending funds for general purposes that are consistent with Community Preservation.

Chapter 3: Requirement for a quorum and cost estimates

The Community Preservation Committee shall not meet or conduct business without the presence of a quorum. A majority of the members of the Community Preservation Committee shall constitute a quorum. The Community Preservation Committee shall approve its action by majority vote. Recommendations to the Town Meeting shall include their anticipated costs.

Chapter 4: Amendments

This chapter may be amended from time to time by a majority vote of the Town Meeting, provided that the amendments would not cause a conflict to occur with Massachusetts General Laws, Chapter 44B.

Chapter 5: Severability

In case any section, paragraph or part of this chapter be for any reason declared invalid or unconstitutional by any court of last resort, every other section, paragraph or part shall continue in full force and effect.

Chapter 6: Effective Date

Following Town Meeting approval, this Chapter shall take effect immediately upon approval by the Attorney General of the Commonwealth. Each appointing authority shall have forty-five (45) days after approval by the Attorney General to make their initial appointments. Should any appointing authority fail to make their appointment within that allotted time, the Town Manager shall make the appointment.

or take any other action related thereto.

On request of the Town Manager

Article 22 was WITHDRAWN by a Majority vote.

ARTICLE 23. To see if the Town will vote to appropriate the sum of \$1,500,000 for the acquisition of land for conservation purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws, to authorize the Board of Selectmen and Conservation Commission to acquire this land by gift, purchase or eminent domain, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore or take any other action related thereto.

On request of the Conservation Commission

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Upon motion made and duly seconded it was moved that the sum of \$1,500,000 is hereby appropriated to pay costs of the acquisition of land for conservation purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws, to authorize the Board of Selectmen and Conservation Commission to acquire this land by gift, purchase or eminent domain, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Article 23 was approved.

VOTE: **Declared more than a 2/3 vote by the Moderator** **A 2/3 Vote Required**

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 24. To see if the Town will vote to authorize the Board of Selectmen to accept a conveyance of Lot "Z" shown on a Plan of Land entitled "Subdivision Plan of Land in Andover, MA entitled Douglass Crossing, dated January 13, 1997, revised March 31, 1997 by Merrimack Engineering Services", which Plan is recorded with the Essex North Registry of Deeds as Plan No. 13137. A copy of said proposed Deed is on file at the Town Clerk's Office and is to be recorded at the Registry of Deeds, on terms and conditions acceptable to the Selectmen or take any other action related thereto.

On request of Stowe Development, Inc. and others

Upon motion made and duly seconded Article 24 was approved as printed in the Warrant by a Majority vote.

Board of Selectman Report: Approval

ARTICLE 25. To see if the Town will vote to authorize transfer of the care, custody, management and control of a certain parcel of land on Heather Drive, owned by the Town of Andover, hereinafter described to the Selectmen of the Town of Andover, and for the express purpose of conveying the same in order to provide affordable housing, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as it is owned by the Town of Andover and upon such terms and conditions as shall be determined by the Selectmen. Said parcel and interest is described as follows: Map 5, Parcel 92 or take any other action related thereto.

On petition of Susan Stott and others

Upon motion made and seconded it was moved to accept Article 25 as printed in the Warrant.

Article 25 was DEFEATED.

VOTE: **YES: 197** **NO: 196** **A 2/3 Vote Required**

Board of Selectmen Report: Approval
Planning Board Report: Approval

Upon motion made and duly seconded, it was voted to adjourn at 10:20 P.M., until Monday, April 29, 2002 at 7:00 P.M. at the Field House, Andover High School, Shawsheen Road.

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ADJOURNED ANNUAL TOWN MEETING – APRIL 29, 2002

The checklists were used at the entrance and showed 1295 voters were admitted to the meeting.

The meeting was called to order by James Doherty, Moderator, at 7:01 P.M.

By unanimous consent it was voted to admit 41 (forty-one) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

The Moderator announced there would be no smoking, food or cell phones in the Gymnasium.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the warrant articles by number and subject matter.

The Moderator introduced the Ombudsman, Charles “Bucky” Dalton and reminded voters that they can go to Mr. Dalton for help, questions and for the three part forms to use in making their amendments to the Moderator in writing.

The moderator gave the outline of rules and procedures of Town Meeting members and announced the use of pro and con microphones when appropriate during the meeting.

The voting sections of the hall were laid out by the Moderator for the counters and voters.

The Moderator announced that voters must be seated to be counted and that their stickers must be visible.

The Chairman of the Board of Selectmen, Ted Teichert, presented the second annual Virginia Cole Award to Margaret & Robert Pustel, 87 Porter Road, for their unwavering contributions to the Town in the area of land and resource conservation.

Paul Salafia, Chairman of the Planning Board, presented retiring Planning Board member and long time Chairman, Michael Miller, 15 David Drive, with a plaque honoring his years of service to the Town.

Town Manager, Reginald S. Stapczynski, announced that the Town had received its second Tree City USA designation and congratulated Joseph Piantedosi, Director of Plant & Facilities and his staff for their hard work in achieving their award.

ARTICLE 26. To see if the Town will vote to accept Nicholas Circle as a public way and authorize the Board of Selectmen to acquire by eminent domain, gift, purchase, otherwise and fee, easement or other interest in land known as Nicholas Circle as shown on a plan entitled “SUBDIVISION PLAN OF LAND, in Andover, Mass.” Owned by Corinna Construction Corp. dated August 20, 1982, as prepared by Dana F. Perkins, Inc. and recorded in the Essex North Registry of Deeds as Plan #8991 and on file in the Office of the Town Clerk, and as constructed, and to award no damages for said taking or payment for said acquisition, and to appropriate and raise by taxation, transfer from available funds or borrowing or any combination thereof a sum of \$22,000 for required engineering services, legal services, repairs and improvements to Nicholas Circle and expenses incidental thereto, or take any other action related thereto.

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On request of Robert S. Martin and others

Upon motion made and duly seconded it was moved to accept Nicholas Circle as a public way and authorize the Board of Selectmen to acquire by eminent domain, gift, purchase, otherwise and fee, easement or other interest in land known as Nicholas Circle as shown on a plan entitled "SUBDIVISION PLAN OF LAND, in Andover, Mass." Owned by Corinna Construction Corp. dated August 20, 1982, as prepared by Dana F. Perkins, Inc. and recorded in the Essex North Registry of Deeds as Plan #8991 and on file in the Office of the Town Clerk, and as constructed, and to award no damages for said taking or payment for said acquisition, and to transfer from Free Cash a sum of \$22,000 for required engineering services, legal services, repairs and improvements to Nicholas Circle and expenses incidental thereto.

Article 26 was approved.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 Vote Required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 27. To see if the Town will provide limited school choice at the middle school level for children in five crossover neighborhoods created by the 2002 school redistricting. The crossover neighborhoods are Ballardvale, River Street/Laconia Drive area, Elm Street area, Haggetts Pond area and Noel/Irongate area.

On request of Michael Papa and others

Upon motion made and duly seconded it was moved that the Town will provide limited school choice at the middle school level for children in five crossover neighborhoods created by the 2002 school redistricting. The crossover neighborhoods are Ballardvale, River Street/Laconia Drive area, Elm Street area, Haggetts Pond area and Noel/Irongate area. The choice is limited to the Middle School crossover. School transportation would not be provided.

Article 27 was DISAPPROVED by a Majority vote.

Board of Selectmen Report: No Position

School Committee Report: No Position

ARTICLE 28. To see if the Town will vote to appropriate the sum of \$1,060,000 for the purpose of remodeling, reconstructing or making extraordinary repairs to public buildings, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7, clause 3(A) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore or take any other action related thereto.

On request of the Plant and Facilities Director

Upon motion made and seconded it was moved that the sum of \$125,000 is hereby appropriated to pay costs of remodeling, reconstructing or making extraordinary repairs to Town buildings, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section

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7, clause 3(A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

The motion was approved.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote Required

Upon motion made and duly seconded it was moved that the sum of \$935,000 is hereby appropriated to pay costs of remodeling, reconstructing or making extraordinary repairs to school buildings, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7, clause 3(A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

The motion was approved.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 Vote Required

The total appropriation of the two motions is \$1,060,000.

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

ARTICLE 29. To see if the Town will vote to delete the following language from Section 12 of the Code of Bylaws of the Town of Andover, Article XIV, Wetland Protection Bylaw, at the start of the sixth paragraph, "Any person who violates any provision of this bylaw or regulations, permits or administrative orders issued thereunder shall be punished by a fine of not more than \$300.", and add the following language in its place, "As an alternative to criminal prosecution in a specific case, the Commission may issue citations under the non-criminal disposition procedures set forth in Massachusetts General Laws Chapter 40, Section 21D. Any person who violates any provision of this bylaw or regulations issued thereunder shall be punished by a fine of \$200.", or take any other action related thereto.

On request of the Conservation Commission

Upon motion made and duly seconded Article 29 was approved as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Conservation Commission: Approval

ARTICLE 30. To see if the Town will vote to transfer from available funds and appropriate the sum of \$30,000 for the purpose of employing a consultant to assist the Vision 21 Committee in conducting a community-wide strategic planning process or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded Article 30 was approved as printed in the Warrant by a Majority vote in the amount of \$5,000 from Free Cash.

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Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 31. To see if the Town will vote to authorize the Board of Selectmen to enter into leases, agreements or licenses for a term up to and including ten years to allow third parties to use available space on the monopole on the new Public Safety building on North Main Street, on terms and conditions the Board of Selectmen deem to be in the best interest of the Town or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded Article 31 was moved as printed in the Warrant.

Article 31 was approved

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 Vote Required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 32. To see if the Town will vote to transfer from available funds and appropriate a sum not to exceed \$200,000 for the purpose of performing any necessary repairs and maintenance to foreclosed land and buildings located at 16 Haverhill Street, 7 Tantallon Road and 10 Tantallon Road as shown on Assessor's Map 35, Parcel 5A, 6 and 7 including legal and other costs incidental and related thereto or take any other action related thereto.

On request of the Tax Collector/Treasurer

Upon motion made and duly seconded Article 32 was approved as printed in the Warrant in the amount of \$200,000 from Free Cash by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 33. To see if the Town will vote to amend the General Bylaws, Article XII, Section 11(e) as follows:

“Reclaiming impounded cats and dogs: An owner reclaiming an impounded cat or dog shall pay an administrative fee of twenty-five dollars (\$25.00), plus up to fifteen dollars (\$15.00), boarding charge for each day that the cat or dog has been impounded, plus up to one hundred fifty dollars (\$150.00) for vaccinations and exams, to a total maximum of three hundred twenty-five dollars (\$325.00).”

or take any other action related thereto.

On request of the Police Department

Upon motion made and duly seconded Article 33 was approved as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

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ARTICLE 34. To see if the Town will vote to transfer from available funds and appropriate the sum of \$500,000 for the following purposes: Library HVAC system, Fire rescue tools and Police reverse 911 system or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was voted to approve Article 34 as printed in the Warrant in the amount of \$410,000 for Library HVAC improvements from Free Cash by a Majority vote.

Upon motion made and duly seconded it was voted to approve Article 34 as printed in the Warrant in the amount of \$25,000 for Fire Rescue Tools from Free Cash by a Majority vote.

Upon motion made and duly seconded it was voted to approve Article 34 as printed in the Warrant in the amount of \$65,000 for the Police Reverse 911 System from Free Cash by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 35. To see if the Town will vote to accept and name as a public way any or all of the following five (5) streets: Noel Road, Bedford Place, Norwich Place, Somerset Drive and Suffolk Circle as further described below:

- Noel Road, as shown on a plan approved by the Andover Planning Board, entitled "Hyatt Crossing", dated April 20, 1993 (revised) and recorded in the Essex North District Registry of Deeds as Plan Number 12272;
- Bedford Place, Norwich Place, Somerset Drive and Suffolk Circle, as shown on a plan approved by the Andover Planning Board, entitled "Somerset Village", dated June 13, 1995 (revised) and recorded in Essex North District Registry of Deeds as Plan Number 12692.

or take any other action related thereto.

On request of the Board of Selectmen

Upon motion made and duly seconded it was voted to approve that Noel Road, Bedford Place, Norwich Place, Somerset Drive and Suffolk Circle be accepted as Public Ways by a Majority vote.

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 36. To see if the Town will vote to transfer from available funds a sum not to exceed \$300,000 and appropriate to Assessor's Property Re-inspection Program for the purpose of interior inspection and measurement of residential, commercial and industrial property or take any other action related thereto.

On request of the Board of Assessors

Upon motion made and duly seconded it was voted to approve Article 36 as printed in the Warrant by a majority vote.

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Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 37. To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 40, Section 22F to allow municipal boards or officers to fix reasonable fees for licenses, permits or certificates issued pursuant to statutes or regulations wherein the entire proceeds of the fee remains with the Town and may fix reasonable charges to be paid for any services rendered or work performed by the Town or any department thereof. Any fees adopted under this section shall be subject to the approval of the Board of Selectmen and will supersede fees or charges in effect or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was voted to approve Article 37 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 38. To see if the Town will vote to amend the Andover Zoning Bylaw by adding a new Section 8.6 entitled “Historic Preservation Overlay District” to Article VIII, Section 8.0 as follows:

“8.6. HISTORIC PRESERVATION OVERLAY DISTRICT

8.6.1 Purpose

There is hereby established a Historic Preservation Overlay District the purposes of which are to:

- a. Encourage preservation of buildings, structures, sites and settings and elements of historical or architectural significance.
- b. Allow in certain limited circumstances the relocation of historically significant buildings or structures to lots, which would otherwise not meet the dimensional requirements of the Bylaw.
- c. Allow in certain limited circumstances the creation of new lots on which to relocate historically significant buildings or structures, which would otherwise not meet the dimensional requirements of the Bylaw.
- d. Establish eligibility criteria for buildings, structures, sites and settings and elements as historically significant.
- e. Authorize the issuance of a Historic Preservation Special Permit permitting the modification of certain dimensional requirements for an existing lot on which a historically significant building or structure is to be relocated.
- f. Authorize the issuance of a Historic Preservation Special Permit permitting the modification of certain dimensional requirements for a newly created lot on which a historically significant building or structure is to be relocated.
- g. Create a new overlay zoning district (SRC-1) to which the above principles apply.

8.6.2. The Historic Preservation Overlay District shall be designated as the Single Residence C-1 District (SRC-1) and shall be an overlay district on land described as follows:

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The SRC-1 District shall be that portion of the land zoned SRC which is located as follows: The particular SRC zoning district is shown on the "Zoning Map Andover, Massachusetts 1996" which is bounded on the northeast by the Andover/North Andover town line; bounded on the south by the North Reading town line and the APT zoning district abutting said North Reading town line; bounded on the southwest by the Wilmington town line; and bounded on the west by the easterly boundary of the Town of Andover's most easterly SRB zoning districts, said boundary beginning at the intersection of the Wilmington/Andover town line and ending at the Andover/North Andover town line. A copy of the zoning map is filed with the Town Clerk's office.

8.6.3. Historically Significant Defined

For purposes of a Historic Preservation Special Permit, a building or structure shall be considered "historically significant" if it satisfies any of the following criteria:

1. It is listed on the National Register of Historic Places;
2. It is listed on the State (Commonwealth of Massachusetts) Register of Historic Places;
3. It is listed on the Andover Historic Building Survey.

8.6.4. Special Permit Authorized

- a. The Board of Appeals (SPGA) may, in its discretion, grant a Historic Preservation Special Permit to modify the following dimensional requirements of this Bylaw set forth in Appendix A, Table 2 Section 4.1.2. Table of Dimensional Requirements, for land which is located in the SRC-1 zoning district and on which a "historically significant" building or structure is to be located: lot area; lot frontage; front, side and rear setbacks; maximum height and maximum lot coverage.
- b. The Board of Appeals (SPGA) may, in its discretion, grant a Historic Preservation Special Permit to modify the following dimensional requirements of this Bylaw set forth in Appendix A, Table 2 Section 4.1.2. Table of Dimensional Requirements, with respect to an existing lot located in the SRC-1 overlay district or to allow the creation of a new lot which is located in the SRC-1 zoning district, on which a "historically significant" building or structure is to be located: lot area; lot frontage; front, side and rear setbacks; maximum height and maximum lot coverage.
- c. Findings Required: Before granting a Historic Preservation Special Permit, the SPGA shall determine:
 1. That the modification of dimensional requirements is necessary to protect, preserve or maintain a historically significant building or structure;
 2. That the proposed work, including any relocation or reconstruction, preserves, to the maximum extent feasible, the historical and architectural features of the building or structure;
 3. That, in the absence of the granting of the Historic Preservation Special Permit, inappropriate physical modification or the destruction of an historically significant building or structure is likely to result;
 4. That the proposed work, including any relocation or reconstruction, will not substantially derogate from the character of the surrounding neighborhood;
 5. That the lot whose dimensions are to be modified is located in the SRC-1 overlay district.
 6. The burden of proof is upon the applicant to satisfy the above findings.
- d. Any Special Permit shall also be subject to all of the provisions of Section 9.4. of this bylaw."

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or take any other action related thereto.

On request of Michael Ristuccia and others

Upon motion made and duly seconded it was voted to WITHDRAW Article 38 by a Majority vote.

ARTICLE 39. To see if the Town will vote to amend Article VIII, Section 2.2 (Overlay Districts) of the Andover Zoning Bylaw by adding "Historic Preservation Overlay District" or take any other action related thereto.

On request of Michael Ristuccia and others

Upon motion made and duly seconded it was voted to WITHDRAW Article 39 by a Majority vote.

ARTICLE 40. To see if the Town will vote to add the following to the Andover Code of Bylaws:

1. Authority

This Bylaw is adopted by the Town under its police powers to protect public health and welfare and its powers under Massachusetts General Laws Chapter 40, Section 21 et seq. and implements the Town's authority to regulate water use pursuant to Massachusetts General Laws Chapter 41, Section 69B. This bylaw also implements the Town's authority under Massachusetts General Laws Chapter 40, Section 41A, conditioned upon a declaration of water supply emergency issued by the Massachusetts Department of Environmental Protection.

2. Purpose

The purpose of this bylaw is to protect, preserve and maintain public health, safety and welfare whenever there is in force a State of Water Supply Conservation or State of Water Supply Emergency by providing for enforcement of any duly imposed restrictions, requirements, provisions or conditions imposed by the Town or by the Massachusetts Department of Environmental Protection.

3. Definitions

Person – Shall mean any individual, corporation, trust, partnership or association, or other entity.

Public Water Supply System – Shall mean the Andover Municipal Water Supply System withdrawing water from Haggetts Pond.

State of Water Supply Emergency – Shall mean a State of Water Supply Emergency declared by the Massachusetts Department of Environmental Protection under Massachusetts General Laws Chapter 21G, Sections 15 – 17.

State of Water Supply Conservation – Shall mean a State of Water Supply Conservation declared by the Town pursuant to Section 4 of this bylaw.

Water Users or Water Consumers – Shall mean all public and private users of the Town's public water system, irrespective of any person's responsibility for billing purposes for water used at any particular facility/location.

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Director – Shall mean the Director of Public Works for the Town of Andover.

4. Declaration of State of Water Supply Conservation

The Town, through the Board of Selectmen, may declare a State of Water Supply Conservation within the Town's Public Water Supply System upon a determination by the Director that a shortage of water exists and conservation measures are appropriate to ensure an adequate supply of water to all water consumers. Public notice of a State of Water Supply Conservation shall be given under Section 6 of this bylaw before it may be enforced.

5. Restricted Water Uses

A declaration of a State of Water Supply Conservation may include one or more of the following restrictions, conditions or requirements limiting the use of water either Town-wide or as limited by the Selectmen as necessary to protect the public water supply. The applicable restrictions, conditions or requirements shall be included in the Public Notice required under Section 6.

1. Outdoor Water Use Hours – Outdoor water use by water users is permitted only during daily periods of low demand, at night or early morning.
2. Odd/Even Day Outdoor Water Use – Outdoor water use by water users with odd numbered addresses is restricted to odd numbered days. Outdoor water use by water users with even numbered addresses is restricted to even number days.
3. Outdoor Water Use Ban – Outdoor water use by water users is prohibited.
4. Filling Swimming Pools - Filling of swimming pools is prohibited.
5. Automatic Sprinkler Use - The use of automatic sprinkler systems is prohibited.

6. Public Notification of State of Water Supply Conservation

Notification of any provision, restriction, requirement or condition imposed by the Town as part of a State of Water Supply Conservation shall be published in a newspaper of general circulation within the Town, or by such other means reasonably calculated to reach and inform all users of Town water of the State of Water Supply Conservation. Any restriction imposed under Section 5 shall not be effective until such notification is provided. Notification of the State of Water Supply Conservation shall also be simultaneously provided to the Massachusetts Department of Environmental Protection.

7. Termination of State of Water Supply Conservation: Notice

A State of Water Supply Conservation may be terminated by vote of the Board of Selectmen upon a determination that the water supply shortage no longer exists. Public notification of the termination of a State of Water Supply Conservation shall be given in the same manner required by Section 6.

8. State of Water Supply Emergency: Compliance with DEP Orders

Upon notification to the public that the Massachusetts Department of Environmental Protection has issued a State of Water Supply Emergency, no person shall violate any provision, restriction, requirement or

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condition or any order approved or issued by the Department intended to bring about an end to the State of Water Supply Emergency.

9. Violation and Penalties

Any person violating this bylaw shall be subject to a warning for the first offense and thereafter shall be liable to the Town in the amount of \$50.00 for the second violation and \$100.00 for each subsequent violation, which shall inure to the Town for such uses as the Board of Selectmen may direct. Fines shall be recovered by indictment, or on complaint before the District Court, or by non-criminal disposition in accordance with Section 21D of Chapter 40 of the provisions of the Massachusetts General Laws. For purposes of non-criminal disposition, the enforcing person(s) shall be any police officer of the Town of Andover. Each day of violation shall constitute a separate offense.

10. Severability

The invalidity of any portion or provision of this bylaw shall not invalidate any other portion or provision thereof.

or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was voted to approve Article 40 as printed in the Warrant by a Majority vote.

Board of Selectman Report: Approval

ARTICLE 41. To see if the Town will vote to add the following the Andover Code of Bylaws:

1. Registration

All automatic lawn irrigation systems connected to the municipal water system of the Town of Andover shall be registered with the Department of Public Works (DPW).

2. Backflow Prevention

The Town shall be protected from a backflow condition from all automatic lawn irrigation systems connected to the municipal water system by the installation of a backflow prevention device approved by the Department of Public Works. Each backflow prevention device shall be registered with the Department of Public Works.

All new or existing residential, municipal, commercial and industrial property owners are required to install or have in place, a backflow prevention device on their automatic lawn irrigation system. The installation shall be in compliance with 310 CMR 22.22. These devices must be installed on the discharge side of the water meter, preferably indoors, but can be located outside provided they can be removed easily to protect them from damage by freezing.

Reduced Pressure Zone and Pressure Vacuum Breaker type devices shall be tested upon initial installation and thereafter in accordance with 310 CMR 22.22.

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3. Rain Sensors

Installation of new automatic lawn irrigation systems connected to the municipal water supply in the Town shall be equipped with a rain sensor approved by the Department of Public Works so that watering will be automatically prevented during or after a rain storm.

Any upgrade or repair of an existing automatic lawn irrigation system shall include the installation of an approved rain sensor if the same is not already installed and in good working condition.

The Department of Public Works shall maintain a list, available to the public, of approved rain sensors.

4. Violations and Penalties

Any person violating this bylaw shall be subject to a warning for the first offense and thereafter shall be liable to the Town in the amount of \$50.00 for the second violation, and \$100 for each subsequent violation, which shall inure to the Town for such uses as the Board of Selectmen may direct. Fines shall be recovered by indictment, or on complaint before the District Court, or by non-criminal disposition in accordance with Section 21D of Chapter 40 of the provisions of the Massachusetts General Laws. For purposes of non-criminal disposition, the enforcing person(s) shall be any police officer of the Town. Each day of violation shall constitute a separate offense.

5. Severability

The invalidity of any portion or provision of the Bylaw shall not invalidate any other portion or provision thereof.

or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was voted to WITHDRAW Article 41 by a Majority vote.

ARTICLE 42. To see if the Town will vote to raise by transfer from available funds, by borrowing or by any combination of the foregoing, and appropriate a sum not to exceed \$975,000 for the purpose of improvements to the Robert E. McQuade Water Treatment Plant, including but not limited to design and upgrade of the ozone facility, office construction, filter units and costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow a sum not to exceed \$975,000 under and pursuant to Chapter 44, Section 8 (4) and 8 (7C) of the General Laws as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefore or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was moved that the sum of \$975,000 is hereby appropriated to pay costs of improvements to the Robert E. McQuade Water Treatment Plant, including but not limited to design and upgrade of the ozone facility, office construction, filter backwash tank and costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to said sum under and pursuant to Chapter 44, Sections 8 (4) and 8 (7C) of the General Laws as

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amended and supplemented, or pursuant to any other enabling authority, and to issue bonds or notes therefor.

Article 42 was approved.

VOTE: YES: 805 NO: 260 A 2/3 Vote Required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 43. To see if the Town will vote to appropriate the sum of \$500,000 for the purpose of laying and re-laying water mains of not less than six inches but less than sixteen inches in diameter and for costs incidental and related thereto and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase or eminent domain and that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 8(5) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was moved that the sum of \$500,000 is hereby appropriated to pay costs of laying and re-laying water mains of not less than six inches but less than sixteen inches in diameter and for costs incidental and related thereto and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase or eminent domain and that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 8(5) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Article 43 was approved.

VOTE: Declared more than a 2/3 vote by Moderator A 2/3 vote Required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 44. To see if the Town will vote to transfer the sum of \$225,000 from Sewer Reserves and \$100,000 from Water Reserves and appropriate the sum of \$50,000 for the hydrant replacement program, \$75,000 for GIS and \$200,000 for the sanitary sewer system inflow and infiltration detection and removal program or take any other action related thereto.

On request of the Director of Public Works

Upon motion made and duly seconded it was it was voted that the Town vote to transfer the sum of \$225,000 from Sewer Reserves and \$100,000 from Water Reserves and appropriate the sum of \$50,000 for the hydrant replacement program, \$75,000 for GIS and \$200,000 for the sanitary sewer system inflow and infiltration detection and removal program by a Majority vote.

Finance Committee Report: Approval

Board of Selectman Report: Approval

Planning Board Report: Approval

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ARTICLE 45. To see if the Town will vote to amend the Andover Zoning Bylaw pursuant to 2.3 (District Boundaries) and make the appropriate changes to the Zoning Map of Andover, Mass. to re-zone to Industrial D District (ID) from Single Family Residence C (SRC) those parcels of land situated on the westerly side of Haggetts Pond Road being more particularly shown as Lot A-1 and Lot B-1 and Road A on a Plan of Land entitled "Proposed Re-Zoning Plan of Land in Andover, Massachusetts, Haggetts Pond Road, dated January 23, 2001, prepared by Dana F. Perkins, Inc. (a copy of which is on file with the office of the Town Clerk). Said parcel of land being a portion of Lot 6 on Town of Andover's Assessor's Map 219; Lot 2A, Assessor's Map 221; Lot 2 on Assessor's Map 227.

On request of Andover Little League and Yvon Cormier Construction Corp. and others

Upon motion made and duly seconded it was moved that Article 46 be approved as printed in the Warrant.

Article 45 was DEFEATED

VOTE:	YES: 423	NO: 739	A 2/3 Vote Required
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Board of Selectman Report: Disapproval

Planning Board Report: Approval

ARTICLE 46. To see if the Town of Andover will authorize the Selectmen to enter into a municipal agreement or agreements with the Town of Tewksbury for providing water service to the property off of Haggett's Pond Road and shown as Parcel 2 on Assessor's Map 227; Parcel 2A on Assessor's Map 221; Parcel 6 on Assessor's Map 219, portion of which are shown on Assessor's Map 221 and Assessor's Map 226; Parcel 1 on Assessor's Map 219; Parcel 12 on Assessor's Map 220 or take any other action related thereto.

On request of Yvon Cormier Construction Corp. and others

Upon motion made and duly seconded it was moved that Article 46 be approved as printed in the Warrant.

Article 46 was DEFEATED by a Majority vote.

Board of Selectman Report: Disapproval

Planning Board Report: Approval

ARTICLE 47. To see if the Town of Andover will authorize the Selectmen to enter into a municipal agreement or agreements with the Town of Tewksbury and/or the City of Lowell for providing sewer to the property off of Haggett's Pond Road and shown as Parcel 2 on Assessor's Map 227; Parcel 2A on Assessor's Map 221; Parcel 6 on Assessor's Map 219, portions of which are shown on Assessor's Map 221 and Assessor's Map 226; Parcel 1 on Assessor's Map 219; Parcel 12 on Assessor's Map 220.

On request of Yvon Cormier Construction Corp. and others

Upon motion made and duly seconded it was moved that Article 47 be approved as printed in the Warrant.

Article 47 was DEFEATED by a Majority vote.

Board of Selectman Report: Disapproval

Planning Board Report: No Position

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Upon motion made and duly seconded, it was voted to adjourn at 10:14 P.M., until Tuesday, April 30, 2002 at 7:00 P.M. at the Field House, Andover High School, Shawsheen Road.

ADJOURNED ANNUAL TOWN MEETING - APRIL 30, 2002

The checklists were used at the entrance and showed 424 voters were admitted to the meeting.

The meeting was called to order by James Doherty, Moderator, at 7:01 P.M.

By unanimous consent it was voted to admit 14 (fourteen) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

The Moderator announced there would be no smoking, food or cell phones in the Gymnasium.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the warrant articles by number and subject matter

The Moderator introduced the Ombudsman, Charles "Bucky" Dalton and reminded voters that they can go to Mr. Dalton for help, questions and for the three part forms to use in making their amendments to the Moderator in writing.

The Moderator gave the outline of rules and procedures of Town Meeting members and announced the use of pro and con microphones when appropriate during the meeting.

The voting sections of the hall were laid out by the Moderator for the counters and voters.

The Moderator announced that that voters must be seated to be counted and that their stickers must be visible.

ARTICLE 48. To see if the Town will vote to appropriate the sum of \$400,000 for the purpose of making streetscape and pedestrian safety improvements including but not limited to the acquisition and installation of street lights, trees, detailed engineering drawings, upgraded materials for sidewalks and crosswalks, landscaping and costs incidental and related to the Main Street Reconstruction Project undertaken by the Town in accordance with the terms of a \$2.5 million dollar Massachusetts Highway Department grant, and to authorize the Board of Selectmen to apply for and accept any other State or Federal grants that may be available for this purpose and that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to MGL Chapter 44, Section 7, Clauses 5 and 9 or any other enabling authority and to issue bonds and notes of the Town thereof or take any other action related thereto.

On request of the Main Street Committee

Upon motion made and duly seconded it was move that the sum of \$269,500 is hereby appropriated to pay costs of making streetscape and pedestrian safety improvements, including but not limited to the acquisition and installation of street lights, trees, detailed engineering drawings, upgraded materials for sidewalks and crosswalks, landscaping and costs incidental and related to the Main Street Reconstruction Project undertaken by the Town in accordance with the terms of a \$2.5 million dollar Massachusetts Highway

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Department grant, and to authorize the Board of Selectmen to apply for and accept any other State or Federal grants that may be available for this purpose and that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to MGL Chapter 44, Section 7, Clauses 5 and 9 or pursuant to any other enabling authority and to issue bonds and notes of the Town therefor.

Article 48 was approved.

VOTE: YES: 251 NO: 101 A 2/3 Vote Required

Finance Committee Report: Disapproval

Board of Selectman Report: Approval

Planning Board Report: Approval

ARTICLE 49. To see if the Town will vote to transfer from the Off-Street Parking Reserve Fund and appropriate the sum of \$30,000 for repair and improvements to the Olde Andover Village and Memorial Hall Library parking lots or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was voted that the Town transfer from the Off-Street Parking Reserve Fund and appropriate the sum of \$30,000 for repair and improvements to the Olde Andover Village and Memorial Hall Library parking lots by a Majority vote.

Finance Committee Report: Approval

Board of Selectman Report: Approval

ARTICLE 50. To see if the Town will vote to transfer the sum of \$28,611 from Article 29 of the 1997 Annual Town Meeting and \$93,500 from Free Cash and appropriate \$122,111 for the purpose of purchasing and installing traffic signals and appurtenant equipment and for making surface improvements, including granite curbing, sidewalks, crosswalks, and catch basins at the intersection of Dascomb Road, Lovejoy Road, and Acorn Drive, and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase or eminent domain or any other enabling authority or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was moved that the Town vote to transfer the sum of \$28,611 from Article 29 of the 1997 Annual Town Meeting and \$93,500 from Free Cash and appropriate \$122,111 for the purpose of purchasing and installing traffic signals and appurtenant equipment and for making surface improvements, including granite curbing, sidewalks, crosswalks, and catch basins at the intersection of Dascomb Road, Lovejoy Road, and Acorn Drive, and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase or eminent domain or any other enabling authority.

Article 50 was approved.

VOTE: Declared more that a 2/3 vote by the Moderator A 2/3 vote is Required

Finance Committee Report: Approval

Board of Selectman Report: Approval

Planning Board Report: Approval

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ARTICLE 51. To see if the Town will vote to transfer from available funds and appropriate the sum of \$26,000 to undertake construction of traffic calming and pedestrian safety improvements in Ballardvale or take any other action related thereto.

On the request of the Ballardvale/Lowell Junction Area Traffic Task Force

Upon motion made and duly seconded it was voted to WITHDRAW Article 51 by a Majority vote.

ARTICLE 52. To see if the Town will vote to amend Section 7.6.2. of the Zoning Bylaw by adding thereto subsection 7.6.2.4. as follows:

“4. The building may not be increased in area, footprint, height or otherwise enlarged beyond the existing framework, except as may be necessary for secondary egress in the form of an outside stairway.”

or take any other action related thereto.

On request of Andover Housing Partnership Committee

Upon motion made and duly seconded Article 52 was moved as printed in the Warrant.

Article 52 was approved.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Board of Selectmen Report: Approval

Planning board Report: Approval

ARTICLE 53. To see if the Town will vote to amend Section 3.1 of the Andover Zoning Bylaw by inserting into the first sentence after the word “Laws” the following language, “or by variance of the Board of Appeals, as provided in said Chapter 40A of the General Laws and in 9.2.2.2 of this bylaw” or take any action related thereto.

On request of the Planning Board

Upon motion made and duly seconded Article 53 was moved as printed in the Warrant.

Article 53 was approved.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Board of Selectmen Report: Approval

Planning board Report: Approval

ARTICLE 54. To see if the Town will vote to amend Section 4.1.4.2.b of the Andover Zoning Bylaw by inserting the word “front” before the word “setback” in both places or take any action related thereto.

On request of the Planning Board

Upon motion made and duly seconded Article 54 was moved as printed in the Warrant.

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Article 54 was approved.

VOTE: **Declared more than a 2/3 vote by the Moderator** **A 2/3 vote required**

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 55. To see if the Town will vote to amend Section 3.3.5.1 and 3.3.5.2 of the Andover Zoning Bylaw by inserting the following language “but is located” before the words “on a lot” and insert the following language after the end of Section 3.3.5.3 and by adding an Appendix titled “Appendix B: Illustrations”:

“4. alteration to the side or face of a structure which encroaches upon a required setback area, where the alteration will not encroach upon such area to a distance greater than the existing structure (the provisions of this clause shall apply regardless of whether the lot complies with current area and frontage requirements).

5. alteration to a non-conforming structure which will not increase the footprint of the existing structure provided that existing height restrictions shall not be exceeded.”

or take any action related thereto.

On request of the Planning Board

Upon motion made and duly seconded Article 55 was WITHDRAWN by a Majority vote.

ARTICLE 56. To see if the Town will vote to change the use of the land under the control of the Conservation Commission shown on Assessors Map 81, Lot 1, near Belknap Drive, to allow the Conservation Commission to grant a sewer easement approximately 200 feet in length and 30 feet wide to the Town under the control of the Board of Selectmen for the purpose of installing a sewer line within the easement and to authorize the Board of Selectmen to accept said easement and to authorize the Board of Selectmen to petition the General Court for special legislation to accomplish the foregoing or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was moved to approve Article 56 as printed in the Warrant.

Article 56 was approved.

VOTE: **Declared more than a 2/3 Vote by the Moderator** **A 2/3 Vote Required**

Board of Selectmen Report: Approval

ARTICLE 57. To see if the Town will vote to amend the Zoning Bylaw (Signs – General Business) by adding the following subsection:

“5.2.10.7 Use of internally illuminated signs is prohibited.”

or take any other action related thereto.

On request of Ann Constantine and others

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Upon motion made and duly seconded it was moved to approve Article 57 as printed in the Warrant.

Article 57 was approved.

VOTE: Declared more than a 2/3 Vote by the Moderator A 2/3 Vote Required

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 58. To see if the Town will vote to rezone parcels 84-10, 84-11, 84-12, 84-13, 84-14 and 84-15 from Residential C to Apartment or take any other action related thereto.

On request of Thomas Silvestro and others

Upon motion made and duly seconded it was moved to approve Article 58 as printed in the Warrant.

Article 58 was Disapproved.

VOTE: Declared LOST by more than a 2/3 Vote by the Moderator A 2/3 Vote Required

Board of Selectmen Report: Disapproval

Planning Board Report: Disapproval

ARTICLE 59. To see if the Town will vote to amend Zoning Bylaw Article VIII, Section 7.3.4. by deleting subsection 1 and replacing it with the following: "Each lot shall not be less than 3 acres" or take any other action related thereto.

On request of Yvon Cormier Construction Corp. and others

Upon motion made and duly seconded it was moved that Article 59 be **WITHDRAWN**.

The motion was **DEFEATED** by a Majority vote.

Upon motion made and duly seconded it was moved that Article 59 be approved as printed in the Warrant.

Article 59 was DISAPPROVED.

VOTE: Declared LOST by more than a 2/3 Vote by the Moderator A 2/3 vote Required

Board of Selectmen Report: Disapproval

Planning Board Report: Disapproval

ARTICLE 60. To see if the Town will vote to confirm and accept the layout of a portion of Main Street from Wheeler Avenue to Elm Street as shown on a plan entitled "Plan of Main Street in the Town of Andover, Essex County, Massachusetts, Laid out by the Board of Selectmen, dated January 18, 2002" for the purpose of reconstructing the road and sidewalks as part of the proposed Main Street Reconstruction Project

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and to authorize the Board of Selectmen to acquire by eminent domain, gift, purchase or otherwise any necessary fee, easement or other interest or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was moved that Article 60 be approved as printed in the Warrant.

Article 60 was approved.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 Vote Required

Board of Selectmen Report: Approval
Planning Board Report: No Position

ARTICLE 61. To see if the Town will vote to alter the layout of a portion of Pearson Street at the intersection of North Main Street as shown on a plan entitled "Plan Showing Alteration of Layout, Pearson Street, Andover, Mass.; Prepared for: Town of Andover; Date: January 18, 2002" for the purpose of reconstructing the road and sidewalks as part of the proposed Main Street Reconstruction Project and to authorize the Board of Selectmen to acquire by eminent domain, gift, purchase or other any necessary fee, easement or other interest to take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was moved that Article 61 be approved as printed in the Warrant.

Article 61 was approved.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 Vote Required

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 62. To see if the Town will vote to authorize the Selectmen to take by eminent domain for general municipal purposes the existing roadway, known as Ledge Road and to award no damages; said Ledge Road runs in a generally northerly direction from its commencement at Greenwood Road to its termination at Chandler Road, all as more particularly shown on a certain parcel of land entitled "Survey of Land in Andover, Mass. Made for Town of Andover, Mass., Scale 1" = 100', April 1941" said plan being duly recorded with the Essex North District Registry of Deeds as Plan Number 1334.

On request of the Board of Selectmen

Upon motion made and duly seconded it was moved that Article 62 be approved as printed in the Warrant.

Article 62 was approved.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 Vote Required

Board of Selectmen Report: Approval
Planning Board Report: Approval

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ARTICLE 63. To see if the Town will vote to discontinue the existing public way known as Ledge Road, said Ledge Road runs in a generally northerly direction from its commencement at Greenwood Road to its termination at Chandler Road, all as more particularly shown on a certain plan of land entitled "Survey of Land in Andover, Mass. Made for Town of Andover, Mass., Scale 1" = 100' April, 1941", said plan being duly recorded with the Essex North District Registry of Deeds as Plan Number 1334. Said Ledge Road is to be discontinued as a public way but is to be used for such purposes as the Selectmen may deem advisable or take any other action related thereto.

On request of the Board of Selectmen

Upon motion made and duly seconded it was moved that Article 63 be approved as printed in the Warrant.

Article 63 was approved.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 Vote Required

Board of Selectmen Report: Approval
Planning Board Report: Approval

Upon motion made by Town Counsel Thomas Urbelis and duly seconded it was voted by a Majority vote to dissolve the Annual Town Meeting at 8:35 P.M.

A true record

A T T E S T

- Randall L. Hanson

Randall L. Hanson
Town Clerk

ELECTION RESULTS FOR PRIMARY ELECTION ANDOVER MASSACHUSETTS 09/17/2002

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
Democratic Party Total: 3,985										
SENATOR IN CONGRESS										
JOHN F KERRY	460	362	376	302	281	338	363	439	357	3278
Blanks	94	63	73	86	54	74	74	97	79	694
Misc. Others	1	2	2	1	1	2	0	3	1	13
TOTALS	555	427	451	389	336	414	437	539	437	3985
GOVERNOR										
THOMAS F BIRMINGHAM	52	55	64	65	51	62	61	61	56	527
STEVEN GROSSMAN	3	4	3	2	0	2	4	2	5	25
SHANNON P O'BRIEN	195	151	140	108	105	130	149	174	124	1276
ROBERT B REICH	246	151	176	138	118	146	159	230	183	1547
WARREN E TOLMAN	48	64	54	72	55	68	61	63	64	549
Blanks	10	2	14	4	7	6	3	9	5	60
Misc. Others	1	0	0	0	0	0	0	0	0	1
TOTALS	555	427	451	389	336	414	437	539	437	3985
LIEUTENANT GOVERNOR										
CHRISTOPHER GABRIELI	197	186	163	142	111	181	150	183	133	1446
LOIS G PINES	170	125	123	124	109	122	136	174	161	1244
JOHN P SLATTERY	87	73	84	84	56	61	102	106	78	731
Blanks	101	43	81	39	60	50	49	76	65	564
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	555	427	451	389	336	414	437	539	437	3985
ATTORNEY GENERAL										
THOMAS F REILLY	412	346	329	286	249	315	333	405	326	3001
Blanks	143	81	122	103	86	97	104	132	111	979
Misc. Others	0	0	0	0	1	2	0	2	0	5
TOTALS	555	427	451	389	336	414	437	539	437	3985
SECRETARY OF STATE										
WILLIAM F GALVIN	393	327	312	275	237	301	312	388	319	2864
Blanks	162	100	139	114	99	113	125	150	118	1120
Misc. Others	0	0	0	0	0	0	0	1	0	1
TOTALS	555	427	451	389	336	414	437	539	437	3985
TREASURER										
MICHAEL P CAHILL	91	94	81	66	47	57	82	78	65	661
TIMOTHY P CAHILL	118	128	127	131	102	135	117	141	120	1119
STEPHEN J MURPHY	34	34	36	44	32	40	43	39	30	332
JAMES W SEGEL	155	115	102	86	76	109	101	161	139	1044
Blanks	157	56	105	62	79	71	94	120	83	827
Misc. Others	0	0	0	0	0	2	0	0	0	2
TOTALS	555	427	451	389	336	414	437	539	437	3985
AUDITOR										
A JOSEPH DeNUCCI	362	315	291	259	216	286	294	351	279	2653
Blanks	193	112	160	130	119	127	143	187	157	1328
Misc. Others	0	0	0	0	1	1	0	1	1	4
TOTALS	555	427	451	389	336	414	437	539	437	3985
REP. IN CONGRESS										
MARTIN T MEEHAN	419	328	332	278	258	303	333	409	327	2987
Blanks	135	98	117	111	78	107	104	129	110	989
Misc. Others	1	1	2	0	0	4	0	1	0	9
TOTALS	555	427	451	389	336	414	437	539	437	3985
COUNCILLOR										
MARY-ELLEN MANNING	205	175	151	130	84	136	140	179	131	1331
LOUIS JAMES CONNOLLY	113	122	124	134	123	125	130	121	134	1126
MARK E TUTTLE	34	24	21	13	19	25	23	35	31	225
Blanks	203	106	155	112	110	127	144	204	141	1302
Misc. Others	0	0	0	0	0	1	0	0	0	1
TOTALS	555	427	451	389	336	414	437	539	437	3985

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
SENATOR IN GENERAL COURT										
SUSAN C TUCKER	458	351	350	308	264	333	350	443	353	3210
Blanks	96	76	100	80	72	77	86	91	80	758
MARIA MORASCO	1	0	1	1	0	3	1	3	2	12
Misc. Others	0	0	0	0	0	1	0	2	2	5
TOTALS	555	427	451	389	336	414	437	539	437	3985
REP. IN GENERAL COURT										
BARRY R FINEGOLD	0	299	322	286	251	307	0	0	328	1793
MICHAEL A FRISHMAN	0	114	97	86	66	91	0	0	83	537
Blanks	0	14	32	17	19	16	0	0	26	124
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	0	427	451	389	336	414	0	0	437	2454
REP. IN GENERAL COURT										
BARBARA A L'ITALIEN	425	0	0	0	0	0	327	409	0	1161
KEVIN BRYAN SHEA	73	0	0	0	0	0	74	95	0	242
Blanks	55	0	0	0	0	0	36	35	0	126
Misc. Others	2	0	0	0	0	0	0	0	0	2
TOTALS	555	0	0	0	0	0	437	539	0	1531
DISTRICT ATTORNEY										
JONATHAN W BLODGETT	89	77	95	67	58	83	84	93	74	720
JOHN J BURKE	347	294	282	252	204	251	268	347	288	2533
RICK GRUNDY	33	24	22	28	16	22	22	39	18	224
Blanks	86	32	52	42	58	57	63	60	57	507
Misc. Others	0	0	0	0	0	1	0	0	0	1
TOTALS	555	427	451	389	336	414	437	539	437	3985
REGISTER OF PROBATE										
PAMELA CASEY O'BRIEN	353	319	289	257	212	281	294	342	279	2626
Blanks	202	107	162	132	123	132	143	197	158	1356
Misc. Others	0	1	0	0	1	1	0	0	0	3
TOTALS	555	427	451	389	336	414	437	539	437	3985
Republican Party Total: 2,131										
SENATOR IN CONGRESS										
Blanks	259	200	218	203	150	209	208	307	261	2015
MARIA MORASCO	8	2	12	1	3	10	3	15	8	62
Misc. Others	5	3	15	3	4	5	0	11	8	54
TOTALS	272	205	245	207	157	224	211	333	277	2131
GOVERNOR										
MITT ROMNEY	248	185	222	188	145	204	189	305	255	1941
Blanks	22	19	23	19	11	20	22	27	22	185
Misc. Others	2	1	0	0	1	0	0	1	0	5
TOTALS	272	205	245	207	157	224	211	333	277	2131
LIEUTENANT GOVERNOR										
KERRY MURPHY HEALEY	194	133	149	142	104	148	123	227	196	1416
JIM RAPPAPORT	71	68	90	64	49	72	86	101	79	680
Blanks	7	4	6	1	4	4	2	5	2	35
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	272	205	245	207	157	224	211	333	277	2131
ATTORNEY GENERAL										
Blanks	267	205	242	206	156	223	211	330	275	2115
Misc. Others	5	0	3	1	1	1	0	3	2	16
TOTALS	272	205	245	207	157	224	211	333	277	2131
SECRETARY OF STATE										
JACK E ROBINSON, III	129	107	123	99	76	102	109	149	134	1028
Blanks	141	98	121	108	80	122	102	184	143	1099
Misc. Others	2	0	1	0	1	0	0	0	0	4
TOTALS	272	205	245	207	157	224	211	333	277	2131

ELECTION RESULTS FOR PRIMARY ELECTION

ANDOVER MASSACHUSETTS 09/17/2002

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
TREASURER										
DANIEL A GRABAUSKAS	141	109	119	106	72	116	107	160	146	1076
BRUCE A HERZFELDER	80	58	81	76	57	67	73	116	93	701
Blanks	51	38	44	25	28	41	31	57	38	353
Misc. Others	0	0	1	0	0	0	0	0	0	1
TOTALS	272	205	245	207	157	224	211	333	277	2131
AUDITOR										
Blanks	271	205	243	207	157	224	211	331	277	2126
Misc. Others	1	0	2	0	0	0	0	2	0	5
TOTALS	272	205	245	207	157	224	211	333	277	2131
REP. IN CONGRESS										
CHARLES MCCARTHY	108	104	107	97	72	108	103	130	142	971
THOMAS P TIERNEY	106	64	84	72	53	67	65	124	84	719
Blanks	57	37	54	38	32	49	43	79	51	440
Misc. Others	1	0	0	0	0	0	0	0	0	1
TOTALS	272	205	245	207	157	224	211	333	277	2131
COUNCILLOR										
Blanks	271	205	244	207	157	224	211	331	277	2127
Misc. Others	1	0	1	0	0	0	0	2	0	4
TOTALS	272	205	245	207	157	224	211	333	277	2131
SENATOR IN GENERAL COURT										
Blanks	201	177	198	166	132	184	158	229	210	1655
MARIA MORASCO	70	28	47	41	25	34	53	104	66	468
Misc. Others	1	0	0	0	0	6	0	0	1	8
TOTALS	272	205	245	207	157	224	211	333	277	2131
REP. IN GENERAL COURT										
Blanks	0	204	244	207	157	222	0	0	271	1305
Misc. Others	0	1	1	0	0	2	0	0	6	10
TOTALS	0	205	245	207	157	224	0	0	277	1315
REP. IN GENERAL COURT										
KATHLEEN R SACHS	155	0	0	0	0	0	122	189	0	466
Blanks	115	0	0	0	0	0	87	141	0	343
Misc. Others	2	0	0	0	0	0	2	3	0	7
TOTALS	272	0	0	0	0	0	211	333	0	816
DISTRICT ATTORNEY										
Blanks	267	202	242	207	156	220	211	330	277	2112
Misc. Others	5	3	3	0	1	4	0	3	0	19
TOTALS	272	205	245	207	157	224	211	333	277	2131
REGISTER OF PROBATE										
Blanks	271	205	244	207	157	224	211	331	277	2127
Misc. Others	1	0	1	0	0	0	0	2	0	4
TOTALS	272	205	245	207	157	224	211	333	277	2131
Libertarian Party Total: 10										
SENATOR IN CONGRESS										
MICHAEL E CLOUD	2	1	0	0	0	0	1	1	2	7
Blanks	1	0	0	1	1	0	0	0	0	3
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	1	0	1	1	2	10
GOVERNOR										
CARLA A HOWELL	3	1	0	0	0	0	1	1	2	8
Blanks	0	0	0	1	1	0	0	0	0	2
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	1	0	1	1	2	10

ELECTION RESULTS FOR PRIMARY ELECTION

ANDOVER MASSACHUSETTS 09/17/2002

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
LIEUTENANT GOVERNOR										
RICHARD P AUCOIN	2	1	0	0	0	0	1	1	2	7
Blanks	1	0	0	1	1	0	0	0	0	3
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	1	0	1	1	2	10
ATTORNEY GENERAL										
Blanks	3	1	0	1	1	0	1	1	2	10
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	1	0	1	1	2	10
SECRETARY OF STATE										
Blanks	3	1	0	1	0	0	1	1	2	9
Misc. Others	0	0	0	0	1	0	0	0	0	1
TOTALS	3	1	0	1	1	0	1	1	2	10
TREASURER										
Blanks	3	1	0	1	1	0	1	1	2	10
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	1	0	1	1	2	10
AUDITOR										
KAMAL JAIN	2	1	0	0	0	0	1	1	2	7
Blanks	1	0	0	1	1	0	0	0	0	3
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	1	0	1	1	2	10
REP. IN CONGRESS										
ILANA FREEDMAN	2	0	0	0	0	0	1	1	2	6
Blanks	1	1	0	1	1	0	0	0	0	4
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	1	0	1	1	2	10
COUNCILLOR										
Blanks	3	1	0	1	1	0	1	1	2	10
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	1	0	1	1	2	10
SENATOR IN GENERAL COURT										
Blanks	3	1	0	1	1	0	1	1	2	10
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	1	0	1	1	2	10
REP. IN GENERAL COURT - 17th										
Blanks	0	1	0	1	1	0	0	0	2	5
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	0	1	0	1	1	0	0	0	2	5
REP. IN GENERAL COURT - 18th										
Blanks	3	0	0	0	0	0	1	1	0	5
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	0	0	0	0	0	1	1	0	5
DISTRICT ATTORNEY										
Blanks	3	1	0	1	1	0	1	1	2	10
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	1	0	1	1	2	10
REGISTER OF PROBATE										
Blanks	3	1	0	1	1	0	1	1	2	10
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	3	1	0	1	-1	0	1	1	2	10

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
Green Party Total: 3										
SENATOR IN CONGRESS										
Blanks	1	1	0	0	0	1	0	0	0	3
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	0	0	1	0	0	0	3
GOVERNOR										
JILL E STEIN	1	1	0	0	0	1	0	0	0	3
Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	0	0	1	0	0	0	3
LIEUTENANT GOVERNOR										
ANTHONY F LORENZEN	1	1	0	0	0	1	0	0	0	3
Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	0	0	1	0	0	0	3
ATTORNEY GENERAL										
Blanks	1	1	0	0	0	1	0	0	0	3
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	0	0	1	0	0	0	3
SECRETARY OF STATE										
Blanks	1	1	0	0	0	1	0	0	0	3
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	0	0	1	0	0	0	3
TREASURER										
JAMES O'KEEFE	1	1	0	0	0	1	0	0	0	3
Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	0	0	1	0	0	0	3
AUDITOR										
Blanks	1	1	0	0	0	1	0	0	0	3
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	0	0	1	0	0	0	3
REP. IN CONGRESS										
Blanks	1	1	0	0	0	1	0	0	0	3
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	0	0	1	0	0	0	3
COUNCILLOR										
Blanks	1	1	0	0	0	1	0	0	0	3
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	0	0	1	0	0	0	3
SENATOR IN GENERAL COURT										
Blanks	1	1	0	0	0	1	0	0	0	3
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	0	0	1	0	0	0	3
REP. IN GENERAL COURT- 17th										
Blanks	0	1	0	0	0	1	0	0	0	2
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	0	1	0	0	0	1	0	0	0	2
REP. IN GENERAL COURT - 18th										
Blanks	1	0	0	0	0	0	0	0	0	1
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1	0	0	0	0	0	0	0	0	1

ELECTION RESULTS FOR PRIMARY ELECTION

ANDOVER MASSACHUSETTS 09/17/2002

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
DISTRICT ATTORNEY										
Blanks	1	1	0	0	0	0	0	0	0	2
Misc. Others	0	0	0	0	0	1	0	0	0	1
TOTALS	1	1	0	0	0	1	0	0	0	3
REGISTER OF PROBATE										
Blanks	1	1	0	0	0	0	0	0	0	2
Misc. Others	0	0	0	0	0	1	0	0	0	1
TOTALS	1	1	0	0	0	1	0	0	0	3

ELECTION RESULTS FOR GENERAL ELECTION ANDOVER MASSACHUSETTS 11/05/2002

PCT 1 PCT 2 PCT 3 PCT 4 PCT 5 PCT 6 PCT 7 PCT 8 PCT 9 TOTALS

SENATOR IN CONGRESS

JOHN F KERRY	1030	960	1043	859	999	1012	996	1157	1034	9090
MICHAEL E CLOUD	290	294	332	303	328	344	329	393	370	2983
RANDALL FORSBERG	35	10	9	8	8	1	15	20	9	115
Blanks	153	166	143	148	156	186	166	227	171	1516
Misc. Others	0	5	1	1	4	2	10	7	4	34
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

GOVERNOR & LT.GOVERNOR

HOWELL & AUCOIN	14	8	13	7	7	11	8	13	9	90
O'BRIEN & GABRIELI	614	501	474	392	437	437	502	570	455	4382
ROMNEY & HEALEY	786	852	950	865	997	1028	946	1136	1068	8628
STEIN & LORENZEN	73	56	74	39	43	51	50	72	46	504
JOHN5ON & SCHEBEL	12	11	7	7	8	10	5	6	4	70
Blanks	9	6	9	9	3	8	5	7	6	62
Misc. Others	0	1	1	0	0	0	0	0	0	2
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

ATTORNEY GENERAL

THOMAS F REILLY	1050	983	1071	936	1014	1033	1047	1162	1061	9357
Blanks	450	446	450	383	470	512	459	627	516	4313
Misc. Others	8	6	7	0	11	0	10	15	11	68
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

SECRETARY OF STATE

WILLIAM F GALVIN	938	841	933	800	852	864	887	1042	906	8063
JACK E ROBINSON, III	424	443	437	388	489	479	488	569	498	4215
Blanks	145	150	158	131	153	202	139	190	183	1451
Misc. Others	1	1	0	0	1	0	2	3	1	9
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

TREASURER

TIMOTHY P CAHILL	574	500	550	467	503	483	525	580	530	4712
DANIEL A GRABASKAS	723	780	799	712	816	865	819	1031	883	7428
JAMES O'KEEFE	121	65	90	56	76	74	83	90	71	726
Blanks	90	90	89	84	100	123	89	103	104	872
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

AUDITOR

A JOSEPH DeNUCCI	951	876	919	810	850	891	911	1036	916	8160
KAMAL JAIN	99	98	130	101	129	134	119	133	123	1066
JOHN JAMES XENAKIS	211	216	242	187	245	236	241	304	272	2154
Blanks	247	245	237	221	271	284	242	329	276	2352
Misc. Others	0	0	0	0	0	0	3	2	1	6
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

REP. IN CONGRESS

MARTIN T MEEHAN	867	743	775	668	778	753	806	927	786	7103
ILANA FREEDMAN	59	69	101	55	64	95	56	64	86	649
CHARLES McCARTHY	516	567	592	537	589	620	585	716	649	5371
Blanks	64	55	59	59	63	77	67	96	67	607
Misc. Others	2	1	1	0	1	0	2	1	0	8
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

COUNCILLOR

MARY-ELLEN MANNING	896	841	909	773	840	840	909	978	877	7863
Blanks	606	589	612	546	646	705	602	818	702	5826
Misc. Others	6	5	7	0	9	0	5	8	9	49
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

SENATOR IN GENERAL COURT

SUSAN C TUCKER	923	829	856	708	772	820	809	974	833	7524
MARIA MARASCO	532	556	624	563	668	651	666	772	702	5734
Blanks	53	50	47	45	55	74	40	58	53	475
Misc. Others	0	0	1	3	0	0	1	0	0	5
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

REP. IN GENERAL COURT

BARRY R FINEGOLD	0	1023	1085	942	1045	1047	0	0	1110	6252
Blanks	0	405	432	375	441	498	0	0	468	2619
Misc. Others	0	7	11	2	9	0	0	0	10	39
TOTALS	0	1435	1528	1319	1495	1545	0	0	1588	8910

REP. IN GENERAL COURT

BARBARA A L'ITALIEN	951	0	0	0	0	0	793	964	0	2708
KATHLEEN R SACHS	460	0	0	0	0	0	603	697	0	1760
ALFRED J DEPIETRO	35	0	0	0	0	0	33	41	0	109
Blanks	62	0	0	0	0	0	86	102	0	250
Misc. Others	0	0	0	0	0	0	1	0	0	1
TOTALS	1508	0	0	0	0	0	1516	1804	0	4828

DISTRICT ATTORNEY

JONATHAN W BLODGETT	934	856	944	805	862	877	935	1020	918	8151
Blanks	566	572	577	514	627	667	580	776	664	5543
Misc. Others	8	7	7	0	6	1	1	8	6	44
TOTALS	1508	0	1528	1319	1495	1545	1516	1804	1588	13738

REGISTER OF PROBATE

PAMELA CASEY O'BRIEN	926	859	959	792	856	873	910	1001	910	8086
Blanks	578	571	562	526	634	672	602	795	672	5612
Misc. Others	4	5	7	1	5	0	4	8	6	40
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

QUESTION 1

YES	590	603	640	612	721	724	697	769	743	6099
NO	760	708	765	619	688	712	710	889	735	6586
Blanks	158	124	123	88	86	109	109	146	110	1053
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

QUESTION 2

YES	990	1026	1108	993	1122	1171	1068	1286	1189	9953
NO	427	318	365	280	340	329	373	419	358	3209
Blanks	91	91	55	46	33	45	75	99	41	576
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

QUESTION 3

YES	517	342	430	350	419	423	423	546	442	3892
NO	906	983	1005	904	1010	1048	1010	1142	1075	9083
Blanks	85	110	93	65	66	74	83	116	71	763
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1508	1435	1528	1319	1495	1545	1516	1804	1588	13738

QUESTION 4 - MARIJUANA

YES	879	0	0	0	0	0	863	1020	0	2762
NO	502	0	0	0	0	0	540	640	0	1682
Blanks	127	0	0	0	0	0	113	144	0	384
Misc. Others	0	0	0	0	0	0	0	0	0	0
TOTALS	1508	0	0	0	0	0	1516	1804	0	4828

TOWN OF ANDOVER DEPARTMENT/DIVISION HEAD DIRECTORY

Community Development & Planning Department

Health Director	Everett F. Penney, Jr.
Planning Director	Stephen L. Colyer
Conservation Administrator	James A. Greer
Inspector of Buildings	Kaija M. Gilmore
Electrical Inspector	Richard J. Salenas
Plumbing, Gas & Sewer Inspector	Bruce P. Hale

Community Services Director

Mary L. Donohue

Elder Services Director

Jeanne M. Madden

Emergency Management Director

Brian J. Pattullo

Finance and Budget Department

Finance Director	Anthony J. Torrisi
Chief Assessor	Bruce A. Symmes
Collector/Treasurer	David J. Reilly
Information Systems Manager	Barbara D. Morache
Purchasing Agent/Insurance Coordinator	Elaine M. Shola
Veterans Service Agent	John C. Doherty

Fire Chief

Charles H. Murnane, Jr.

Housing Authority Executive Director

Christine L. Metzemaekers

Human Resources Director

Candace A. Hall

Plant and Facilities Department

Director	Joseph R. Piantedosi
Superintendent of Building Maintenance	Kenneth H. Parker
Superintendent of Parks and Grounds	Randy H. Pickersgill
Superintendent of Plumbing, Heating and Electrical	Ralph D. Knight

Police Chief

Brian J. Pattullo

Operations Commander

Lt. James D. Hashem

Public Works Department

Director	John A. Petkus, Jr.
Highway Superintendent	John F. Canavan, Jr.
Superintendent of Water & Sewer Distribution	Morris B. Gray
Town Engineer	Brian W. Moore

Memorial Hall Library Director

James E. Sutton

Superintendent of Schools

Dr. Claudia L. Bach

Town Accountant

Rodney P. Smith

Assistant Town Accountant

Theodora K. Moccia

Town Clerk

Randall L. Hanson

Town Counsel

Thomas J. Urbelis

Town Manager

Reginald S. Stapczynski

Assistant Town Manager

Steven S. Bucuzzo

Youth Services Director

William D. Fahey



DIRECTORY OF TOWN OFFICIALS
AS OF DECEMBER 31, 2002

ELECTED

BOARD OF SELECTMEN

Raymond E. Hender, Ch.	- 2004
John P. Hess	- 2004
Mary K. Lyman	- 2005
Brian P. Major	- 2003
Ted E. Teichert	- 2003

SCHOOL COMMITTEE

Tina B. Girdwood, Ch.	- 2004
Frank Eccles	- 2003
Richard J. Collins	- 2004
Gerald F. Gustus	- 2003
Christopher G. Smith	- 2005

ANDOVER HOUSING AUTHORITY

Ronald C. Hajj, Ch.	- 2006
Norma Villareal	- 2003
James A. Cuticchia	- 2004
Francis A. O'Connor	- 2005
Calvin A. Deyermund*	- 2006

* Appointed by Cabinet Secretary of
Executive Office of Communities
and Development

REGIONAL SCHOOL COMMITTEE

Leo J. Lamontagne, Ch., Lawr.	- 2003
Thomas L. Grondine, Methuen	- 2003
Evelyn A. Burke, Lawrence	- 2003
Mark Ford, North Andover	- 2004
Daniel Fleming, Lawrence	- 2003
Ronald F. Ford, Methuen	- 2003
Kenneth Hamilton, Andover	- 2003

TRUSTEES OF PUNCHARD FREE SCHOOL

Earl G. Efinger	- 2003
Joan M. Lewis	- 2003
John R. Petty	- 2003
Donna C. Ellsworth	- 2003
Dr. Eric Stubenhaus	- 2003
Reverend Calvin F. Mutti	
Reverend Joseph W. LaDu	
Christ Church Designee	

TRUSTEES, CORNELL FUND

Barbara Brandt-Saret	- 2004
Edward Cole	- 2005
Edward Morrissey	- 2003

TOWN MODERATOR

James D. Doherty	- 2003
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APPOINTED

TOWN MANAGER - REGINALD S. STAPCZYNSKI

FINANCE COMMITTEE

Joanne F. Marden, Ch.	- 2003
Margaret I. Jurgen	- 2005
Debra R. Silberstein	- 2003
Thomas E. Fardy	- 2004
Harold J. Wright	- 2003
Mary O'Donoghue	- 2004
Carl J. Byers	- 2005
Margaret M. Bradshaw	- 2005
Timothy L. Felter	- 2003

PLANNING BOARD

Paul J. Salafia, Ch.	- 2007
Susan W. Aloviseti	- 2003
Vincent A. Chiozzi, Jr.	- 2003
Linn N. Anderson	- 2004
Sheila M. Doherty	- 2006
John J. McDonnell - Associate	- 2006

CONSERVATION COMMISSION

Donald D. Cooper, Ch.	- 2005
Robert A. Pustell	- 2003
Paul J. Finger	- 2004
Thomas J. Murphy	- 2003
Marcia J. Miller	- 2003
Philip Sutherland	- 2004
Howard M. Kassler	- 2005

BOARD OF HEALTH

Dr. Douglas Dunbar, Ch.	- 2003
Candace Martin	- 2004
Dr. Daniel E. Coleman	- 2005

DESIGN ADVISORY GROUP

Ann E. Constantine	- 2004
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CABLE ADVISORY COMMITTEE

John R. Dempsey, Ch.	- 2005
Annetta R. Freedman	- 2003
Barbara Worcester	- 2003
Gerald H. Silverman	- 2005

YOUTH COUNCIL

Colleen Georgian	- 2005
Craig D. Gibson	- 2005

ZONING BOARD OF APPEALS

Daniel S. Casper, Ch.	- 2003
Carol C. McDonough	- 2004
Paul Bevacqua	- 2004
Peter F. Reilly	- 2005
Pamela H. Mitchell	- 2005
David W. Brown - Associate	- 2005
Nancy K. Jeton - Associate	- 2003
Stephen D. Anderson - Associate	- 2004
Lynne S. Batchelder - Associate	- 2003

MEMORIAL HALL LIBRARY TRUSTEES

Karen M. Herman, Ch.	- 2005
Carolyn Fantini	- 2004
Matthew L. Russell	- 2004
Ruth M. Dunbar	- 2005
Laurence J. Lamagna	- 2003
Maria A. Rizzo	- 2003

PRESERVATION COMMISSION

Karen M. Herman, Ch.	- 2003
Ann E. Constantine	- 2005
Norma A. Gammon	- 2005
James S. Batchelder	- 2003
Dennis Ingram	- 2004
Raymond H. Flynn	- 2004
Mark DeLisio	- 2004

BOARD OF ASSESSORS

Bruce Symmes	- 2004
Archibald D. Maclaren	- 2003
John R. Petty	- 2005

TOWLE FUND

Phillip F. Sullivan	- 2003
Donna Dyer	- 2004

RETIREMENT BOARD

James Cuticchia, Ch.	- 2005
Marianne O'Leary	- 2004
John C. Doherty	- 2003
James L. Edholm	- 2003
Rodney P. Smith	Open

BALLARD VALE HISTORIC DIST. COMM.

Christian Huntress, Ch.	- 2003
Diane R. Derby	- 2005
Richard Bowen	- 2004
Ron Abraham	- 2003
Brue S. Taylor	- 2003
Perry M. Raffi	- 2005
Mary Bogan	- 2004
Brian Zinsmeister - Alt.	- 2005
James Sheldon - Alt.	- 2003

SCHOOL BUILDING COMMITTEE

Mark B. Johnson, Ch.	- 2004
Alan J. Champagne	- 2005
Dr. Claudia L. Bach	- 2005
John J. Driscoll	- 2004
Tina B. Girdwood	- 2005
Thomas R. Deso	- 2003
Bernard R. Morrissey	- 2003

SPRING GROVE CEMETERY TRUSTEES

Paul Caselle, Ch.	- 2005
John S. Bigelow	- 2005
Kenneth J. Russo	- 2004
Arthur H. Richter	- 2003

COMMISSION ON DISABILITIES

Justin J. Coppola, Ch.	- 2005
William C. O'Heaney	- 2004
Maria Freccero	- 2004
Justin J. Coppola, Jr.	- 2004
Donna Gorzela	- 2005
Madelaine St. Amand	- 2003
Gilbert DeMoor	- 2005
Patricia Commane	- 2005

HOUSING PARTNERSHIP COMMITTEE

Joan Duff, Ch.	- 2005
Susan Garth Stott	- 2005
Victoria Johnston	- 2005
Donald M. Williamson	- 2003
Lawrence B. Morse	- 2003
Jeanne M. Madden	- 2004
Francis A. O'Connor	- 2005
Sarah B. Young	- 2004
Christopher D. Haynes	Emeritus
Lorene A. Comeau	Emeritus

PATRIOTIC HOLIDAY COMMITTEE

Calvin A. Deyermund, Ch.	- 2003
John C. Doherty	- 2003
John J. Lewis	- 2003
Edward J. Morrissey	- 2003
James M. Deyermund	- 2003
Edward (Ted) Cole	- 2003
Dorothy Volker	- 2003
Charles H. Murnane, Jr.	- 2003
Clifford A. Lawrence	- 2003

RECYCLING COMMITTEE

Candy Dann, Ch.	- 2003
James T. Curtis	- 2004
Jamie Doucett	- 2005
Joyce Ringleb	- 2004
Glenn A. Rogers, Jr.	- 2003
Sharon Magnuson	- 2004
Lisa Treadwell	- 2004

IND. DEV. FINANCING AUTHORITY

Michael W. Morris, Esq., Ch.	- 2003
Charles H. Wesson, Jr.	- 2004
John E. Shuman	- 2004

CULTURAL COUNCIL

Norma Villarreal, Co-Ch.	- 2004
Robert Katz, Co.-Ch.	- 2004
Keith Sherman	- 2005
Barbara Neal	- 2004
Stefani T. Goldshein	- 2004
Mark Spencer	- 2004
Adam Stone	- 2005
Norman Rice	- 2004

SCHOLARSHIP COMMITTEE

Kathleen M. Hess	- 2003
Rosalie Konjoian	- 2003
Madhu Sridhar	- 2003
Leo Lafond	- 2003
Cynthia J. Milne	- 2003
Ruby Easton	- 2003
David Reilly	- 2003
Dr. Eric Stubenhaus	- 2003

VISION 21 COMMITTEE

Bruce E. Earnley, Ch.	- 2005
John R. Roberts	- 2003
Maria K. Bartlett	- 2005
Amy L. Janovsky	- 2003
Janice Burkholder	- 2004
Ann M. Daly	- 2003
Joseph A. Dorsey, Jr.	- 2005
Alan F. French	- 2004
Clifford T. Markell	- 2005
Carol Tanski	- 2004
William J. Dalton	- 2003
Raymond E. Hender – Selectmen's Liaison	

TOWN GOVERNMENT REVIEW COMM.

Michael W. Morris, Ch.	- 2003
Paul C. Dow	- 2003
Julie Pike	- 2003
Ruth H. Dunbar	- 2003
Mark Merritt	- 2003
John D. O'Brien, Jr.	- 2003
Paula R. Trespas	- 2003
James D. Doherty, Ex. Officio	- 2003
Randall L. Hanson, Ex. Officio	- 2003

COUNCIL ON AGING

Marlies Zammuto, Ch.	- 2004
Judith G. Trerotola	- 2003
Dorothy L. Bresnahan	- 2005
Robert J. Schreiber, M.D.	- 2004
Vicki P. Coderre	- 2005
Martin Epstein	- 2005
Lois Karfunkel	- 2004
Zeff Marusich	- 2003
Patricia VanVleet	- 2003
Francis A. O'Connor	- 2004

INSPECTOR OF ANIMALS

Richard D. Lindsay, DVM	- 2003
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NORTHEAST SOLID WASTE COMM. REP.

John A. Petkus, Jr.	- 2003
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MERR. VALLEY REG. TRANSIT AUTHORITY

Stephen L. Colyer	- 2003
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DIR. OF EMERGENCY MANAGEMENT

Police Chief Brian J. Pattullo	- 2003
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BALLARD VALE/LOWELL JUNCTION AREA**TRAFFIC TASK FORCE**

Raymond Hender, Ch.	- 2003
Douglas White	- 2003
Jean Verzola-Henry	- 2003
Audrey Nason	- 2003
Lawrence P. Johnson	- 2003
Joseph W. Watson	- 2003
Richard Nill	- 2003
Arthur H. Barber	- 2003
Michael Frishman	- 2003
George H. Baxter	- 2003
Stan Franzeen	- 2003

MAIN STREET COMMITTEE

Clifford T. Markell, Ch.	- 2003
John R. Daher	- 2003
Judith F. Wright	- 2003
Abigail O'Hara	- 2003
Sheila M. Doherty	- 2003
Ann E. Constantine	- 2003
John C. Campbell	- 2003
John A. Simko	- 2003
Karen M. Herman	- 2003

ELDERLY TAX AID COMMITTEE

Barbara Brandt-Saret	- 2005
John T. Andreadis	- 2005
Kristine Arakelian	- 2005
Archibald D. Maclaren	- 2005
David J. Reilly	- 2005

BOARD OF REGISTRARS

Joanne D. Dee	- 2003
Carolyn Simko	- 2005
Wendall Mattheson	- 2004

GR. LAWRENCE SANITARY DISTRICT REP.

John A. Petkus, Jr.	- 2004
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MERR. VALLEY PLANNING COMM.

Stephen L. Colyer	- 2003
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KEEPER OF THE LOCKUP

Police Chief Brian J. Pattullo	- 2003
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**IPSWICH RIVER WATERSHED
MANAGEMENT COUNCIL**

John Pollano	- 2003
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HOW CAN WE HELP YOU?

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Mailing Address:

Town Offices, 36 Bartlet Street, Andover, MA 01810

Business Hours at the Town Offices:

8:30 A.M. - 4:30 P.M. Monday - Friday
(Community Development & Planning Department - 8:00 A.M. - 4:00 P.M.)

Telephone Numbers:

POLICE/FIRE - EMERGENCY	911
Fire Department - Business	978-623-8466
Police Department - Business	978-475-0411
Animal Control Officer	978-623-8465
Town Offices Switchboard	978-623-8200
DCS Classes & Activities	978-623-8273/8274
Department of Public Works	978-623-8350
Human Resources Office	978-623-8530
Memorial Hall Library	978-623-8400
Senior Center	978-623-8321
Superintendent of Schools	978-623-8501

Andover's Home Page: <http://www.town.andover.ma.us>

Memorial Hall Library's Home Page: www.mhl.org

Andover's Population: 30,768 Square Miles: 32

Number of Acres: 19,900
1,768 controlled by Conservation Commission
1,200 owned by A.V.I.S.
889 owned by Commonwealth - Harold Parker State Forest

Andover's Tax Rate: \$11.63 - Residential and Open Space
\$16.54 - Commercial/Industrial & Personal Property

When are Taxes Due: Taxes are due quarterly on the following dates:
August 1st - November 1st - February 1st - May 1st

Excise Tax Information: Call Assessor's Office at 978-623-8264

Recycling:

Curbside Pickup: Every other week - recyclables (glass – all colors - newspapers, magazines, junk mail, office paper and paper board (cereal & cracker boxes), steel & tin cans, aluminum containers, #1 through #7 plastics and corrugated containers - crush/flatten) will be collected on the same day as the trash collection. Place recycling bin curbside by 7:00 A.M. on your pick up day.

Recycling Information & Complaints: Call Waste Management, Inc. at 1-800-562-0321

Compost Site: High Plain Road (Bald Hill area). Leaves and grass clippings. Open year round for walk-ins, drive-ins as announced in local newspapers.

Rubbish Complaints or Inquiries: BFI at 1-800-442-9006

Pothole or Snow Removal Complaints: Highway Division at 978-623-8426 or
Dept. of Public Works at 978-623-8350

How to Dispose of an Appliance: Appliances can no longer be left curbside with your trash - their disposal is the homeowner's responsibility. Suggestions for disposal: hire a private contractor or check with the company where your new appliance was purchased to see if they will take the old appliance.

Town Meeting and Election: Town Election is held the fourth Tuesday of March. Andover has an Open Town Meeting which is generally held four weeks following the Town Election.

Voter Registration Information: Town Clerk's Office 978-623-8255

Where To Inquire About or Obtain Licenses & Permits:

Ballfield Permits & Rentals	Facilities Coordinator at Town House	978-623-8450
Birth Certificate	Town Clerk's Office	978-623-8255
Building Permits (construction, plumbing, gas, electric)	Building Division (Office Hours: 8:00 A.M. - 10:00 A.M.)	978-623-8301
Business Certificate	Town Clerk's Office	978-623-8255
Death Certificate	Town Clerk's Office	978-623-8255
Dog License	Town Clerk's Office	978-623-8255
Fishing & Hunting License	Town Clerk's Office	978-623-8255
Food Service License	Health Division or Town Clerk's Office	978-623-8295 978-623-8255
Liquor License (Annual or One-Day)	Town Clerk's Office	978-623-8255
Marriage License	Town Clerk's Office	978-623-8255
Open Air Burning Permit	Fire Department	978-623-8466
Smoke Detector Permit	Fire Department	978-623-8466
Street Opening Permit	Dept. of Public Works	978-623-8350
Town House Rental	Facilities Coordinator at Town House	978-623-6450
Zoning By-law Variance	Building Division or Board of Appeals Office	978-623-8301 978-623-8315

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HOW TO REACH YOUR ELECTED OFFICIALS

* * * * *

United States Senators:

The Honorable Edward M. Kennedy (D)
2400 John F. Kennedy Federal Building, Boston, MA 02203
617-565-3170
315 Russell Senate Office Building, Washington, DC 20510
202-224-4543
senator@kennedy.senate.gov

The Honorable John F. Kerry (D)
One Bowdoin Square, 10th Floor, Boston, MA 02114
617-565-8519
362 Russell Senate Office Building, Washington, DC 20510
202-224-2742
john_kerry@kerry.senate.com

United States Representative:

Honorable Martin T. Meehan (D)
Fifth Congressional District
11 Kearney Square, Lowell, MA 01852
978-459-0101
2447 Rayburn House Office Building, Washington, DC 20515
202-225-3411
martin.meehan@mail.house.gov

State Senator:

Susan C. Tucker (D)
Second Essex & Middlesex District
State House, Room 424, Boston, MA 02133
617-722-1612
stucker@senate.state.ma.us

State Representatives:

Barry R. Finegold (D)
Seventeenth Essex District (Andover Precincts 2, 3, 4, 5, 6 & 9)
State House, Room 473B, Boston, MA 02133
617-722-2240
rep.barryfinegold@hou.state.ma.us

Barbara A. L'Italien (D)
Eighteenth Essex District (Andover Precincts 1, 7 & 8)
State House, Boston, MA 02133
617-722-2000

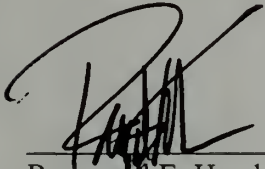
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WE WOULD LIKE TO HEAR FROM YOU

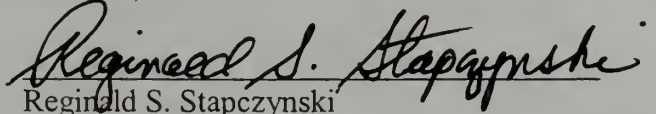
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The Board of Selectmen and Town Manager welcome your ideas and comments about our municipal services and policies or any general comments you may have about the Town of Andover. Please let us know what you think on this survey and return it to:

TOWN MANAGER'S OFFICE
TOWN OFFICES
36 BARTLET STREET, ANDOVER, MA 01810



Raymond E. Hender
Chairman, Board of Selectmen



Reginald S. Stapczynski
Town Manager

* * * * *

Tell us one thing that you really like that the Town does.

Tell us one thing that you would like to see improved upon.

Name and Address (Optional)

